



GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUA'HAN

P.O. Box 3036, Hagåtña, Guam 96932 * Tel: 671-472-9439/40 * Fax: 671-477-2047

THE GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS VIRTUAL MEETING
WEDNESDAY, FEBRUARY 8, 2023; 3:00 P.M.

A G E N D A

- | | | |
|--------|--------|--|
| Action | 1.0. | CALL TO ORDER / ROLL CALL |
| Action | 2.0. | APPROVAL OF MINUTES (January 11, 2023 Meeting) |
| | 3.0. | OLD BUSINESS |
| Action | 3.1. | GPT Three Year Organizational Growth Plan 2023-2025 |
| Info | 3.2. | Baptist Church, Inalahan – Transfer of Property Jurisdiction |
| | 4.0. | NEW BUSINESS |
| Action | 4.1. | Cliff Condominium |
| Action | 4.2. | FQ Sanchez Elementary Rehabilitation |
| | 4.2.a. | Archaeological Consultant Services |
| | 4.3. | Atantano |
| Action | 4.3.a. | Atantano Cultural Resource Inventory |
| Info | 4.4. | Marianas History Conference Sponsorship |
| Action | 4.5. | Grounds Cleaning Service – Archbishop Flores House |
| | 5.0. | COMMITTEE REPORTS |
| | 5.1. | Budget & Finance Report |
| | | Refer to Report |
| Info | 5.1.a. | YTD Balance |
| | 5.2. | Architecture Committee Report |
| Info | | Refer to Report |
| | 5.3. | Archaeology Committee Report |
| Info | | Refer to Report |
| | 5.4. | Planning Committee Report |
| Info | | Refer to Report |
| | 5.5. | CHamoru Culture Committee Report |
| Info | | Refer to Report |
| | 5.6. | History Committee Report |
| Info | | Refer to Report |
| | 6.0. | OPEN DISCUSSION/ANNOUNCEMENTS |
| | 7.0. | ADJOURNMENT |

ITEM 2.0

APPROVAL OF MINUTES

(JANUARY 11, 2023 MEETING)



THE GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS VIRTUAL MEETING
WEDNESDAY, JANUARY 11, 2023; 3:00 P.M.

MINUTES

Present: Michael Makio, Architecture – Principal Eric Forbes, History – Principal
Edwin Reyes, Planning – Alternate Zina Ruiz, Chamoru Culture – Principal
David Atienza, Archaeology – Principal Vince Leon Guerrero – History –
Alternate

Also Present: Joe Quinata, GPT – CPO Ruby Santos, GPT – ASC
Patrick Lujan, DPR – SHPO Andrew Tenorio, GPT Staff – PO
Atty. Vanessa Williams, Legal Counsel Lawrence Borja, GPT Staff – DO
Michelle Manibusan, Staff - Office of Sen. Roy Quinata

1.0. CALL TO ORDER / ROLL CALL

Chairman Makio called the meeting to order at 3:04 p.m. and conducted roll call.

2.0 ELECTION OF OFFICERS

- 2.1. Board Vice-Chair
- 2.2. Board Secretary
- 2.3. Board Treasurer

Chairman Makio noted the Review Board conducts the election for Board Chair. Joe Quinata reported the current Board Officers are Vince Leon Guerrero as Board Vice-Chair; Dave Lotz as Board Secretary; and Edwin Reyes as Board Treasurer. Chairman Makio opened the floor for Board nominations.

Motion David Atienza motioned to retain the same members as Board Officer positions for 2023. Eric Forbes seconded the motion. There being no further nominations or discussion, the Board unanimously approved the 2023 slate of officers (Vince Leon Guerrero as Vice Chair; Dave Lotz as Secretary; and Edwin Reyes as Treasurer).

3.0. APPROVAL OF MINUTES (December 14, 2022, Meeting)

Chairman Makio opened the floor for discussion on the minutes of the December 14, 2022 Board of Directors meeting.

Motion David Atienza motioned to approve the minutes as read. Eric Forbes seconded the motion. Zina Ruiz abstained from voting due to her absence of the December 14th Board Meeting. There being no further discussion, the Board unanimously approved the minutes. With no further discussion, the Board approved the minutes by a majority.

4.0 OLD BUSINESS

4.1. GPT Three Year Organizational Growth Plan 2023-2025

Chairman Makio summarized the Board’s discussion on the growth plan from the previous Board meeting. The committee was not able to meet over the holidays to review the plan in depth.

Among the Board’s concerns were on the thresholds on salaries of current and new hires, use of the Rosario House as additional office space to accommodate additional staff, creation of the GPT enterprise as a “for profit” venture; clarity on the functions and the increase of staff in improving functionality, hiring of Junior Program Officers to oversee less complicated projects; and retention of existing staff and the vertical growth of GPT.

Chairman Makio recommended to schedule a committee meeting before the end of January

Action to synthesize the discussion on the Organizational Growth Plan. With no objection, the Board tabled discussion on the Growth Plan. Chairman Makio directed staff to poll the Board for a convenient day next week to review the Organization Growth Plan.

5.0. NEW BUSINESS

No new business.

6.0. COMMITTEE REPORTS

6.1. Budget & Finance Report

Refer to Report

6.1.a. Joe Quinata reported the current fund balance is \$5,426,591.40. Board approved projects and grants totaling \$5,344,051.04. The remaining balance of \$82,540.36, is reserved for grants and projects.

The financial report was updated removing defunded balances for completed projects with unexpended balances.

GPT expects to receive \$450,000.00 from the collection of building permit fees for the first quarter of FY23 and anticipate working on capital improvement projects in queue.

6.2. Architecture Committee Report

Refer to Report

Joe Quinata presented the Architecture Committee report update.

George Flores

Joe Quinata reported Provido Tan Jones Architects have completed the A&E plans and is currently undergoing agency review.

Action Chairman Makio requested staff to provide a hard copy of the A&E plans for review.

FQ Sanchez School

Joe Quinata reported GPT advertised a solicitation for bids for the construction of the FQ Sanchez School.

A request for extension was granted extending the deadline for bid submissions to January 18, 2023. The extension request was due to pending costs of materials from vendors.

To comply with the SHPO's condition of permitting, GPT advertised requests for proposals for archaeological monitoring. Two proposals were received currently under review.

6.3. Archaeology Committee Report

Refer to Report

Joe Quinata presented the Archaeology Committee report update.

San Dionisio Ruins

The Spanish archaeology team have completed their work which now awaits the English translation.

Rock Art Study

The study is ongoing and anticipates completion by the end of 2023.

Archaeology High School Training

The high school training will commence in the next school year.

6.4. Planning Committee Report

Refer to Report

Joe Quinata presented the Planning Committee Report update.

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Atantano

GPT approved UOG's proposal to conduct the plant inventory.

GPT has received two proposals in response to the RFP to conduct a cultural resource inventory. Staff is currently reviewing the proposals and will present recommendations for Board's approval at the next Board meeting.

Deadline for completion for both the plant and cultural resource inventory is one year.

The inventories are funded through a three-year grant with the Dept. of Interior.

The main focus is the inventory of plants, however, any endangered animal species encountered will be noted in the report.

Hila'an Survey & Appraisal

Joe Quinata reported GPT received \$150,000.00 from the Dept. of the Navy to conduct the survey and appraisal of the property.

GPT obtained three quotes for the appraisal and expect to award a contract by the end of January.

The RFP to conduct the survey will be advertised at the end of the week.

6.5. CHamoru Culture Committee Report**Refer to Report****6.6. History Committee Report****Refer to Report**

Joe Quinata presented the Chamoru Culture and History Committee report.

LHinanaota Exhibit

The Guam Museum will display the exhibit in March 2023.

Modern Guam Rises (1945-70)

Guampedia has completed the grant pending submission of the final report.

Learning CHamoru

Gerhard Schwab has completed the grant. Access to view the completed project is available on-line.

Teaching with Historic Places

The program subsidizes funds to bus students from both public and private schools to promote awareness and education of historic sites.

7.0. OPEN DISCUSSION/ANNOUNCEMENTS

-Joe Quinata announced an Open House for the Cultural Repository is scheduled for January 19, 2023, from 5:00 p.m. to 7 p.m. The Repository is located across the Science Building at the University of Guam. An overview of the Programmatic Agreement from 2022 will be presented. Chairman Makio encouraged the Board members to attend the event.

-David Atienza informed the Board of the need to assist in the repairs of the Malesso Kombento.

The Board discussed conditions of covenant agreements and owner's responsibility to maintain historic sites after receipt of GPT funds.

Joe Quinata has communicated with the Malesso parish priest to look over the repairs needed for the Kombento and the bell tower.

Action

Chairman Makio directed the CPO and staff to begin the assessment of the Kombento and bell tower to determine the scope and level of repair and report findings to the Board.

-Edwin Reyes expressed the need to collaborate in all preservation programs with the State Historic Preservation Office.

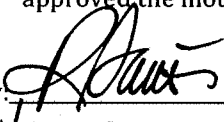
SHPO Patrick Lujan welcomed and appreciates GPT's support in all preservation endeavors.

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8.0. ADJOURNMENT

There being no further business, David Atienza motioned to adjourn the meeting. Vince Leon Guerrero seconded the motion. With no objection, the Board unanimously approved the motion. The meeting adjourned at 4:20 p.m.

Transcribed by: 

Date: 2/8/2023

Approved by: 

Date: 2.8.23

GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUAHAN

ITEM 3.1.

**GPT THREE YEAR
ORGANIZATIONAL GROWTH
PLAN 2023-2025**



GUAM

INANGOKKON

PRESERVATION

INADAHI GUAHAN

TRUST

**Three-Year
Organizational
Growth Plan
2023 – 2025**

February 6, 2023

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I. EXECUTIVE SUMMARY

The Guam Preservation Trust *Three-Year Growth Plan (2023-2025)* is a roadmap that defines the strategies that the Trust will follow to reach well-established growth targets especially as we embark on new projects and programs and the *Guam Preservation Trust Five-Year Strategic Plan (2023-2027)*.

