



# GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUA'HAN

P.O. Box 3036, Hagåtña, Guam 96932 \* Tel: 671-472-9439/40 \* Fax: 671-477-2047

THE GUAM PRESERVATION TRUST  
REGULAR BOARD OF DIRECTORS VIRTUAL MEETING  
WEDNESDAY, AUGUST 9, 2023; 3:00 P.M.

## A G E N D A

- |        |        |   |
|--------|--------|---|
| Action | 1.0.   | CALL TO ORDER / ROLL CALL   |
| Action | 2.0.   | APPROVAL OF MINUTES (July 6 & July 11, 2023 Meetings)   |
|        | 3.0.   | OLD BUSINESS  |
| Action | 3.1.   | CNMI SHPO Request for Assistance – Rota Kombento  |
|        | 4.0.   | NEW BUSINESS  |
|        | 4.1    | Board Travel –<br>Marianas History Conference, Saipan, September 1 – 3, 2023<br>APT Conference, Seattle, WA, Oct 9 – 14, 2023<br>NTHP PastForward Conference, Washington D.C., Nov 8 – 10, 2023 |
|        | 5.0.   | COMMITTEE REPORTS   |
|        | 5.1.   | Budget & Finance Report<br>Refer to Report  |
| Info   | 5.1.a. | YTD Balance   |
| Action | 5.1.b. | 2024 Administration & Operations Budget   |
|        | 5.2.   | Architecture Committee Report<br>Refer to Report  |
| Info   | 5.2.a. | Inaláhan Baptist Church – Structural Assessment<br>Duenas, Camacho & Associates   |
| Action | 5.2.b. | George Flores House – Provido Tan Jones Architects, Inc.  |
| Action | 5.2.c. | F.Q. Sanchez School – BME – Bid Proposal  |
|        | 5.3.   | Archaeology Committee Report<br>Refer to Report   |
| Info   | 5.4.   | Planning Committee Report<br>Refer to Report  |
| Action | 5.4.a  | Hila'an – Land Survey for Conservation Easement   |
|        | 5.5.   | Chamoru Culture Committee Report<br>Refer to Report   |
| Info   | 5.6.   | History Committee Report<br>Refer to Report   |
|        | 6.0.   | OPEN DISCUSSION/ANNOUNCEMENTS   |
|        | 7.0.   | ADJOURNMENT   |

**ITEM 2.0.**

**APPROVAL OF MINUTES**

**(July 6 & July 11, 2023 Meetings)**



GUAM PRESERVATION TRUST  
REGULAR BOARD OF DIRECTORS VIRTUAL MEETING  
JULY 6, 2023; 3:00 P.M.

M I N U T E S

**Present:** Michael Makio, Architecture - Principal Eric Forbes, History - Principal  
Vince Leon Guerrero, History - Alternate Zina Ruiz, CHamoru Culture - Principal  
Dave Lotz, Planning - Principal

**Also Present:** Joe Quinata, CPO Andrew Tenorio, Sr. Program Ofcr  
Vanessa Williams, Legal Counsel Lawrence Borja, Sr. Development Ofcr  
Ruby Santos, Office Manager & Finance Coord

**1.0. CALL TO ORDER / ROLL CALL**

Chairman Makio called the meeting to order at 3:01 p.m. and conducted roll call.

**2.0. APPROVAL OF MINUTES (April 20, 2023, Meeting)**

Chairman Makio opened the floor for discussion on the minutes of April 20, 2023.

A spelling correction on Item 3.3; change to read "Baptist Church."

With no further discussion, Zina Ruiz motioned to approve the minutes with the correction.

Dave Lotz seconded the motion. With no further discussion, the Board unanimously approved the minutes.

**3.0 EXECUTIVE SESSION**

Chairman Makio recessed the General Board meeting and into Executive Session at 3:05 p.m.

Chairman Makio adjourned Executive Session and reconvened the General Board meeting at 3:50 p.m.

**4.0 OLD BUSINESS**

**4.1. GPT Growth Plan**

**4.1.a. Program Officer Position**

Chairman Makio opened the floor for discussion.

**Motion** Eric Forbes motioned to instruct the Chief Program Officer to offer Kyle Riordan the position of Program Officer at the advertised salary. Dave Lotz seconded the motion. With no further discussion, the Board unanimously approved the motion.

**4.1.b. Administrative Assistant Position**

Chairman Makio opened the floor for discussion.

**Motion** Zina Ruiz motioned to offer the position of Administrative Assistant to Troy Cruz at the salary advertised. Vince Leon Guerrero seconded the motion.

Chairman Makio opened the floor for discussion.

Dave Lotz requested to amend the motion to word as the motion for the Program Officer Position. Zina Ruiz and Vince Leon Guerrero agreed to amend the motion and second.

The Board unanimously approved the motion to instruct the CPO to offer Troy Cruz the position of Administrative Assistant at the advertised salary.

Due to technical difficulties Chairman Makio recommended to recess the Board Meeting and continue the meeting at a later when there is no interruption of internet service.

Joe Quinata recommended reconvening the meeting to Tuesday, July 11, 2023, at 3:00 p.m.

With no objection, Board members agreed to recess and reconvene on Tuesday, July 11<sup>th</sup> at 3:00 p.m. Chairman Makio recessed the General Board meeting at 4:05 p.m.