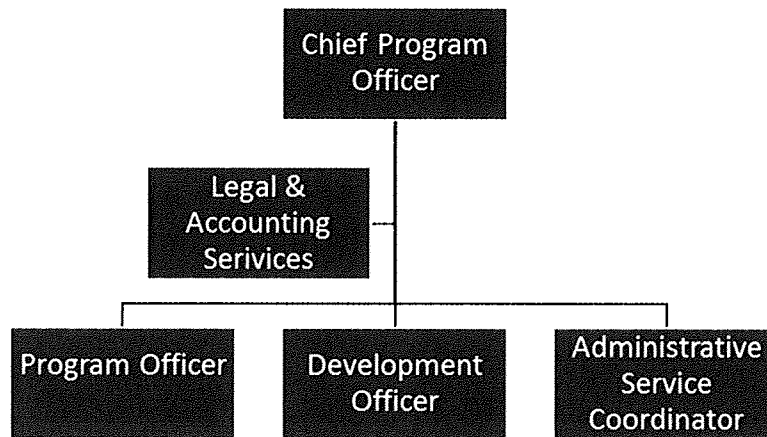
The Guam Preservation Trust has been in operations for over thirty years and has grown in demand to carry out its mandates through grants and initiatives guided by board policies and strategic objectives brought forth by the preservation community. The next three years are critical years as the growth in the demand for heritage programs and projects become apparent and to avoid taking unnecessary risks, a prudent business approach will be to develop a detailed plan to achieve this growth.

The Growth Plan will include aspects such as

1. The main characteristic of the plan and measures adapted to the growing needs of the Trust's operations;
2. An analysis of the viability of the steps or procedures that will be carried out; and
3. The framework under which the plan will be developed.

Guam Preservation Trust Management

The Trust is a 501(c) 3 Non-profit Corporation comprised of ten board members representing five disciplines (Archaeology, Architecture, Chamorro Culture, Community Planning, and History). Each discipline is represented by a primary and an alternate Board Member. Board Members appointed by the Governor and approved by the Legislature to the Historic Review Board of the Guam Department of Parks and Recreation, automatically sit on the Trust Board.



The Trust is currently staffed by Joseph Quinata, Chief Program Officer; Ruby Santos, Administrative Services Coordinator; Andrew Tenorio, Program Officer, and Lawrence Borja, Development Officer. The Trust personnel are non-government employees and are governed by the Trust's personnel handbook. Legal and accounting services are contracted by the Trust.

The Trust's Vision

Historic Preservation on Guam is a public responsibility that is shared through education, cooperation, and advocacy all linking to Guam's Cultural Heritage.

The Trust's Mission

The Trust will preserve and protect Guam's historic sites, culture, and perspectives for the benefit of our people and our future.

Current Highlights

The year 2022 gave the preservation community many blessings from two major government initiatives that allocated \$3.5 million for the rehabilitation of the F.Q. Sanchez School in Humåtak, and the full restoration of the building permit fees to the Guam Preservation Trust that will project an estimated \$500,000.00 toward saving places that matter to the people of Guam and empowerment programs for our community. Another fusion of \$200,000 from the Attorney General's Office from the Marbo Cave Settlement toward preservation and conservation work on Trust properties.

Guam Preservation Trust Five-Year Strategic Plan

(<https://www.pacificpreservation.org/2023>)

The Guam Preservation Trust and about one hundred community stakeholders present the five-year GPT Historic Preservation Strategic Plan (2023-2027) as a statement of our community's bold step towards taking action to preserve and protect our heritage for all to benefit. The plan's framework is goal-oriented and therefore provides strategies that if coordinated well, will bring together Guam's citizens and the preservation community to identify where our diverse goals complement historic preservation and how we can all work together to ultimately preserve Guam's heritage.

Capacity Building, Education, and Outreach

The Guam Preservation Trust continues to provide for education and outreach such as the Pacific Preservation Summit that brought together about 150 local and regional preservation stakeholders to share and inspire with best practices and new findings. The annual Guam History Day (www.guamhistoryday.weebly.com) competition for middle and high school students that was conducted virtually in place of the traditional face-to-face event. Ekungok Estoriã-ta (www.pacificpreservation.org/eie) professional development workshop for CHamoru teachers resumed face-to-face to complete the workshop objectives and the overall project goals. Series II manuscripts for ten additional historic sites were completed. Marianas History Conference was held virtually with sponsorship assistance from the Guam Preservation Trust. I Hinanao-ta 500 Años – Our Journey, 500 Years scripts were completed with an exhibition held at the Historic Lujan House and soon to held at the Guam Museum. Archaeology Fieldwork Technician Certificate Course was conducted with 25 participants completing the certificate program and being given the opportunity to work with Cultural Resource Management firms on island. Cultural Resource Management Course provided much needed capacity building for our community.

Restoration, Rehabilitation, and Reconstruction of Historic Structures

The Architectural and Engineering Design Plans for the George Flores House in Inalåhan and the Rosario House in Hagåtña are completed which will bring a total of four (4) historic structures that will be shovel-ready for the construction phase.

II. GROWTH PLAN GOALS

1. To provide resources to support current demand for heritage programs and projects;
2. To strengthen current partnerships and seek new public-private partnerships;

III. THE GROWTH PLAN FRAMEWORK

The Guam Preservation Trust Growth Plan Framework is structured by

1. The strengths of the Trust;
2. Growth strategies that sustain the measurable, actionable, and achievable solutions or objectives that produce results;
3. GPT's Five-Year Strategic Plan;

GPT'S STRENGTHS

The growth of GPT is attributed by three important strengths that GPT currently possess:

Strength 1: Financial Sustainability

For period ending October 31, 2022, the Guam Preservation Trust total equity (assets) is \$15.8 million with liability of \$92,032.58 (see attached GPT Balance Sheet for Period Ending 10/31/2022). The full restoration of GPT's revenue source (Building Permit Fees) is an indicator of increased annual revenues of about \$500,000.00 and an added financial strength to GPT's portfolio.

The total projection of about \$3.9million is anticipated for the three-year period:

Projected Revenues (Annually)

Fiscal Year 2023	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	TOTAL
Building Permits*	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 1,000,000.00
Interest on Investments**	\$ 58,750.00	\$ 58,750.00	\$ 58,750.00	\$ 58,750.00	\$ 235,000.00
Grants	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
	\$			\$	
TOTAL	318,750.00	\$ 318,750.00	\$ 318,750.00	318,750.00	\$ 1,275,000.00

* BUILDING PERMIT: Formula: FY2018, 2019 & 2020 permit fees collection (\$3m)/3 = Estimated Average Building Permit for 2023 (\$1m) .

** INTEREST ON INVESTMENT: Formula: Total Investment (\$4.7M) x 5% = Estimated Interest in Investment (\$235,000)

(Source: GPT FY23 Budget)

Strength 2: Committed Partnerships

In 2022, the Trust partnered with over 30 public and private organizations, and individuals from the community to oversee grants and projects to accomplish our proposed outcomes (Goals) for the year. All have been successful in their respective delivery to the community for their benefit and appreciation.

The Trust made strides in developing partnerships with technical and professional resources in the preservation arena. These resources are invaluable and contribute to the capacity building of our community in advancing preservation on Guam. The following are preservation partners in the region, the nation, and international:

Friends of the Mariana Trench, Palau Conservation Society, Micronesia Conservation Trust, Conservation Society of Pohnpei, St. Croix Crucian Heritage and Nature Tourism, Asian & Pacific Islanders American for Historic Preservation (APIAHiP); National History Day, Inc. (NHD); The National Trust for Historic Preservation (NTHP); National Park Service; Association for Preservation Technology International (APT); U.S. Department of Interior (OIA/TAP); National Preservation Partners Network; University of Pompeu Fabra Barcelona, Spain.

(Source: GPT FY22 Audit)

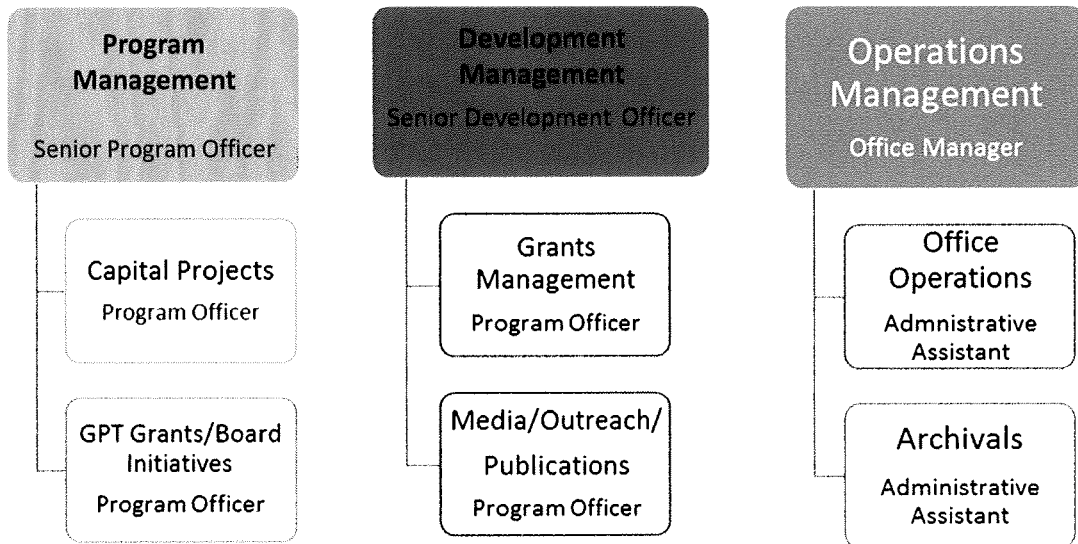
Strength 3: Trust Board and Management Capacity

The Guam Preservation Trust board of directors represents a large cross section of the preservation community in the disciplines of architecture, archaeology/anthropology, Guam history, planning, and CHamoru culture and as decisions are made at the board level, these decisions are based on information gathered and presented by GPT staff skilled in research, analysis, and development. Staff combined years of preservation experience is 50 years with skilled expertise in business administration, economic and finance, marketing, and office management.

GPT'S GROWTH STRATEGIES

Strategy 1: Support Resources

The re-organization of personnel with a vertical expansion and a gradual increase in personnel to oversee new programs and projects, an increase in outreach and education, and overall operations expansion.



Year 1 (2023)

Personnel

1. Salary adjustments of \$5,000.00 for senior positions (Chief Program Officer, Senior Program Officer, Senior Development Officer, Office Manager)
2. Budget for two (2) additional Program Officers; starting salary at \$45,000.00
3. Budget for two (2) Administrative Assistants; starting salary at \$30,000.00
4. Hiring of two (2) Program Officers and one (1) Administrative Assistant.

Office Space

1. Acquire a two-year lease agreement for 1,500 square feet of office space for personnel and record/archival storage (\$27,000.00 annually).
2. Furniture for personnel and storage (\$1,000.00)

Organizational Streamline (programmatic policies)

1. Review and streamline programmatic policies to reflect recommendations from stakeholders and other professionals (legal and accounting, audit and record management, partners and professionals, etc.)

Strategy 1 Support Resources *(continued)*

Year 2 (2024)

Personnel

1. Salary adjustments for senior positions (Chief Program Officer, Senior Program Officer, Senior Development Officer, and Office Manager) will be determined by the Board of Directors.
2. Hiring of two (2) Program Officers based on evaluation of GPT overall program/project needs.

Year 3 (2025)

Personnel

1. Salary adjustments for all staff positions will be determined by the Board of Directors.
2. Hiring of one (1) Administrative Assistant based on evaluation of GPT operational needs.

Strategy 2: Partnership Development & Evaluation

Year 1 (2023)

Planning and Development

1. Review current partnership agreements to strengthen collaborative goals.
2. Develop prospectus for new and proposed partners (public, private, and NGO)

Year 2 (2024)

Initiation, Implementation, Evaluation and Analysis

1. Develop testing and evaluation for programs and projects.
2. Conduct evaluation and analysis

Year 3 (2025)

1. Review and evaluate overall growth plan outcomes.

IV. ANALYSIS AND VIABILITY

1. Financial Analysis

Projected Revenues (Annually)

Fiscal Year	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	TOTAL
2023					
Building Permits*	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 1,000,000.00
Interest on Investments**	\$ 58,750.00	\$ 58,750.00	\$ 58,750.00	\$ 58,750.00	\$ 235,000.00
Grants	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
TOTAL	\$ 318,750.00	\$ 318,750.00	\$ 318,750.00	\$ 318,750.00	\$ 1,275,000.00

Personnel Budget

Personnel Budget		Change from Previous Year	% Change
Baseline 2023	\$346,042	*	*
Proposed 2023	\$538,090	\$192,048	55%
Proposed 2024	\$769,690	\$231,600	43%
Proposed 2025	\$788,635	\$18,945	2%
Overall Increase from Baseline		\$442,593	128%

GPT Full Time Employees (FTE)

GPT Budgeted FTE		Change from Previous Year	% Change
Baseline 2023	6 FTE	*	*
Proposed 2023	7FTE	(+ 1)	17%
Proposed 2024	11FTE	(+ 4)	57%
Proposed 2025	11 FTE	No change	No change
Overall Increase from Baseline		5FTE	83%

The proposed estimated increase in personnel for Year 1 is \$192,048.00 or 55% from the baseline budget of \$346,042.00. This proposed figure represents salary adjustment for senior positions and the creation and hiring of one (1) Administrative Assistant. The proposed estimated increase for Year 2 is \$232,600.00 or 45%. This represents the increase of three (3) Full Time Employees (FTE) . By Year 2024 the Trust will have a total of eleven (11) full time employees. The viability of this strategy is reflected in the projected revenues for FY2023 and annually thereafter.

2. Guam Preservation Trust Performance Indicators

The Guam Preservation Trust subscribes to objectively measure its performance with key financial indicators that will help policy decisions based on its financial standing. These financial ratios will provide guidance for policy and organizational growth.

The financial ratios below will serve as the Trust's baseline data for policy/operational decision-making tool (internal) and Trust Performance Portfolio (external) for public and partners consumption.

Fundraising Performance Ratio

The fundraising performance ratio measures the Trust's fundraising activities (grants and donations). Simply put, it measures how much fundraising revenue is being generated over all revenues (such as government revenue).

Fundraising Performance Ratio <i>(Total Fundraising/ Total Revenue)</i>	
FY 2018	37.04%
FY 2019	42.05%
FY 2020	28.79%
FY 2021	38.34%
FY 2022	4.76%

FY 2022 revenues reflect the F.Q. Sanchez Project contribution from Government of Guam (\$3.5million).

Government Reliance Ratio

The government reliance ratio measures Trust's reliance on governmental funding. This ratio is important, particularly when overall levels of government funding are declining. The higher this ratio is, the less likely that the Trust will be able to continue to support its programs in the event that funding goes away.

Government Reliance Ratio <i>(Total Gov Funding/Total Revenue)</i>	
FY2018	81.83%
FY 2019	94.80%
FY 2020	64.91%
FY 2021	71.50%
FY 2022	103.80%

FY 2022 revenues reflect the F.Q. Sanchez Project contribution from Government of Guam (\$3.5million).

Program Expense Ratio

The program expense ratio measures the percentage of expenses that Trust is spending on its core mission. This financial ratio is key for Trust portfolio for donors or public information. The ideal recommended percentage is 65% or higher.

Program Expense Ratio	
<i>(Program Expense/Total Expense = Program Expense Ratio)</i>	
FY2018	75%
FY 2019	101%
FY 2020	38%
FY 2021	80%
FY 2022	51%

Program activities during FY2020 were impacted by the COVID Pandemic and therefore the ratio dropped from 101% in 2019 to 38% in 2020/ FY2022 program activities dropped to 51% due to community funding availability through COVID's American Rescue Plan (ARP).

Net Margin Ratio

This ratio measures the Trust's ability to operate at a surplus. In simple terms, it's what is left at the end of the day to reinvest into the Trust's mission. Nonprofits should not be expected to not make a profit. They should, however, be expected to be good stewards of the profit that is generated.

GPT Net Margin Ratio	
<i>(Total Expense/Total Revenues= Net Margin Ratio)</i>	
FY 2018	109.56%
FY 2019	83.07%
FY 2020	54.93%
FY 2021	69.84%
FY 2022	19.58%

FY 2022 reflect large revenues (F.Q. Sanchez's \$3.5million) and therefore was not spent on any project for the year. Once F.Q. Sanchez project is awarded, you will see that ration increase.

YEAR 1 (2023)	GROSS	FWH	SIRA	Medical/Dental	TOTAL COST
POSITION		.0765 of gross	up to 3% of gross	Coverage	PER EMPLOYEE
Chief Program Officer	\$ 94,674.73	\$ 7,242.62	\$ 2,840.24	\$ 26,916.00	\$ 131,673.59
Office Manager	\$ 76,618.19	\$ 5,861.29	\$ 2,298.55	\$ 7,968.00	\$ 92,746.03
Senior Program Officer	\$ 58,655.86	\$ 4,487.17	\$ 1,759.68	\$ 26,916.00	\$ 91,818.71
Program Officer	\$ 50,000.00	\$ 3,825.00	eligible after 1 yr	eligible after 3 months	\$ 53,825.00
Program Officer	\$ 50,000.00	\$ 3,825.00	eligible after 1 yr	eligible after 3 months	\$ 53,825.00
Senior Development Officer	\$ 57,093.17	\$ 4,367.63	\$ 1,712.80	\$ 7,968.00	\$ 71,141.60
Administrative Assistant	\$ 40,000.00	\$ 3,060.00	eligible after 1 yr	eligible after 3 months	\$ 43,060.00
TOTAL	\$ 427,041.95	\$ 32,668.71	\$ 8,611.27	\$ 69,768.00	\$ 538,089.93

YEAR 2 (2024)	GROSS	FWH	SIRA	Medical/Dental	TOTAL COST
POSITION		.0765 of gross	up to 3% of gross	Coverage 11% Increase	PER EMPLOYEE
Chief Program Officer	\$ 95,674.73	\$ 7,319.12	\$ 2,870.24	\$ 29,876.76	\$ 135,740.85
Office Manager	\$ 77,618.19	\$ 5,937.79	\$ 2,328.55	\$ 8,844.48	\$ 94,729.01
Senior Program Officer	\$ 59,655.86	\$ 4,563.67	\$ 1,789.68	\$ 29,876.76	\$ 95,885.97
Program Officer	\$ 50,000.00	\$ 3,825.00	\$ 1,500.00		\$ 55,325.00
Program Officer	\$ 50,000.00	\$ 3,825.00	\$ 1,500.00		\$ 55,325.00
Program Officer	\$ 50,000.00	\$ 3,825.00	eligible after 1 yr	eligible after 3 months	\$ 53,825.00
Program Officer	\$ 50,000.00	\$ 3,825.00	eligible after 1 yr	eligible after 3 months	\$ 53,825.00
Senior Development Officer	\$ 58,093.17	\$ 4,444.13	\$ 1,742.80	\$ 8,844.48	\$ 73,124.58
Administrative Assistant	\$ 40,000.00	\$ 3,060.00	\$ 1,200.00		\$ 44,260.00
Subsidiary Manager	\$ 55,000.00	\$ 4,207.50	eligible after 1 yr	eligible after 3 months	\$ 59,207.50
Assistant Subsidiary Manager	\$ 45,000.00	\$ 3,442.50	eligible after 1 yr	eligible after 3 months	\$ 48,442.50
TOTAL	\$ 631,041.95	\$ 48,274.71	\$ 12,931.27	\$ 77,442.48	\$ 769,690.41