**GUAM PRESERVATION TRUST  
REGULAR BOARD OF DIRECTORS VIRTUAL MEETING  
JULY 11, 2023; 3:00 P.M.  
RECONVENED FROM THE JULY 6, 2023, BOARD OF DIRECTORS MEETING**

**Present:**           **Michael Makio, Architecture - Principal**                   **Eric Forbes, History – Principal**  
                          **Vince Leon Guerrero, History – Alternate**               **Zina Ruiz, CHamoru Culture – Principal**  
                          **Dave Lotz, Planning – Principal**

**Also Present:**   **Joe Quinata, CPO**   **Andrew Tenorio, Senior Program Ofcr**  
                          **Ruby Santos, Office Mgr. & Finance Coord**               **Lawrence Borja, Sr. Development Ofcr**

**CALL TO ORDER**

Chairman Makio noted the July 6, 2023 Board meeting recessed and reconvened the meeting to order at 3:09 p.m.

The meeting continued with the remaining agenda items from the July 6, 2023, meeting.

**4.1.c. Office Space**

Joe Quinata reported in reference to the Three-Year Organizational Growth Plan, GPT is to look for a temporary office and staff obtained three (3) quotes for 1500 square feet of office space.

GPT received the lowest quote from Richard Salas at \$1.50/sq. ft. inclusive of water. The unit is currently undergoing repairs and GPT anticipates relocation within the next four months. The temporary location will be leased for two (2) years and will house the staff and operations while the Lujan House undergoes repairs.

Joe Quinata provided information on two (2) other available office spaces.

Richard Salas is the sole proprietor of the property of the lowest quoted location.

**Motion**

With no further discussion, Dave Lotz motioned to accept the quote from sole proprietor, Richard Salas for 1,500 square feet of office space (at \$1.50/sq. ft), located south of the Lujan House for a term of two (2) years and anticipating starting within the next four (4) months. Zina Ruiz seconded the motion.

Chairman Makio opened the floor for discussion on the motion.

Vince Leon Guerrero recommended to amend the motion to include the physical address of the office space.

Dave Lotz and Zina Ruiz agreed to amend the motion as recommended.

With no further discussion, the Board unanimously approved the motion.

**4.2. CNMI SHPO Request for Assistance - Rota Kombento**

Joe Quinata reported GPT prepared and forwarded a draft Memorandum of Agreement (MOA) to the CNMI SHPO's office. Upon completion of review by the CNMI SHPO, the staff will forward the MOA to legal counsel, and final approval by the Board. The National Park Service is funding the project with no cost to GPT. GPT will serve as a consultant to the CNMI SHPO.

**4.3. Inalahan Baptist Church Historic Structures Report – Duenas, Camacho & Associates**

Joe Quinata reported GPT solicited a Request for Proposal to conduct the Structural Assessment for the Inalahan Baptist Church.

GPT received only one response to the solicitation from the engineering firm of Duenas, Camacho & Associates (DCA) and provided a quote of \$26,758.00 to conduct the structural assessment.

The Board discussed the proposal and scope of services.

The Board noted the cover letter expressed no need to conduct a soil or foundation investigation, however the scope of services included the testing.

Action Joe Quinata will contact the firm to discuss the Board's concerns.

The Board discussed the need to complete the historic structures report to determine the level of treatment (restoration, rehabilitation, reconstruction, or repair).

Action Joe Quinata will coordinate an Architecture Committee meeting to review the proposal and DCA's response to the Board's concerns.

The Board noted obtaining a quote for the structural assessment is preliminary planning to avoid any delays should the Legislature approve the transfer the title of the property to GPT. The Board will address action at the next Board meeting subject to the committee's recommendation.

## **5.0. NEW BUSINESS**

### **5.1. 2024 Administration & Operations Budget**

Joe Quinata requested to schedule a Budget & Finance Committee meeting to prepare the FY 2024 Administration & Operations Budget.

Action Chairman Makio directed the Budget & Finance Committee to meet to prepare the FY2024 budget. The Chair invited all Board members to participate.

## **6.0. COMMITTEE REPORTS**

### **6.1. Budget & Finance Report**

**Refer to Report.**

#### **6.1.a. YTD Balance**

Joe Quinata reported the current fund balance is \$5,841,917.63. The total for obligated grants and projects is \$5,200,842.28. The remaining balance reserved for grants and projects is \$641,075.35. GPT can expect to receive \$200,000.00 from the Department of Administration for the third quarter collection of permit fees.

The Board reviewed the accounting summary and the remaining balances of ongoing and completed grants and projects.

### **6.2. Architecture Committee Report**

**Refer to Report.**

Joe Quinata presented the Architecture committee update.

#### **George Flores House**

Joe Quinata reported Provido Tan Jones Architects submitted a change order to raise the flooring. The plans are currently in review by the permitting agencies.

#### **FQ Sanchez Facility**

Action Joe Quinata requested a committee meeting to review the bid and negotiate alternatives on the bid items. The total bid exceeds the budget appropriated by the Board.

The bid includes alternatives and may be negotiated to approach the rehabilitation project in phases as more funding is available.

### **6.3. Archaeology Committee Report**

**Refer to Report.**

Joe Quinata presented the Archaeology Committee report update.

## **GUAM PRESERVATION TRUST**

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**Guam Rock Art Study**

The project is ongoing.

**Archaeology Training for High School Students**

The project is on hold until school resumes and an instructor becomes available.

**The Lanchu Project/I Lanchu: Masasague I Lina'la Gi Halom Tano'**

The project is ongoing.

**6.4. Planning Committee Report****Refer to Report.**

Joe Quinata presented the Planning Committee report update.

**Atantano Master Plan**

The cultural resource and plant inventories are ongoing.

**6.4. a Hila'an - Land Survey for Conservation Easement**

Joe Quinata reported Micronesian Appraisal completed the appraisal.

GPT advertised Request for Proposals to conduct the land survey for the conservation easement at Hila'an. The firm Duenas Camacho & Associates responded to the solicitation with a survey fee of \$124,499.00. The fee is within the allowable budget.

Action

Dave Lotz requested scheduling a Planning Committee to review the proposal.

The Board will address action at the next meeting with the committee's recommendation.

Joe Quinata will schedule the Planning Committee meeting and circulate notice to the Board.

**6.5. CHamoru Culture Committee Report; 6.6. History Committee Report****Refer to Report.**

Joe Quinata presented the CHamoru Culture and History Committee report updates.

**I Hinanao-ta Exhibit**

GPT in collaboration with the Guam Museum held the Hinanao-ta exhibit at the Guam Museum. The exhibit narrative is currently in print and GPT will distribute copies to all Board members, schools, and libraries upon completion.

**Teaching with Historic Places**

The program will resume when school reopens.

**7.0. OPEN DISCUSSION/ANNOUNCEMENTS**

Joe Quinata announced GPT received an invitation from Speaker Therese Terlaje to attend a Town Hall meeting on July 17<sup>th</sup> at the Guam Congress Hall at 5:30 p.m., to discuss the Enhanced Integrated Air and Missile Defense System (EIAMDS).

Action

Joe Quinata is requesting all Board to hold a working session meeting at California Pizza Kitchen (CPK) on Thursday, July 13, 2023, at 7:00 a.m., to prepare a response at the Town Hall meeting.

Chairman Makio noted upcoming conferences:

- Association for Preservation Technology (October 9-14, 2023); Seattle, WA
- National Trust for Historic Preservation Past Forward conference (November 8-10, 2023); Washington, D.C.
- Marianas History Conference (September 1-3, 2023); Saipan

Chairman Makio asked members to submit a brief paragraph of intent and expectations if interested in attending the conferences.

Joe Quinata encouraged GPT's attendance at the NTHP conference.

**GUAM PRESERVATION TRUST**

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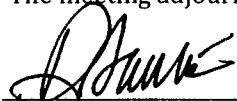
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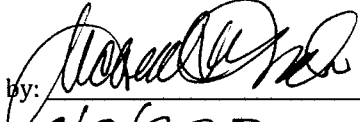
**8.0. ADJOURNMENT**

There being no further agenda items or discussion, Vince Leon Guerrero motioned to adjourn the meeting. Eric Forbes seconded the motion.

There being no further discussion, the Board unanimously approved the motion.

The meeting adjourned at 4:18 p.m.

Transcribed by:   
Date: 8/9/2023

Approved by:   
Date: 8/9/2023

**GUAM PRESERVATION TRUST**

INANGOKKON INADAHI GUAHAN

## **ITEM 5.1.**

### **Budget & Finance Committee Report**

#### **5.1.a. YTD Balance**



**GUAM PRESERVATION TRUST ACCOUNTING SUMMARY For Period Ending July 31, 2023**

<b>ADMIN &amp; OPERATIONS</b>		<b>BOARD APPROVED</b>	<b>YTD EXPENSE</b>	<b>BALANCE</b>
		<b>\$ 812,007.34</b>	<b>\$ 437,128.01</b>	<b>\$ 374,879.33</b>
<b>BOARD FUNDED INITIATIVES</b>		<b>PROJ #</b>		
Capital Campaign	BP17-10	\$ 20,000.00	\$ 266.25	\$ 19,733.75
Teaching with Historic Places	BP15-16	\$ 14,400.00	\$ 8,192.50	\$ 6,207.50
Archbishop Flores Hse Purchase		\$ 250,000.00	\$ -	\$ 250,000.00
Board Orientation	BP20-11	\$ 800.00		\$ 800.00
Archaeology Workshop-Atantano	BP20-07b	\$ 2,500.00		\$ 2,500.00
Strategic Plan	BP22-02	\$ 25,000.00	\$ 3,734.70	\$ 21,265.30
APT Conference	BP23-02	\$ 3,038.42	\$ 3,038.42	\$ -
Architecture Book for Guam - Reprint	BP23-03	\$ 8,000.00	\$ 7,686.00	\$ 314.00
CHamoru Language Competition	BP23-04	\$ 5,000.00	\$ 5,000.00	\$ -
Archbishop Flores - Cleanup	BP23-05	\$ 1,200.00	\$ 1,140.00	\$ 60.00
Marianas History Conference	BP23-06	\$ 5,000.00	\$ 5,000.00	\$ -
Malesso Revitalization Plan	BP23-07	\$ 65,000.00	\$ -	\$ 65,000.00
The Assoc of Chamorros in the Midwest	BP23-08	\$ 1,000.00		\$ 1,000.00
<b>SUBTOTAL</b>		<b>\$ 400,938.42</b>	<b>\$ 34,057.87</b>	<b>\$ 366,880.55</b>

<b>ETHNOGRAPHY &amp; ORAL HISTORY</b>				
The Lanchu Project	GPTG22-01	\$ 15,500.00	\$ 12,400.00	\$ 3,100.00
<b>SUBTOTAL</b>		<b>\$ 15,500.00</b>	<b>\$ 12,400.00</b>	<b>\$ 3,100.00</b>

<b>REPAIR, REHABILITATION, RESTORATION AND RENOVATION</b>				
George Flores A&E	HS21-01	\$93,935.70	\$ 53,361.00	\$ 40,574.70
Addendum - HSR		\$18,027.65		\$ 18,027.65
FQ Sanchez PL36-82		\$3,500,000.00	\$ -	\$ 3,500,000.00
Baptist Church - Fencing	HS23-01	\$15,000.00	\$ -	\$ 15,000.00
<b>SUBTOTAL</b>		<b>\$3,626,963.35</b>	<b>\$ 53,361.00</b>	<b>\$ 3,573,602.35</b>