YEAR 3 (2025)	GROSS	FWH	SIRA	Medical/Dental	TOTAL COST
POSITION		.0765 of gross	up to 3% of gross	Coverage 11% Increase	PER EMPLOYEE
Chief Program Officer	\$ 96,674.73	\$ 7,395.62	\$ 2,900.24	\$ 33,163.20	\$ 140,133.79
Office Manager	\$ 78,618.19	\$ 6,014.29	\$ 2,358.55	\$ 9,817.37	\$ 96,808.40
Senior Program Officer	\$ 60,655.86	\$ 4,640.17	\$ 1,819.68	\$ 33,163.20	\$ 100,278.91
Program Officer	\$ 50,000.00	\$ 3,825.00	\$ 1,500.00		\$ 55,325.00
Program Officer	\$ 50,000.00	\$ 3,825.00	\$ 1,500.00		\$ 55,325.00
Program Officer	\$ 50,000.00	\$ 3,825.00	\$ 1,500.00		\$ 55,325.00
Program Officer	\$ 50,000.00	\$ 3,825.00	\$ 1,500.00		\$ 55,325.00
Senior Development Officer	\$ 59,093.17	\$ 4,520.63	\$ 1,772.80	\$ 9,817.37	\$ 75,203.97
Administrative Assistant	\$ 40,000.00	\$ 3,060.00	\$ 1,200.00		\$ 44,260.00
Subsidiary Manager	\$ 55,000.00	\$ 4,207.50	\$ 1,650.00		\$ 60,857.50
Assistant Subsidiary Manager	\$ 45,000.00	\$ 3,442.50	\$ 1,350.00		\$ 49,792.50
TOTAL	\$ 635,041.95	\$ 48,580.71	\$ 19,051.27	\$ 85,961.14	\$ 788,635.07

V. ANTICIPATED PRESERVATION ACTION

2023

Historic Structures Capital Projects	Planning, Economic Development, and Heritage Preservation
<p>F.Q. Sanchez School Current (Construction Phase) Estimated Cost: \$3,500.00 Milestone: 1st Quarter</p> <p>Inaláhan Baptist Church Current (Historic Structures Report Phase) Estimated Cost: \$5,000.00 Milestone: 2nd Quarter</p> <p>George Flores House, Inaláhan (Construction Phase) Proposed Lead Organization(s): GPT Proposed Funding Source(s): GPT, USDA Estimated Cost: \$1,172,036 Milestone: 4th Quarter FY 2023</p>	<p>Develop heritage trails in villages. Proposed Lead Organizations(s): Proposed Funding Source(s): GTTA, GVB, DPR, NPS, DoAg, MGOCC Estimated Cost: \$100,000 Milestones: Continuous</p> <p>Support the integration of planning and zoning regulations and heritage preservation. Proposed Lead Organizations(s): BPS, SHPO, DLM Proposed Funding Source(s): BSP, DOI, GPT, NOAA, NPS Estimated Cost: \$10,000 Milestones: Continuous</p>
Village Revitalization Plans	Community Archaeology and Heritage Preservation
<p>Malesso Village Proposed Lead Organizations(s): GPT, AIA, MCOG Proposed Funding Source(s): MCOG, GPT, OIA TAP Estimated Cost: \$50,000 Milestones: 3rd Quarter FY 2023</p>	<p>Coordinate the preservation of burial grounds and artifacts. Proposed Lead Organizations(s): SHPO, DCA, Guam Museum, MARC/UOG Proposed Funding Source(s): IMLS, NPS, DOD Estimated Cost: \$50,000 Milestones: Continuous</p>
Capacity Building Workshops and Seminars in Heritage Preservation	Professional and Grassroots Partnerships in Heritage Preservation
<ul style="list-style-type: none"> • Cultural Landscapes Preservation • Traditional Building Design/Construction • World Heritage Application Workshop • Traditional Cultural Properties • Traditional Craftsmanship <p>Proposed Lead Organizations(s): GPT, GUMA Inc. Proposed Funding Source(s): OIA TAP, NPS, NEH, OAG, CAHA, DCA Estimated Cost: \$60,000 Milestones: 2nd Quarter FY 2023</p>	<p>Support the development of village-level preservation organizations or Movements Proposed Lead Organizations(s): MCOG, Americorp Proposed Funding Source(s): GPT, OAG Estimated Cost: \$25,000 Milestones: 2nd Quarter FY 2023</p>
CHamoru Traditional Cultural Knowledge	Board Initiatives
<p>Support CHamoru language-based publications (legends, environment life cycle CHamoru beliefs, traditions, etc.) Proposed Lead Organizations(s): GDOE CSSPD, UOG Press, UOG MARC, Kumisió i Fino' CHamoru yan i Fina'ná'guen i Historia yan i Lina'la' i Taotao Tánó' Proposed Funding Source(s): GPT, NEH, HG, PBS Estimated Cost: \$100,000 Milestones: 1st Quarter FY 2023</p>	<p>Atantáno Heritage Preserve Development of Masterplan Plant/Cultural Resources Inventory Architectural Conceptual Design Estimated Cost \$400,000.00</p> <p>Hila'an Heritage Preserve Appraisal (current) & Land Survey (current) Estimated Cost: \$150,000.00</p>

2024

Historic Structures Capital Projects	Youth and Education in Heritage Preservation
<p>San Nicolas House, Inaláhan (Construction Phase) Proposed Lead Organizations(s): GPT Proposed Funding Source(s): GPT, USDA Estimated Cost: \$1,000,000 Milestones: 4th Quarter FY 2024</p> <p>F.Q. Sanchez School Current (Construction Phase) Estimated Cost: \$3,500.00 Milestone: 1st Quarter</p> <p>Inaláhan Baptist Church Current (A/E Design Phase) Estimated Cost: \$75,000.00 Milestone: 2nd Quarter</p>	<ul style="list-style-type: none"> • Develop training for historic sites docents. • Support conversational CHamoru language classes • Coordinate fieldtrips, site visits, and walking tours that teach with historic/cultural sites <p>Proposed Lead Organizations(s): GPT, MCOG, GDOE CSSPD, Guampedia, PHP Proposed Funding Source(s): GPT, NPS, OIA TAP, NEH, Judiciary of Guam, MCOG, P.I.P.I.T, Inc, Americorps Estimated Cost: \$45,000 Milestones: 1st Quarter 2024</p>
	<h3>Planning, Economic Development, and Heritage Preservation</h3>
<h3>Village Revitalization Plans</h3>	<p>Develop heritage trails in villages. Proposed Lead Organizations(s): Proposed Funding Source(s): GTTA, GVB, DPR, NPS, DoAg, MGOC Estimated Cost: \$100,000 Milestones: Continuous</p>
<p>Hâgat Village Proposed Lead Organizations(s): GPT, AIA, MCOG Proposed Funding Source(s): MCOG, GPT, OIA TAP Estimated Cost: \$50,000 Milestones: 3rd Quarter FY 2024</p>	<p>Support the integration of planning and zoning regulations and heritage preservation. Proposed Lead Organizations(s): BPS, SHPO, DLM Proposed Funding Source(s): BSP, DOI, GPT, NOAA, NPS Estimated Cost: \$10,000 Milestones: Continuous</p>
<h3>Capacity Building Workshops and Seminars in Heritage Preservation</h3>	<p>Support the restoration of traditional landscapes and CHamoru place names Proposed Lead Organizations(s): Kumisió'n I Na'an Lugât Guáhan, MCOG Proposed Funding Source(s): DCA, MCOG, NPS Estimated Cost: \$40,000 Milestones: 4th Quarter FY 2024</p>
<ul style="list-style-type: none"> • Cultural and Natural Resources Management • Ancient Village Maintenance • Cultural knowledge and Historic sites courses for guides and interpreters <p>Proposed Lead Organizations(s): GPT Proposed Funding Source(s): OIA TAP, NPS, NEH, OAG, CAHA, DCA, GVB, TNC Estimated Cost: \$45,000 Milestones: 2nd Quarter FY 2024</p>	<p>Coordinate research and development of historical economic development of Guam linking heritage preservation and economic development. Proposed Lead Organizations(s): GEDA, SHPO Proposed Funding Source(s): UOG MARC, NEH, HG, GCoC, GEDA Estimated Cost: \$25,000 Milestones: 4th Quarter FY 2024</p>
<h3>CHamoru Traditional Cultural Knowledge</h3>	
<p>Support traditional fishing and seafaring practices Proposed Lead Organizations(s): TASA, TASI, UOG, DCA, CAHA Proposed Funding Source(s): NEH, PBS, GPT Estimated Cost: \$100,000 Milestones: 1st Quarter FY 2024</p>	<h3>Community Archaeology and Heritage Preservation</h3> <p>Coordinate the preservation of burial grounds and artifacts. Proposed Lead Organizations(s): SHPO, DCA, Guam Museum, MARC/UOG Proposed Funding Source(s): IMLS, NPS, DOD Estimated Cost: \$50,000 Milestones: Continuous</p>