<b>ARCHAEOLOGY RESEARCH</b>				
Guam Rock Art Study	GPTG19-03	\$ 12,000.00	\$ 9,600.00	\$ 2,400.00
FQ Sanchez Archaeological Monitoring	HS23-02	\$ 30,000.00	\$ -	\$ 30,000.00
<b>SUBTOTAL</b>		<b>\$ 42,000.00</b>	<b>\$ 9,600.00</b>	<b>\$ 32,400.00</b>

<b>PUBLIC INTERPRETATION AND PRESENTATION</b>				
Learning Chamoru Preserving Values	GPTG19-04	\$ 9,950.00	\$ 9,950.00	\$ -
Modern Guam Rises from Destruction of War 1945-1970	GPTG21-01	\$ 37,962.00	\$ 34,096.16	\$ 3,865.84
<b>SUBTOTAL</b>		<b>\$ 47,912.00</b>	<b>\$ 44,046.16</b>	<b>\$ 3,865.84</b>

<b>ARCHIVAL RESEARCH</b>				
<b>SUBTOTAL</b>		\$ -	\$ -	\$ -

<b>ARCHITECTURAL RESEARCH</b>				
FQ Sanchez A & E	HS15-01	\$ 208,054.00	\$ 207,554.00	\$ 500.00
Amendment 1		\$ 35,608.00	\$ 35,608.00	\$ -
Amendment - Update for permitting		\$ 51,913.00	\$ 50,123.69	\$ 1,789.31
Amendment 2		\$ 189,450.00	\$ -	\$ 189,450.00
Guam Courthouse Restoration	GPTG19-06	\$ 50,000.00	\$ 50,000.00	\$ -
<b>SUBTOTAL</b>		<b>\$ 535,025.00</b>	<b>\$ 343,285.69</b>	<b>\$ 191,739.31</b>

<b>HISTORIC PROPERTY DOCUMENTATION &amp; REGISTER NOMINATION</b>				
<b>SUBTOTAL</b>		\$ -	\$ -	\$ -

<b>GRANTS AWARDED TO GPT*</b>				
Latte in the Marianas (Ayuda Found)	BP19-02	\$ 1,700.00	\$ 1,700.00	\$ -
Take Care Heritage/Health Comm	BP19-04	\$ 3,000.00	\$ 2,027.16	\$ 972.84
Pacific Pres Technology - DOI	BP19-10	\$ 94,801.00	\$ 94,451.00	\$ 350.00
AIA		\$ 3,000.00	\$ 3,000.00	\$ -
World Heritage Workshop - DOI	BP19-14	\$63,217.00	\$ 61,390.67	\$ 1,826.33
Humanities Guahan-Kumision	BP21-01	\$ 7,400.75	\$ 7,884.00	\$ (483.25)
Esoriata - Hinanao-ta Exhibit				
Atantano Heritage Preserve - DOI	BP21-05	\$ 200,000.00	\$ 8,966.35	\$ 191,033.65
Plant Inventory \$49,999				
Cultural Resource Inventory \$115,766				
I Hinanao-ta Exhibit (GU Museum)	BP21-06	\$ 33,599.00	\$ 20,235.00	\$ 13,364.00
GEDA - Refurbishment of 8 Cannons	BP22-01	\$ 25,000.00	\$ -	\$ 25,000.00
Dept. of Navy - Hila'an Survey/Appraisal	BP22-03	\$ 150,000.00	\$ 16,220.00	\$ 133,780.00
Micronesia Appraisal \$15,500.00				
Attorney General - Education/ Cooperation/Advocacy Programs	BP23-01	\$ 200,000.00	\$ -	\$ 200,000.00
<b>Sub-Total</b>		<b>\$ 781,717.75</b>	<b>\$ 215,874.18</b>	<b>\$ 565,843.57</b>

<b>TOTAL OBLIGATED FUNDS</b>		<b>\$ 6,262,063.86</b>	<b>\$ 1,149,752.91</b>	<b>\$ 5,112,310.95</b>
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<b>CURRENT FUND BALANCES</b>			
<i>Bank of Guam Checking</i>		\$ 318,295.90	<b>As of 7/31/2023</b>
<i>Bank of Guam Trust</i>		\$ 27,608.93	<b>As of 7/31/2023</b>
<i>Merrill Lynch</i>		\$ 2,098,612.41	<b>As of 7/31/2023</b>
<i>RBC Capital Markets LLC</i>		\$ 1,851,726.36	<b>As of 7/31/2023</b>
<i>Raymond James transferred to SEI</i>		\$ -	<b>As of 7/31/2023</b>
<i>SEI Investments</i>		\$ 1,787,103.31	<b>As of 6/30/2023</b>
<b>SUB-TOTAL</b>		<b>\$ 6,083,346.91</b>	
<b>RESERVED FOR GRANTS &amp; PROJECTS</b>			<b>\$ 971,035.96</b>

<b>PROJECTS IN QUEUE</b>		
<i>Lujan House Repairs</i>		\$ 50,000.00
<i>Rosario House - Construction</i>		\$ 1,265,000.00
<i>George Flores House - Rehab</i>		\$ 1,172,036.25
<i>Agana Basilica Bell Tower</i>		\$ 150,000.00
<i>Archbishop Flores - A&amp;E</i>		\$ 150,000.00
<i>Inalahan Baptist Church</i>		TBD
<b>TOTAL</b>		<b>\$ 3,707,036.25</b>

**GPT FY23 ADMINISTRATION & OPERATIONS EXPENDITURE REPORT AS OF JULY 31, 2023**

PERSONNEL	APPROP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD EXP	BALANCE
*CPO	\$ 94,678.58	\$ 6,898.06	\$ 10,347.09	\$ 6,898.06	\$ 6,898.06	\$ 6,898.06	\$ 7,090.51	\$ 7,282.96	\$ 10,924.44	\$ 7,282.96	\$ 7,282.96	\$ 77,803.16	\$ 16,875.42
*Office Mgr/Financial Svc	\$ 76,624.30	\$ 5,509.10	\$ 8,263.67	\$ 5,509.10	\$ 5,509.10	\$ 5,509.10	\$ 5,701.64	\$ 5,894.18	\$ 8,841.27	\$ 5,894.18	\$ 5,894.18	\$ 62,525.52	\$ 14,098.78
*Sr. Program Officer	\$ 58,656.86	\$ 4,127.38	\$ 6,191.07	\$ 4,127.38	\$ 4,127.38	\$ 4,127.38	\$ 4,319.72	\$ 4,512.06	\$ 6,768.09	\$ 4,512.06	\$ 4,512.06	\$ 47,324.58	\$ 11,332.28
*Program Officer	\$ 45,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 43,000.00
Program Officer	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
*Sr. Development Officer	\$ 57,094.11	\$ 4,007.16	\$ 6,010.74	\$ 4,007.16	\$ 4,007.16	\$ 4,007.16	\$ 4,199.51	\$ 4,391.86	\$ 6,587.79	\$ 4,391.86	\$ 4,391.86	\$ 46,002.26	\$ 11,091.85
*Admin Assistant	\$ 30,000.00												\$ 30,000.00
Performance Incentives	\$ 33,202.11	\$ -	\$ -	\$ 10,270.85	\$ -	\$ -						\$ 10,270.85	\$ 22,931.26
FICA	\$ 27,849.22	\$ 1,724.44	\$ 2,357.16	\$ 2,357.16	\$ 1,571.44	\$ 1,571.44	\$ 1,630.32	\$ 1,689.21	\$ 2,533.96	\$ 1,689.21	\$ 1,689.21	\$ 18,813.55	\$ 9,035.67
Insurance	\$ 75,000.00	\$ 5,814.00	\$ 5,814.00	\$ 5,814.00	\$ 6,082.00	\$ 6,082.00	\$ 6,082.00	\$ 6,082.00	\$ 6,082.00	\$ 6,082.00	\$ 6,082.00	\$ 60,016.00	\$ 14,984.00
Wkms Comp	\$ 500.00	\$ 742.85	\$ -	\$ -	\$ -	\$ -						\$ 742.85	\$ (242.85)
Retirement	\$ 9,571.27	\$ 864.00	\$ 1,296.00	\$ 864.00	\$ 864.00	\$ 864.00	\$ 864.00	\$ 704.36	\$ 696.00	\$ 464.00	\$ 464.00	\$ 7,944.36	\$ 1,626.91
Utility/Comm/Insur	\$ 50,000.00	\$ 8,243.80	\$ 7,151.90	\$ 7,286.47	\$ 7,157.30	\$ 1,346.72	\$ 1,396.71	\$ 1,484.04	\$ 1,422.88	\$ 1,143.77	\$ 1,414.94	\$ 38,048.53	\$ 11,951.47
TRAVEL	\$ 15,000.00	\$ 5,550.90	\$ 384.00	\$ 5,361.53	\$ (4,234.76)	\$ -	\$ 1,275.00					\$ 8,336.67	\$ 6,663.33
EQUIPMENT	\$ 6,500.00	\$ 282.27		\$ 589.16	\$ 291.53	\$ 283.28	\$ 276.15	\$ 296.94	\$ 274.95	\$ 275.65	\$ 223.66	\$ 2,793.59	\$ 3,706.41
SUPPLIES	\$ 1,800.00	\$ 237.75	\$ 393.09	\$ 558.25	\$ 122.41	\$ 694.03		\$ 128.88		\$ 378.94	\$ 197.75	\$ 2,711.10	\$ (911.10)
<b>CONTRACTUAL</b>													
Accounting	\$ 29,000.00	\$ 368.42	\$ -	\$ -	\$ -	\$ -						\$ 368.42	\$ 28,631.58
Audit	\$ 25,000.00	\$ -	\$ 24,800.00	\$ -	\$ -	\$ -						\$ 24,800.00	\$ 200.00
Legal	\$ 7,000.00	\$ -										\$ -	\$ 7,000.00
Tech Maintenance	\$ 1,000.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 195.00	\$ 150.00	\$ 150.00	\$ 426.00	\$ 150.00	\$ 1,821.00	\$ (821.00)
Landscaping	\$ 5,000.00	\$ 480.80	\$ 730.80	\$ 730.80	\$ 730.80	\$ 730.80	\$ 730.80	\$ 730.80	\$ 230.80	\$ 930.80	\$ 230.80	\$ 6,258.00	\$ (1,258.00)
Atantano Prop Plan	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	\$ 30,000.00
Preservation Interns	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 500.00	\$ 2,500.00	\$ 3,000.00	\$ 7,000.00
Architect	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	\$ 25,000.00
VEHICLE EXPENSES	\$ 6,500.00	\$ 2,299.32	\$ -	\$ -	\$ 163.28	\$ 1,833.29	\$ 62.87			\$ 961.49	\$ 2,734.59	\$ 8,054.84	\$ (1,554.84)
STIPEND	\$ 7,000.00	\$ 200.00	\$ -	\$ 250.00	\$ 300.00	\$ 300.00	\$ 250.00	\$ 250.00			\$ 250.00	\$ 1,800.00	\$ 5,200.00
ADVERTISEMENT	\$ 4,076.00	\$ 168.00	\$ 784.00	\$ 224.00	\$ 336.00	\$ 880.00	\$ 144.00	\$ 992.00		\$ 144.00		\$ 3,672.00	\$ 404.00
POSTAGE	\$ 386.00	\$ 238.20	\$ -	\$ -	\$ 36.00	\$ 25.20					\$ 26.40	\$ 325.80	\$ 60.20
DUES/SUBSCRPTN	\$ 1,350.00	\$ 250.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 275.09			\$ 700.00	\$ 250.00	\$ 1,575.09	\$ (225.09)
*Office Lease	\$ 27,000.00												\$ 27,000.00
*Office Furniture	\$ 1,000.00												\$ 1,000.00
MISCELLANEOUS	\$ 6,218.89	\$ -	\$ -	\$ -	\$ -	\$ 109.84					\$ 10.00	\$ 119.84	\$ 6,099.05
<b>SUB-TOTAL</b>		\$ 50,156.45	\$ 74,673.52	\$ 54,997.92	\$ 34,111.70	\$ 35,512.30	\$ 34,493.32	\$ 34,589.29	\$ 44,512.18	\$ 35,776.92	\$ 38,304.41	\$ 437,128.01	
<b>TOTAL</b>	\$ 812,007.34	\$ 761,850.89	\$ 687,177.37	\$ 632,179.45	\$ 598,067.75	\$ 562,555.45	\$ 528,062.13	\$ 493,472.84	\$ 448,960.66	\$ 413,183.74	\$ 374,879.33		\$ 374,879.33