2025

Historic Structures Capital Projects	Youth and Education in Heritage Preservation	
<p>Lujan House, Hagåtña (Repair) Proposed Lead Organizations(s): GPT Proposed Funding Source(s): GPT, OIA MAP, NTHP Estimated Cost: \$50,000 Milestones: 4th Quarter FY 2025</p>	<ul style="list-style-type: none"> • Coordinate the Pacific Youth Summit • Support Intergenerational activities such as storytelling, cultural practices, and family. • Support the integration of History in Educational Curriculum <p>Proposed Lead Organizations(s): GPT, NPS, GDOE, MCOG, DYA, PHP, Guampedia, DODEA, Private Schools, Guam Academy Charter School Council Proposed Funding Source(s): GPT, OIA TAP, NPS, NHD, NTHP, ANA Estimated Cost: \$50,000 Milestones: 3rd Quarter FY 2025</p>	
Village Revitalization Plans		
<p>Talofof Village Proposed Lead Organizations(s): GPT, AIA, MCOG Proposed Funding Source(s): MCOG, GPT, OIA, TAP Estimated Cost: \$50,000 Milestones: 3rd Quarter FY 2025</p>		
Capacity Building Workshops and Seminars in Heritage Preservation	Planning, Economic Development, and Heritage Preservation	
<p>Section 106 Vernacular Architecture Historic Structures Report Proposed Lead Organizations(s): GPT Proposed Funding Source(s): OIA TAP, NPS, NEH, OAG, CAHA, DCA, GVB, BSP Estimated Cost: \$60,000 Milestones: 2nd Quarter FY 2025</p>	<p>Develop heritage trails in villages. Proposed Lead Organizations(s): Proposed Funding Source(s): GTTA, GVB, DPR, NPS, DoAg, MGOC Estimated Cost: \$100,000 Milestones: Continuous</p> <p>Support the integration of planning and zoning regulations and heritage preservation. Proposed Lead Organizations(s): BPS, SHPO, DLM Proposed Funding Source(s): BSP, DOI, GPT, NOAA, NPS Estimated Cost: \$10,000 Milestones: Continuous Develop visitor centers in historic districts. Proposed Lead Organizations(s): MGOC Proposed Funding Source(s): GEDA, USDA, HUD, GHURA, DLM, GVB Estimated Cost: \$75,000 Milestones: 4th Quarter FY 2025</p> <p>Coordinate a forum on land rights, property ownership, and heritage preservation. Proposed Lead Organizations(s): DLM, SHPO Proposed Funding Source(s): DOI OIA, DLM, NPS, Estimated Cost: \$30,000 Milestones: 1st Quarter FY 2025</p>	
CHamoru Traditional Cultural Knowledge		
<p>Support traditional folk arts Proposed Lead Organizations(s): CAHA, DCA, Guam Museum, P.I.P.I.T Proposed Funding Source(s): CAHA, GVB, GCoC Estimated Cost: \$50,000 Milestones: Continuous</p> <p>Support Cultural dance Proposed Lead Organizations(s): P.I.P.I.T., GPT Proposed Funding Source(s): CAHA, GVB, GCoC Estimated Cost: \$50,000 Milestones: Continuous</p>		
Community Archaeology and Heritage Preservation		
<p>Coordinate the preservation of burial grounds and artifacts. Proposed Lead Organizations(s): SHPO, DCA, Guam Museum, MARC/UOG Proposed Funding Source(s): IMLS, NPS, DOD Estimated Cost: \$50,000 Milestones: Continuous</p>	<p>Develop interpretive signage for historic sites and landmarks. Proposed Lead Organizations(s): GPT, DPR, PHP Proposed Funding Source(s): DOI OIA, NPS, DPR, GEDA, MCOG, GVB Estimated Cost: \$100,000 Milestones: 1st Quarter FY 2025</p>	
<p>Coordinate Latte site assessment and narrative Proposed Lead Organizations(s): GPT, SHPO, NPS, NAVFAC, Proposed Funding Source(s): NPS, GPT, DOI OIA Estimated Cost: \$200,000 Milestones: 2nd Quarter FY 2025</p>	<th data-bbox="800 1640 1421 1724">Professional and Grassroots Partnerships in Heritage Preservation</th> <p data-bbox="800 1724 1421 1934">Coordinate the development of partnership with Chamber of Commerce Proposed Lead Organizations(s): GPT Proposed Funding Source(s): TBD Estimated Cost: TBD Milestones: 1st Quarter FY 2025</p>	Professional and Grassroots Partnerships in Heritage Preservation

ITEM 3.2.

**BAPTIST CHURCH, INALAHAN
TRANSFER OF PROPERTY
JURISDICTION**



GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUAHAN

P.O. Box 3036 • Agaña, Guam 96932
Tel: (671) 472-9439/40 • Fax: (671) 477-2047

January 11, 2023

Honorable Lourdes A. Leon Guerrero
MAGA'HAGAN GUAHAN
GOVERNOR OF GUAM
513 West Marine Corps Drive
Ricardo J. Bordallo Complex
Hagåtña, Guam 96910

Honorable Joshua F. Tenorio
SIGUNDO MAGA'LAHEN GUAHAN
LIEUTENANT GOVERNOR OF GUAM
513 West Marine Corps Drive
Ricardo J. Bordallo Complex
Hagåtña, Guam 96910

Hafa Adai Governor and Lt. Governor,

The historic Baptist church in the historic district of Inalåhan village has been a concern of the Guam Preservation Trust for its hazardous state, compromising the safety of residents and visitors of Inalåhan. We would like to request the transfer of jurisdictional authority of the property to the Guam Preservation Trust to take immediate action to stabilize/restore the Baptist church.

We would like to meet with you to discuss the immediate steps to restore the historic Baptist church and provide a safe place for residents and visitors to appreciate the historic district of Inalåhan. The following is detailed information of the historic Baptist church:

Inalåhan Baptist Church

Lot 106
GSA Code #: 0450
Site Identification #: 66-05-1054
Municipality of Inalåhan

ROUD AT CENTRAL FILES
JAN 13 '23 AM 10:55

Moises Gomez

Property Owner: Nieves Flores Memorial Library
Government of Guam

Deed of Gift Instrument # 372236

Voucher #: 074367

Historic Register #: 06-05-1034 Guam Register Dec 3, 1974

Photo essay attached.

We look forward to your favorable response and remain steadfast to stabilize/restore the Baptist church. I will make myself available should you wish to discuss further this request.

Si Yu'os Ma'åse,



MICHAEL BLAS MAKIO

Chairman

GUAM PRESERVATION TRUST

INANGOKKON INADAHÍ GUA'HAN

P.O. Box 3036, Hagåtña, Guam 96932 • Tel: 671-472-9439/40 • Fax: 671-477-2047 • guampreservationtrust.org

Inalåhan Baptist Church



Guam Register of Historic Places
66-05-1034
Inalåhan Baptist Church

ITEM 4.2.a

**F.Q. SANCHEZ ELEMENTARY –
ARCHAEOLOGICAL
CONSULTANT SERVICES**



January 5, 2023
Kleinfelder Project No.: PP-046v1

Mr. Joe Quinata
Chief Program Officer
Guam Preservation Trust
Historic Lujan House
167 Padre Palomo St.
Hagåtña, Guam 96913

SUBJECT: PROPOSAL FOR ARCHAEOLOGICAL SERVICES FOR THE REHABILITATION OF THE HISTORIC F.Q. SANCHEZ ELEMENTARY SCHOOL GHPI 66-02-1661, HUMÅTAK, GUAM.

Dear Mr. Joe Quinata:

Kleinfelder, Inc. (KLF) respectfully presents this proposal to provide archaeological services during all ground disturbing activities and any new construction for the Rehabilitation of the Historic Francisco Q. Sanchez Elementary School (GHPI 66-02-1661) in Humåtak, Guam. The objective of KLF's archaeological services will be to identify, record, and assess the significance of any historic properties, archaeological resources, or human skeletal remains that may be impacted during the project. Our proposed technical tasks and associated costs are provided below. Work tasks will include the following:

Task 1 – Archaeological Monitoring and Discovery Plan

KLF will prepare an Archaeological Monitoring and Discovery Plan (AMDP) meeting Guam State Historic Preservation Office (SHPO) reporting requirements, including incorporation of a Research Design. The AMDP will include a project description, justification for monitoring, archaeological expectations, and research questions, along with the environmental, historical, and archaeological background of the project area.

The provisions in the AMDP will account for the identification, recording, collecting, analysis, evaluation, and reporting of both intact and disturbed archaeological resources, as well as non-cultural, recent historic and modern deposits.

The AMDP will be submitted to client in draft PDF format for one round of internal review. Please note that the Draft AMDP must be submitted to the Guam SHPO for review and approval prior to commencing project related ground disturbances. Review comments will be incorporated into a final AMDP. *We anticipate only one round of Guam SHPO review (including a maximum of 15 comments) for this document.*

Task 1 will also include drafting a site-specific Health and Safety Plan for the project, which will contain the safety protocols to be followed during the project.

Task 2 – Archaeological Monitoring

KLF will conduct archaeological monitoring during all project ground-disturbing activities in accordance with the Guam SHPO-approved AMDP. The role of the archaeological monitor will be to identify cultural sites or features and document new archaeological sites and cultural materials that may be exposed during project activities. The Proposed Costs table below assumes a five-day work week (8-hours per day), calculated using our current daily rate for one (1) archaeologist. No overtime or holiday schedules are anticipated for this project and will incur extra charges if needed.

Task 3 – Draft Archaeological Monitoring Report (AMR)

KLF will prepare a Draft Archaeological Monitoring Report (AMR) meeting the requirements of Guam SHPO that details the results of archaeological fieldwork. The AMR will include full site/feature descriptions, stratigraphic descriptions and profiles, photographs, maps, and full results.

Our costs assume a minimal findings report, accounting for a maximum of twenty artifacts to process and analyze. More significant findings, especially including human burials, will require additional costs.

The draft report will be submitted to client in electronic PDF format for client submittal to Guam SHPO. A maximum of three review cycles are anticipated for the Draft AMR, to include: 1) brief internal review with the client, 2) external review with the Guam SHPO (assuming less than 15 comments received), and 3) client and Guam SHPO review of the Revised Draft incorporating SHPO comments.

Task 4 – Final Archaeological Monitoring Report (AMR)

Review comments received will be incorporated into a final version of the report and re-submitted in both electronic PDF and printed hard copy along with GIS data for the project.

PROPOSED COSTS

The following table presents our costs for archaeological monitoring services.

Task No.	Description	Qty	Unit	Fixed-Fee Cost*
1	AMP	1	each	\$ 10,192
2	Daily Monitoring	TBD	day	\$ 800 per day (total TBD)
3	Draft AMR	1	each	\$ 11,469
4	Final AMR	1	each	\$ 1,701
			Total:	\$ TBD

*Includes Guam GRT.

Assumptions

- Daily monitoring costs assume a Monday through Friday work week (not to exceed a 40-hour work week) and advanced scheduling notice of two weeks. No holiday or overtime is anticipated.
- Extensive or highly significant archaeological deposits or human skeletal remains, if encountered in the project area, will require consultation with the Guam SHPO. These findings may call for an expanded work scope or specialized fieldwork (e.g., burial or data recovery), which will be negotiated under a separate proposal.

- Costs for specialized analyses are not included in this proposal. In the event human skeletal remains or significant subsurface archaeological materials are inadvertently discovered during fieldwork, the cost for osteological, radiocarbon dating, or any other form of specialized analyses will be negotiated under a separate proposal.
- Historic properties, if encountered within the Area of Potential Effect, will be recorded at an inventory level only, with the goal of providing a preliminary assessment of NRHP eligibility.
- A maximum of three review cycles are anticipated for the Draft AMR, to include: 1) brief internal review with the client, 2) external review with the Guam SHPO (assuming less than 15 comments received), and 3) client and Guam SHPO review of the Revised Draft incorporating SHPO comments.
 - Once final comments are received from the Guam SHPO on the Revised Draft, the Final AMR will be submitted to the client with no further revision.

This proposal is valid for a period of 45 days from the date of this proposal. This proposal was prepared specifically for the client and its designated representatives and may not be provided to others without Kleinfelder's express permission.

We appreciate the opportunity to present this proposal. Please contact me at 808-470-3705 or ccraft@kleinfelder.com if you have any questions or comments.

Sincerely,

Si Yu'os ma'åse,



Cacilie Craft, MA, RPA
Principal Investigator

and



Jacy Miller, MA, PhD Candidate
Project Director

ITEM 4.3.a

**ATANTANO CULTURAL
RESOURCE INVENTORY**



January 6, 2023
Kleinfelder Project No.: PP-047v1

Mr. Joe Quinata, Chief Program Officer
Guam Preservation Trust
The Historic Lujan House
167 Padre Palomo St., Hagåtña

**SUBJECT: PROPOSAL FOR CULTURAL RESOURCE INVENTORY ON LOTS 15 & 16, TRACT 2411, PITI/
SANTA RITA, GUAM**

Håfa adai Mr. Joe Quinata,

Kleinfelder, Inc. (KLF) respectfully presents this proposal to provide archaeological services to develop a Cultural Resource Inventory for Guam Preservation Trust's (GPT) Atantano Property, Lots 15 & 16, Tract 2411, in the Municipality of Piti/Santa Rita, Guam.

KLF has extensive experience conducting archaeological research and cultural resource management work in Guam and the Mariana Islands, where we have actively worked since 2006. With our understanding of and experience with local resources, regulatory frameworks, and stakeholders, we anticipate the needs of this project. We will strive to produce exceptional quality of work completed within budget and by deadline with proper and respectful oversight of cultural resources.

Resumes detailing the qualifications and experience of our proposed project team are provided as an attachment. Our resumes also demonstrate our capacity to conduct intensive inventory survey as well as a list of similar projects we have conducted.

BACKGROUND AND PROJECT UNDERSTANDING

In an effort to preserve Guam's archaeological and historic past, it is the intent of the GPT to seek professional archaeological services to prepare a Cultural Resources Inventory at GPT's Atantano Property, Lots 15 & 16, Tract 2411, in the Municipality of Piti/Santa Rita, Guam. KLF understands this work is meant to support GPT's management of cultural resources on the project's property as well as meet reporting guidelines for potential future development. We can anticipate an Archaeological Inventory Survey (AIS) and Archaeological Inventory Survey Report (AISR) will be required to meet the project requirements. The objective of KLF's archaeological investigations will be to identify, record, and assess significance of any historic properties and archaeological resources that are present on the property.

All proposed cultural resources services will be conducted under the supervision of Cacilie Craft, MA, RPA and senior Kleinfelder Cultural Resources staff who exceed the Secretary of the Interior's standards as an archaeologist(s) and who have previous archaeological experience in Guam and the Mariana Islands.

SCOPE OF SERVICES

KLF proposes the following three tasks and costs to complete this work. Work tasks will include the following:

Task 1 – Work Plan and Pre-Fieldwork

KLF will develop a Work Plan that meets GPT's reporting requirements. The Work Plan will include research objectives, methods, and protocols for the project.

The Work Plan will be submitted to GPT in PDF format via email for a brief internal review. Upon client approval and incorporation of comments from GPT, the Work Plan will be printed in hardcopy and emailed to the GPT.

Pre-fieldwork preparation tasks will include the following: project set up and contracting; attending virtual project coordination meeting(s) with client; reviewing the archaeological and historical sites in the project area vicinity. Additional research will be to request for supplemental information of existing surveys and documentation from GPT; and assembling field equipment/documents prior to beginning fieldwork.

Task 1 will also include drafting a site-specific Health and Safety Plan for the project, which will contain the safety protocols to be followed during the project, emergency contact information, and directions to nearby medical facilities.

Task 2 – Archaeological Inventory Survey

KLF will conduct an inventory-level transect survey to establish the presence or absence of Pre-Contact or historic properties within the 173 acres project area. Transects will be spaced no more than 10 meters apart or less, depending on field conditions. Survey will not be conducted on slopes exceeding 45-degrees. Survey may also not be conducted on slopes between 30 and 45-degrees where substrate is heavily vegetated or otherwise does not promote steady footing.

As part of the field planning process and in anticipation of rugged terrain necessitating contoured transects, KLF will utilize ESRI Spatial Analyst and the slope analysis tool to ascertain the degree of slope measurements within the survey area using a planar method. The results will then classify into two groups: one being 0 to 45-degree slope and the other being greater than a 45-degree slope. The slope analysis will be utilized to plot transect layout and assess areas that necessitate visual inspection in the field.

It is anticipated that steep slopes will be visually inspected for caves and rock shelters from the top of slopes to the best of the field crew's ability. Rather than accessing steep slopes from above, they will prioritize from the bottom working up. Thus, the field crew will make every effort to ascend slopes to inspect for site presence. If a site is found near the base of a steep slope, the field crew will inspect the surrounding area for the presence of associated features. Any excluded areas will be mapped and provided to GPT as part of the survey GIS deliverables.

Inventory-level survey will be conducted to identify, record, and evaluate any surface cultural or archaeological resources in the 173-acre survey area. Field documentation of newly and previously identified sites will be recorded at the inventory-level. Digital photographs, full site descriptions, and recordation with Global Positioning Systems (GPS) will be used to document sites. As required,

archaeological sites may be mapped with tape and compass to produce hand-drawn maps that will be digitized for inclusion in the survey report. Surface artifacts will be analyzed and recorded in the field and left in place.

It is anticipated that 17 previously recorded features exist within the study area (Hunter-Anderson 1994). During the survey, KLF will revisit each of these previously recorded sites to ensure that they are documented to the same standard as the newly documented sites and to make appropriate NRHP eligibility recommendations. It is our expectation that KLF will be provided with all available information on known sites before the field survey commences.

KLF will submit monthly progress reports via email.

Task 3 – Technical Report and GHPI Data Forms

KLF will prepare a Draft AISR meeting the reporting guidelines by the client and detailing the results of archaeological fieldwork and archaeological recommendations for the project. The draft report will be submitted to client in PDF format for one round of review during which comments may be incorporated into the report. GHPI forms will be created for any archaeological sites newly recorded during the AIS; GHPI forms for previous recorded sites will minimally updated as needed. Once final comments are received from the client, the Final AISR will be submitted to the client as an electronic PDF. This task assumes no further revisions to the AISR once the final is submitted.

PRELIMINARY PROPOSED COSTS

The following table presents our preliminary costs for archaeological services.

Task No.	Description	Fixed-Fee Cost*
1	Work Plan and Pre-Fieldwork	\$ 7,430
2	Archaeological Inventory Survey	\$ 89,466
3	Technical Report & GHPI Data Forms	\$ 18,870
		\$ 115,766

*Includes Guam GRT.

Assumptions

- Recording of any historic properties will be undertaken at an inventory level only. Extensive or highly significant archaeological deposits or human skeletal remains, if encountered in the project area, will require consultation with the Guam SHPO. These findings may call for an expanded work scope or specialized fieldwork (e.g., burial or data recovery), which will be budgeted separately.
- Costs for specialized analyses are not included in this proposal. In the event human skeletal remains or significant subsurface archaeological materials are inadvertently discovered during fieldwork, the cost for osteological, radiocarbon dating, or any other form of specialized analyses will be negotiated under a separate proposal.
- Our survey costs assume a field effort of **25 workdays** with a maximum number of 17 features to re-record and a possible 5 new features to record at inventory level with no subsurface testing.