\*Adjusted by Board approval of Three Year Organizational Growth Plan 3/9/23



**GUAM**  
**INANGOKKON**  
**PRESERVATION**  
**INADAH GUAHAN**  
**TRUST**

**ADMINISTRATION AND OPERATIONS BUDGET**

**FISCAL YEAR 2024**

**EXECUTIVE SUMMARY**

Guam's heritage preservation action strategies for the next five years are presented by our community in the *Guam Preservation Trust Five-Year Strategic Plan 2023-2027*. With our partners and co-stewards, we look forward to maintaining the balance between the need for our natural and cultural resources today and the need to sustain those resources for our future generations.

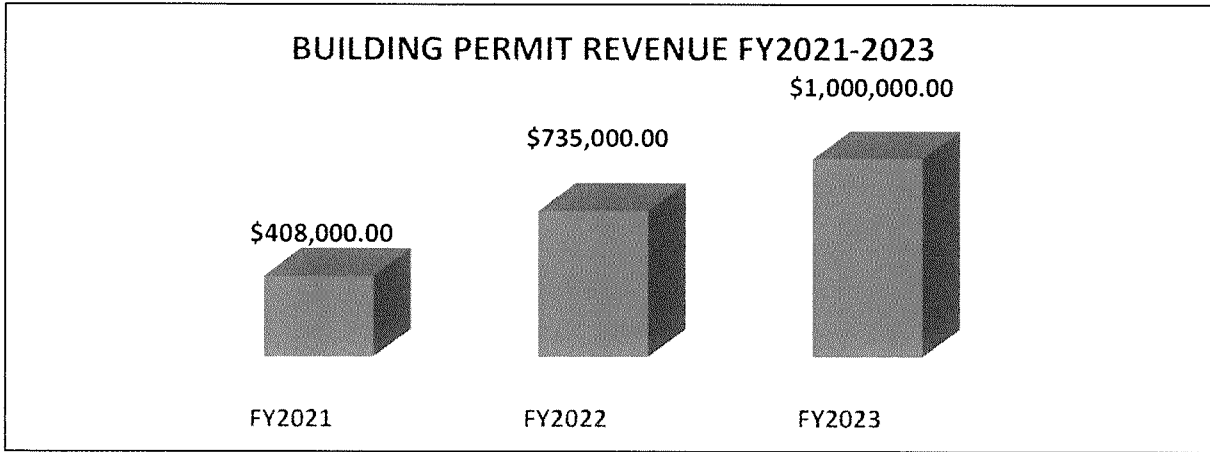
The Guam Preservation Trust has a total of over \$15million in assets that comprise mostly of properties acquired (\$10million) and investments (\$5million).

The Guam Preservation Trust Fiscal Year Administration & Operations Budget is prepared annually as a fiducial duty and a fiscal responsibility of the Trust Board and Staff.

Members of the GPT Budget & Finance Committee have developed a true cost program budget through the analysis of revenues and cash flow projections and the assessment of current program performance to reflect current obligations and proposed outcomes of our action strategies.

Fiscal Year 2024 Administration and Operations Budget total of \$914,946.27 reflects an increase of \$102,938.93 from FY 2023 total of \$812,007.34. Estimated FY2024 revenue projection from building permit fees and interest in investments total \$ 1,140,000.00. Total current grant funding is about \$700,000.00 and government funding is \$3.8million.

# GUAM PRESERVATION TRUST REVENUES



### Building Permit Fees

Building permit fees collected have been the consistent revenue source for the Guam Preservation Trust. Since FY2021, Building Permit Revenues increased substantially due to the increase in construction activity, and in 2022, the 36<sup>th</sup> Guam Legislature introduced and passed **Bill 208-36** to fully restore (100%) funding collected from building permit fees to the Guam Preservation Trust Fund.

### Grant Funding Opportunities

The Guam Preservation Trust, through competitive grant awards received about **\$700,000.00** to advance preservation on Guam for the next three years.

### Government Funding

The Guam Preservation Trust received a total of **\$3.5million** from the Government of Guam towards the rehabilitation of the F.Q. Sanchez School in Humatak; **\$200,000.00** from the litigation awarded by the Guam Office of the Attorney General for heritage preservation; and **\$150,000.00** from the U.S. Department of Defense towards the acquisition of property in Hila'an.

### PROJECTED FY2024 REVENUES

Fiscal Year 2024	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	TOTAL
<b>Building Permit Fees</b>	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$1,000,000.00
<b>Interest Income</b>	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$140,000.00
<b>TOTAL</b>	<b>\$ 285,000.00</b>	<b>\$ 285,000.00</b>	<b>\$ 285,000.00</b>	<b>\$ 285,000.00</b>	<b>\$1,140,000.00</b>

# FY2024 ADMINISTRATION & OPERATIONAL BUDGET

## PERSONNEL

### A. PERSONNEL SALARY

**SUBTOTAL: \$407,053.85**

POSITION TITLE	SALARY	% OF TIME	MONTHS	PROPOSED FY 2024
Chief Program Officer	94,678.58	100	12	94,678.58
Office Manager, Financial Service Coordinator	76,624.30	100	12	76,624.30
Senior Program Officer	58,656.86	100	12	58,656.86
Senior Development Officer	57,094.11	100	12	57,094.11
Program Officer	45,000.00	100	12	45,000.00
Program Officer	45,000.00	100	12	45,000.00
Administrative Assistant	30,000.00	100	12	30,000.00
Sub-Total				407,053.85

**Justification:** This represents employee salaries and an increase in employees as approved by the Board in GPT's Three Year Organizational Growth plan. Budget reflects additional Program Officer and Admin Assistant positions.

### B. FRINGE BENEFITS

**SUBTOTAL: \$191,901.74**

	PROPOSED FY24
FICA	32,440.12
Health Insurance	150,000.00
Retirement Plan	8,611.62
Workman's Compensation	850.00
Sub-Total	191,901.74

**Justification:** Increase of \$78,981.25 from FY23 due to increase in employees affecting an increase in FICA, health, and workman's compensation insurance cost.

This represents FICA, and Workman's Compensation rated based on gross salaries with the following itemized fringe benefits:

- Health Benefits offered at full coverage to employee and dependents. Increased rates are payable in December for calendar year effective for January 2025 coverage.
- Retirement Plan – Employer portion is 3% of gross for Simple IRA plan matching employee's contribution and benefit offered to employees after 1 year of service.



**C. UTILITIES/COMMUNICATION/INSURANCE****SUBTOTAL: \$54,100.00**

	PROPOSED FY24
Telephone	4,000.00
Internet Services	2,000.00
Utility – GPA	18,000.00
Utility – GWA	1,600.00
Insurance (Property, Events & Contents)	28,500.00
Sub-Total	54,100.00

**Justification:** Increase of \$4,100.00 from FY23 for utilities and insurance coverage.

- Telephone Line Services are for 472-9439/40 and fax 477-2047
- Internet Service is Docomo Pacific; Website is for annual maintenance fee with Ideal Advertising
- Utilities (GPA & GWA) for Power and Water Consumption for Lujan House & Cliff Unit
- Property, Contents, Events Insurance coverage for the Lujan House/GPT Office

**D. STAFF TRAVEL****SUBTOTAL: \$15,000.00**

	PROPOSED FY24
Airfare & Per Diem	15,000.00
Sub-Total	15,000.00

**Justification:** No change in travel from FY23.

- Staff travel to attend conferences and capacity building/training opportunities.

**E. EQUIPMENT****SUBTOTAL: \$10,500.00**

	PROPOSED FY24
Desktop Computers/Programs	4,000.00
Copier Lease	4,000.00
Drone	2,500.00
Sub-Total	10,500.00

**Justification:** Increase of \$4,000.00 for purchase of desktop computers for additional staff and ARCH GIS program

- The current copier lease is with Xerox Corporation and was obtained following procurement procedures.

**F. AUTOMOBILE EXPENSE****SUBTOTAL: \$7,000.00**

	PROPOSED FY24
Maintenance	2,500.00
Insurance	4,000.00
Safety & Registration	500.00
Sub-Total	7,000.00

**Justification:** Increase of \$500.00 from FY23 due to additional maintenance costs

- Automobile expenses are for the Trust's vehicles (Truck and Van). Maintenance, insurance, vehicles safety registration, and fuel, to maintain the vehicles for staff use.

**G. SUPPLIES****SUBTOTAL: \$3,000.00**

	PROPOSED FY24
General Office Supplies	2,000.00
Furniture	1,000.00
Sub-Total	3,000.00

**Justification:** Increase of \$200.00 from FY23.

- General office supplies for administrative operations, projects, and programs for the year.

**H. CONTRACTUAL****SUBTOTAL: \$142,000.00**

	PROPOSED FY24
Accounting Services	30,000.00
Audit Services	32,000.00
Legal Services	7,000.00
Technological Services	2,000.00
Maintenance & Landscaping Services	6,000.00
Preservation Interns	10,000.00
Architect	25,000.00
Atantãno Maintenance	30,000.00
Sub-Total	142,000.00

**Justification:** Increase of \$10,000.00 from FY23 in accounting, audit, technical, and maintenance services

The following are contractual services:

- Contractual Accounting service is with Ernst & Young.
- Audit services for a three-year agreement as prescribed by the Office of the Public Auditor.
- Contractual legal service currently with Attorney Vanessa Williams.
- Technological Services needed for maintenance and upkeep of the computer systems.
- Yard Cleaning & Landscaping Maintenance (Lujan House, Rosario House & Cliff Grounds Maintenance fee)
- Atantãno Feasibility Study/Master Plan
- Internship program
- Architect – Assist in HSR and other architecture matters.

**I. STIPENDS****SUBTOTAL: \$7,000.00**

	PROPOSED FY24
Board stipends – 10 members @ \$50.00 per meeting X 14 meetings	7,000.00
Sub-Total	7,000.00

**Justification:** No change from FY23.

- In accordance with GPT By-laws and approval by GPT Board motion, GPT Board members receive a \$50.00 stipend for attending Regular and Special Board meetings.