This proposal is valid for a period of 45 days from the date of this proposal, unless a longer period is specifically required by the RFP in which case that time frame will apply. This proposal was prepared

specifically for the client and its designated representatives and may not be provided to others without Kleinfelder's express permission.

We appreciate the opportunity to present this proposal. Please contact me at 808-470-3705 or ccraft@kleinfelder.com if you have any questions or comments.

Sincerely,

Si Yu'os ma'åse,



Cacilie Craft, MA, RPA
Principal Investigator

and



Jacy Miller, MA, PhD Candidate
Project Director

REFERENCES

Hunter-Anderson R. K.,
1994 An Archaeological Survey and Restoration of A Damaged Latte Set At The Shell Guam, Inc. Property In The Atantano River Valley, Piti, Guam. Prepared for Shell Guam, Inc., Agana, Guam. Micronesian Archaeological Research Services, Mangilao, Guam.

ITEM 5.1.a.
BUDGET & FINANCE REPORT
YTD BALANCE

GUAM PRESERVATION TRUST ACCOUNTING SUMMARY For Period Ending January 31, 2023

ADMIN & OPERATIONS		BOARD APPROVED	YTD EXPENSE	BALANCE
		\$ 740,995.59	\$ 213,075.59	\$ 527,920.00
BOARD FUNDED INITIATIVES		PROJ #		
Capital Campaign	BP17-10	\$ 20,000.00	\$ 266.25	\$ 19,733.75
Teaching with Historic Places	BP15-16	\$ 14,400.00	\$ 7,352.50	\$ 7,047.50
Archbishop Flores Hse Purchase		\$ 250,000.00	\$ -	\$ 250,000.00
Board Orientation	BP20-11	\$ 800.00		\$ 800.00
Archaeology Workshop-Atantano	BP20-07b	\$ 2,500.00		\$ 2,500.00
Strategic Plan	BP22-02	\$ 25,000.00	\$ 3,734.70	\$ 21,265.30
Atantano - Plant Inventory	BP22-05	\$ 49,999.30	\$ -	\$ 49,999.30
APT Conference	BP23-02	\$ 3,038.42	\$ 3,038.42	\$ -
Architecture Book for Guam - Reprint	BP23-03	\$ 8,000.00	\$ 7,686.00	\$ 314.00
CHamoru Language Competition	BP23-04	\$ 5,000.00	\$ 5,000.00	\$ -
SUBTOTAL		\$ 378,737.72	\$ 27,077.87	\$ 351,659.85

ETHNOGRAPHY & ORAL HISTORY				
The Lanchu Project	GPTG22-01	\$ 15,500.00	\$ 12,400.00	\$ 3,100.00
SUBTOTAL		\$ 15,500.00	\$ 12,400.00	\$ 3,100.00

REPAIR, REHABILITATION, RESTORATION AND RENOVATION				
George Flores A&E	HS21-01	\$93,935.70	\$ -	\$ 93,935.70
Addendum - HSR		\$18,027.65		\$ 18,027.65
FQ Sanchez PL36-82		\$3,500,000.00	\$ -	\$ 3,500,000.00
SUBTOTAL		\$3,611,963.35	\$ -	\$ 3,611,963.35

ARCHAEOLOGY RESEARCH				
Guam Rock Art Study	GPTG19-03	\$ 12,000.00	\$ 9,600.00	\$ 2,400.00
SUBTOTAL		\$ 12,000.00	\$ 9,600.00	\$ 2,400.00

PUBLIC INTERPRETATION AND PRESENTATION				
Learning Chamoru Preserving Values	GPTG19-04	\$ 9,950.00	\$ 9,950.00	\$ -
Modern Guam Rises from Destruction of War 1945-1970	GPTG21-01	\$ 37,962.00	\$ 34,096.16	\$ 3,865.84
SUBTOTAL		\$ 47,912.00	\$ 44,046.16	\$ 3,865.84

ARCHIVAL RESEARCH				
SUBTOTAL		\$ -	\$ -	\$ -

ARCHITECTURAL RESEARCH				
FQ Sanchez A & E	HS15-01	\$ 208,054.00	\$ 207,554.00	\$ 500.00
Amendment 1		\$ 35,608.00	\$ 35,608.00	\$ -
Amendment - Update for permitting		\$ 51,913.00	\$ 50,123.69	\$ 1,789.31
Amendment 2		\$ 189,450.00	\$ -	\$ 189,450.00
Guam Courthouse Restoration	GPTG19-06	\$ 50,000.00	\$ 50,000.00	\$ -
SUBTOTAL		\$ 535,025.00	\$ 343,285.69	\$ 191,739.31

HISTORIC PROPERTY DOCUMENTATION & REGISTER NOMINATION				
SUBTOTAL		\$ -	\$ -	\$ -

GRANTS AWARDED TO GPT*				
Latte in the Marianas (Ayuda Found)	BP19-02	\$ 1,700.00	\$ 1,700.00	\$ -
Take Care Heritage/Health Comm	BP19-04	\$ 3,000.00	\$ 2,027.16	\$ 972.84
Pacific Pres Technology - DOI	BP19-10	\$ 94,801.00	\$ 94,451.00	\$ 350.00
AIA		\$ 3,000.00	\$ 3,000.00	\$ -
World Heritage Workshop - DOI	BP19-14	\$63,217.00	\$ 42,029.25	\$ 21,187.75
Humanities Guahan-Kumision	BP21-01	\$ 7,400.75	\$ 7,884.00	\$ (483.25)
Esoriata - Hinanao-ta Exhibit				
Atantano Heritage Preserve - DOI	BP21-05	\$ 200,000.00	\$ 1,536.35	\$ 198,463.65
I Hinanao-ta Exhibit (GU Museum)	BP21-06	\$ 33,599.00	\$ 16,985.00	\$ 16,614.00
GEDA - Refurbishment of 8 Cannons	BP22-01	\$ 25,000.00	\$ -	\$ 25,000.00
Dept. of Navy - Hila'an Survey/Appraisal	BP22-03	\$ 150,000.00	\$ 336.00	\$ 149,664.00
Attorney General - Education/ Cooperation/Advocacy Programs	BP23-01	\$ 200,000.00	\$ -	\$ 200,000.00
Sub-Total		\$ 781,717.75	\$ 169,948.76	\$ 611,768.99

TOTAL OBLIGATED FUNDS		\$ 6,123,851.41	\$ 819,434.07	\$ 5,304,417.34
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CURRENT FUND BALANCES				
Bank of Guam Checking		\$ 447,214.17	1/31/2023	
*Bank of Guam Trust		\$ 27,423.07	1/31/2023	
Merrill Lynch		\$ 2,068,395.67	1/31/2023	
RBC Capital Markets LLC		\$ 1,732,207.85	1/31/2023	
Raymond James		\$ 1,587,592.73	1/31/2023	
SUB-TOTAL		\$ 5,862,833.49		
RESERVED FOR GRANTS & PROJECTS				\$ 558,416.15

PROJECTS IN QUEUE		
<i>San Nicolas House - Construction</i>		\$ 920,000.00
<i>Rosario House - Construction</i>		\$ 1,265,000.00
<i>George Flores House - Rehab</i>		\$ 1,172,036.25
<i>Agana Basilica Bell Tower</i>		\$ 150,000.00
<i>Archbishop Flores - A&E</i>		\$ 150,000.00
TOTAL		\$ 3,707,036.25

GPT FY23 ADMINISTRATION & OPERATIONS EXPENDITURE REPORT AS OF JANUARY 31, 2023							
PERSONNEL	APPROP	OCT	NOV	DEC	JAN	YTD EXP	BALANCE
CPO	\$ 89,674.78	\$ 6,898.06	\$ 10,347.09	\$ 6,898.06	\$ 6,898.06	\$ 31,041.27	\$ 58,633.51
ASC	\$ 71,618.30	\$ 5,509.10	\$ 8,263.67	\$ 5,509.10	\$ 5,509.10	\$ 24,790.97	\$ 46,827.33
Program Officer	\$ 53,655.94	\$ 4,127.38	\$ 6,191.07	\$ 4,127.38	\$ 4,127.38	\$ 18,573.21	\$ 35,082.73
Program Officer	\$ 52,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 50,000.00
Program Officer	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
Development Officer	\$ 52,093.08	\$ 4,007.16	\$ 6,010.74	\$ 4,007.16	\$ 4,007.16	\$ 18,032.22	\$ 34,060.86
Performance Incentives	\$ 33,202.11	\$ -		\$ 10,270.85		\$ 10,270.85	\$ 22,931.26
FICA	\$ 27,849.22	\$ 1,724.44	\$ 2,357.16	\$ 2,357.16	\$ 1,571.44	\$ 8,010.20	\$ 19,839.02
Insurance	\$ 75,000.00	\$ 5,814.00	\$ 5,814.00	\$ 5,814.00	\$ 6,082.00	\$ 23,524.00	\$ 51,476.00
Wkms Comp	\$ 500.00	\$ 742.85	\$ -			\$ 742.85	\$ (242.85)
Retirement	\$ 9,571.27	\$ 864.00	\$ 1,296.00	\$ 864.00		\$ 3,024.00	\$ 6,547.27
Utility/Comm/Insur	\$ 50,000.00	\$ 8,243.80	\$ 7,151.90	\$ 7,286.47	\$ 7,157.30	\$ 29,839.47	\$ 20,160.53
TRAVEL	\$ 15,000.00	\$ 5,550.90	\$ 384.00	\$ 5,361.53	\$ (4,234.76)	\$ 7,061.67	\$ 7,938.33
EQUIPMENT	\$ 6,500.00	\$ 282.27		\$ 589.16	\$ 291.53	\$ 1,162.96	\$ 5,337.04
SUPPLIES	\$ 1,800.00	\$ 237.75	\$ 393.09	\$ 558.25	\$ 122.41	\$ 1,311.50	\$ 488.50
CONTRACTUAL							
Accounting	\$ 29,000.00	\$ 368.42				\$ 368.42	\$ 28,631.58
Audit	\$ 25,000.00	\$ -	\$ 24,800.00			\$ 24,800.00	\$ 200.00
Legal	\$ 7,000.00	\$ -				\$ -	\$ 7,000.00
Tech Maintenance	\$ 1,000.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 600.00	\$ 400.00
Landscaping	\$ 5,000.00	\$ 480.80	\$ 730.80	\$ 730.80	\$ 730.80	\$ 2,673.20	\$ 2,326.80
Atantano Prop Plan	\$ 30,000.00	\$ -				\$ -	\$ 30,000.00
Preservation Interns	\$ 10,000.00	\$ -				\$ -	\$ 10,000.00
Architect	\$ 25,000.00	\$ -				\$ -	\$ 25,000.00
VEHICLE EXPENSES	\$ 6,500.00	\$ 2,299.32			\$ 163.28	\$ 2,462.60	\$ 4,037.40
STIPEND	\$ 7,000.00	\$ 200.00		\$ 250.00	\$ 300.00	\$ 750.00	\$ 6,250.00
ADVERTISEMENT	\$ 4,076.00	\$ 168.00	\$ 784.00	\$ 224.00	\$ 336.00	\$ 1,512.00	\$ 2,564.00
POSTAGE	\$ 386.00	\$ 238.20			\$ 36.00	\$ 274.20	\$ 111.80
DUES/SUBSCRPTN	\$ 1,350.00	\$ 250.00				\$ 250.00	\$ 1,100.00
MISCELLANEOUS	\$ 6,218.89	\$ -				\$ -	\$ 6,218.89
SUB-TOTAL		\$ 50,156.45	\$ 74,673.52	\$ 54,997.92	\$ 33,247.70	\$ 213,075.59	
TOTAL	\$ 740,995.59	\$ 690,839.14	\$ 616,165.62	\$ 561,167.70	\$ 527,920.00		\$ 527,920.00

ITEM 5.2.

ARCHITECTURE COMMITTEE REPORT

ITEM 5.3.

ARCHAEOLOGY COMMITTEE REPORT

ITEM 5.4.

PLANNING COMMITTEE REPORT

ITEM 5.5.

**CHAMORU CULTURE COMMITTEE
REPORT**

ITEM 5.6.

HISTORY COMMITTEE REPORT

GUAM PRESERVATION TRUST

Projects & Program Summary

For Period Ending: January 31, 2023

ARCHITECTURE COMMITTEE

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
George Flores House, Inarajan A/E Design Phase (JQ)	GPT Board Initiative	10/14/2020/ Completion Date: 10/14/2021	\$93,935.70 \$18,027.65	<ul style="list-style-type: none"> • Board approved A/E Design Fee Proposal from Provido Tan Jones Architects. • Contract Agreement signed and project ongoing. • Project orientation and clarification of preservation treatment meeting by ZOOM conducted in December with design team. • Basis of Design (HSR) and 90% A/E Design Submitted. • Board motion 2/9/2022 to approve addendum to contract for HSR fee of \$18,027.65 • Addendum routed for signatures • 100% Submittal received- for review • Plans are currently being reviewed by building permitting agencies.
FQ Sanchez A&E (JQ)	GPT Board Initiative	12/18/14 Amend 1 6/4/15 Amend 2 5/12/21	\$208,054.00 \$35,608.00 \$51,913	<ul style="list-style-type: none"> • Contract awarded 12/18/14 • Amendment 6/4/15 • Balance \$500 remaining • Amendment to include FF&E, update plans, cost estimates, and license stamp. • Update Plans, FF&E, and cost estimates completed. • Legislature introduced Bill No. 172-36 to fund

		6/22/22	\$189,450.00	<p>construction of F. Q. Sanchez School Facility (\$3.5Million)</p> <ul style="list-style-type: none"> • Testimony submitted. • Recent Legislative action approved \$3.5 Million • Pending Executive Order • Governor Lou Leon Guerrero signed bill 172-36 into law on March 11, 2022, approving \$3.5 million for construction • June 22, 2022, Board approved proposal for Construction Administration and amendment to current contract. • Construction Agreement signed. • Construction Bidding process to start August 15, 2022 • Bid Opening extended to October 14 (No response) • Second Bid Advertisement was on November 18, 2022. Pre-bid conference is scheduled for December 14, 2022. • Bid Opening scheduled for 10am January 11, 2023. • Bid Opening extended to February 1, 2023. • RFP for Archaeological Services received several proposals and NOA to be issued upon approval by board.
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GUAM PRESERVATION TRUST
ANTHROPOLOGY/ARCHAEOLOGY COMMITTEE

PROJECT NAME	APPLICANT	DATE APPROVED/C COMPLETION	AMOUNT APPROPRIATED	MILESTONES
Guam Rock Art Study Grant (AT)	Drs. Andrea Jalandoni & Boyd Dixon	8/9/19 Completion Date: 7/31/2022	\$12,000	<ul style="list-style-type: none"> • Contract signed. Fieldwork to begin February 2020. Report 1 due March. • Report #2 received. Request for project extension due to COVID-19. • Report #3 received and request for extension until December 2021 due to COVID as grant applicant is unable to travel to Guam and conditions do not allow for field work to be done. Only \$340 has been spent from total grant funding. • Project to be extended to July 2022 with field work to be completed by year end 2021. • Project funds returned to GPT by grantee to be held until grantee is able to submit a revised plan and is free to travel to Guam to conduct study. • Report #1 received; team to present findings at Preservation Summit in May. • GRAS applying for ARPA permits from

				<p>USFWS/Ritidian Unit for next phase of project.</p> <ul style="list-style-type: none"> • Project no-cost extended to August 2023. Field work proposed to start in beginning of 2023. • Project Ongoing
<p>Archaeology Training for High School Students (JQ)</p>	<p>NTHP Grant/GPT Matching</p>	<p>7/08/2020 TBD</p>	<p>\$5,000.00</p>	<ul style="list-style-type: none"> • Project on hold until further notice.

GUAM PRESERVATION TRUST

PLANNING COMMITTEE

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
Atantãno Master Plan (JQ)1/30/2023	GPT Board Initiative/ DOI Grant	June 26, 2021 6/22/2022	\$200,000.00 \$49,999.30	<ul style="list-style-type: none"> • The Nature Conservancy has agreed to lead/facilitate the planning process to develop the masterplan. • Plant Inventory Contract (UOG) currently being conducted. • Cultural Resources Inventory contract currently with BOD for approval.
Hila'an Proposed Conservation Easement	GPT Board Initiative/REPI Program	September 23, 2021 (Agreement Signed)		<ul style="list-style-type: none"> • Polaris LTD (Hila'an Property Owner) has agreed to carve out about 100 acres of property for cultural and natural resources preservation and conservation programs. • JRM, through the REPI program will provide the funding to initiate and sustain the programs (agreement approved and signed by the Department of Defense and GPT). • Governor's office is being solicited to support the program. • \$150,000 received September 27 from DOD. • Appraisal quotes received and under review. • Land Survey placed for RFP (23-03) due February 17. • Project Ongoing

GUAM PRESERVATION TRUST
CHAMORU CULTURE/HISTORY COMMITTEES

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
I Hinanao-Ta Exhibition (Kumision Estoria-ta)	Guahan Humanities CARES Act Grant MOA with Guam Museum for the Museum Exhibition	10/30/2020 Completion Date: 6/30/2021 09/16/2021 (Guam Museum Funds)	\$7,400.75 \$33,599.25	<ul style="list-style-type: none"> • Temporary display at the Lujan House on Jul 30. • Guam Museum Exhibition is scheduled for December 2021. • Delay of exhibit due to pandemic restrictions. • Exhibit now tentatively scheduled for October/November 2022 • Exhibit moved to March 2023 per Guam Museum.
Modern Guam Rises from the Destruction of War: 1945-70 (Phase II) Grant	Guampedia	10/14/20 Completion Date: 10/14/2021	\$37,692.00	<ul style="list-style-type: none"> • Grant agreement signed. • Report #2 received. Project is commencing with reopening of business on Guam. • No cost extension granted until March 2022. Report #3 due in September. • Report #3 and #4 received. Awaiting Final report.
Learning Chamoru- Discovering Guam's History Grant (AT)	Dr. Gerhard Schwab	8/9/19 Completion Date: 4/15/2021	\$9,950	<ul style="list-style-type: none"> • Contract signed and awaiting report 1 due Nov 30. • Report 1 received. Project on schedule • Report 2 Received. Project on schedule. • Report 3 Received. Project on schedule for completion in August • Report #4 received. Couple of items on the trail on their website. Project extended to April 2021.

				<ul style="list-style-type: none"> • Report #5 received December 2020. Project on track. • Final report to be received in April 2021. Remaining work are mostly video production. • Interim report received 7/31. Project is extended until December 2021 as grantee still needs to film 3 more sites along the heritage trail. 2 sites complete and links given to GPT. • No cost extension granted until Dec 2021 • Project Report #9 received. Last 2 videos completed. A request for a no-cost extension to finalize the last elements of the project (posting, editorials, data entry, drills to the website) to June 2022. • Project is complete per grantee. Closeout in progress. • Project completed and closed.
Teaching w/Historic Places (LB)	Board Initiative	8/13/2015	\$14,400.00	<ul style="list-style-type: none"> • A total of over 250 students participated in this program. Program is still ongoing – https://historymethods.weebly.com/ • As face-to-face is limited, only 10% of project is complete and will resume once restrictions are removed. • 100 students from MULES visited Litekyan Jan 20. Report from instructor within 2 weeks.