**J. ADVERTISEMENT****SUBTOTAL: \$4,076.00**

	<b>PROPOSED FY24</b>
GPT Board Meeting Advertisements 14 @ \$184	2,576.00
Request for Proposals, and other GPT announcement advertisements	1,500.00
Sub-Total	4,076.00

**Justification:** No change from FY23

- In accordance with public law and GPT by-laws, Regular & Special Board meetings must be advertised.
- Advertisement for Request for Proposals (to comply with Procurement Regulations) and other GPT announcements.

**K. POST OFFICE / POSTAGE****SUBTOTAL: \$460.00**

	<b>PROPOSED FY24</b>
1. Annual Postal Box Fee	250.00
2. Postage	210.00
Sub-Total	460.00

**Justification:** Increase of \$74 from FY23 for increase in postal box fee

- Annual Postal Box Fee for PO Box 3036, Hagåtña, Guam 96932
- Postage

**L. DUES & SUBSCRIPTION****SUBTOTAL: \$1,450.00**

	<b>PROPOSED FY24</b>
National Preservation Partners Network	500.00
NTHP Forum Membership	350.00
APT Membership	600.00
Sub-Total	1,450.00

**Justification:** Increase of \$200.00 from FY23 for increase in APT membership fee.

- Membership with the National Trust for Historic Preservation & Partnership level entitles GPT to participate in Preservation programs on the National level.
- Dues & Subscription to various Preservation Resources for updates in the preservation efforts and programs and expanding partners in preservation.
- APT membership dues

**M. EMPLOYEE INCENTIVES****SUBTOTAL \$37,352.70**

	<b>PROPOSED FY24</b>
Increase of up to 5% for eligible employees	20,352.70
Performance Bonuses	17,000.00
Sub-Total	37,352.70

**Justification:** Increase of \$4,150.59 from FY23 due to increase in staff

- Salary adjustments and Performance Bonuses are based on performance evaluations of all staff and as approved by GPT Board Action.

**N. MISCELLANEOUS**

**SUBTOTAL \$34,051.98**

	<b>PROPOSED FY24</b>
Contingency Fund (5% of overall budget)	4,551.98
Discretionary Funds	2,500.00
Office Lease (2 Year lease as per 3 Year Organizational Growth Plan)	27,000.00
Sub-Total	34,051.98

**Justification:** Increase in contingency due increase in fringe benefits, travel, postage, and employee incentives

- Contingency funds are unforeseen expenditures not categorized and needed for operations or projects to be effective .5% of overall budget (**\$910,394.29 x .5% = \$4,551.98**). All expenses reported to the Board.
- Discretionary funds are expenditures authorized by the Chief Program Officer and for purchases or services of \$500.00 and below.
- Office Lease – 2 year temporary office lease while Lujan House is under repair.

**TOTAL ADMINISTRATION & OPERATIONS BUDGET \$914,946.27**

**ITEM 5.2.**  
**ARCHITECTURE COMMITTEE**  
**REPORT**

**Projects & Program Summary  
For Period Ending: July 31, 2023  
ARCHITECTURE COMMITTEE**

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
George Flores House, Inarajan A/E Design Phase (JQ)	GPT Board Initiative	10/14/2020/ Completion Date: 10/14/2021	\$93,935.70  \$18,027.65	<ul style="list-style-type: none"> <li>• Board approved A/E Design Fee Proposal from Provido Tan Jones Architects.</li> <li>• Board motion 2/9/2022 to approve addendum to contract for HSR fee of \$18,027.65</li> <li>• Addendum routed for signatures</li> <li>• 100% Submittal received- for review</li> <li>• Change order to raise flooring to meet minimum about street level.</li> <li>• Plans are currently being reviewed by building permitting agencies.</li> </ul>
FQ Sanchez A&E (JQ)	GPT Board Initiative	12/18/14 Amend 1 6/4/15 Amend 2 5/12/21   6/22/22   4/3/23	\$208,054.00 \$35,608.00  \$51,913   \$189,450.00   \$ 30,000.00	<ul style="list-style-type: none"> <li>• Contract awarded 12/18/14</li> <li>• Amendment 6/4/15</li> <li>• Balance \$500 remaining</li> <li>• Amendment to include FF&amp;E, update plans, cost estimates, and license stamp.</li> <li>• Recent Legislative action and approved by Governor Lou Leon Guerrero 172-36 into law on March 11, 2022, approving \$3.5 million for construction</li> <li>• June 22, 2022, Board approved RIM Architects proposal for Construction Administration and amendment to current contract.</li> <li>• Archaeology monitoring awarded to Kleinfelder.</li> </ul>

				<ul style="list-style-type: none"><li>• Bid process completed with BME &amp; Sons, Inc the sole bidder.</li><li>• Negotiation and Board approval stage ongoing.</li></ul>
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**ITEM 5.2.a.**

**INALAHAN BAPTIST CHURCH**

**Structural Assessment**





**July 10, 2023**

**GUAM PRESERVATION TRUST**

P.O. Box 3036  
Hagatña, Guam 96932

Attention: **Mr. Joseph E. Quinata**  
*Chief Program Officer*

Subject: **Structural Assessment for the Inalahan Baptist Church – FEE PROPOSAL**

Hafa Adai Mr. Quinata:

Dueñas Camacho and Associates, Inc. (DCA) is pleased to submit our proposed fee for the Structural Assessment for the Inalahan Baptist Church. We propose a lump sum amount of ***Twenty-Six Thousand Seven Hundred Sixty-Eight and no/100 Dollars (\$ 26,768.00)***.

A breakdown of the Task Orders with the associated hours and rates is attached for your review. The Work Tasks were based on the proposed Scope of Work attached to our original proposal dated May 03, 2023.

There are a few key items that we have eliminated based on the condition of the structure. We do not see a need for a soil investigation at this point nor a need to investigate the building's foundation. Further, the structural analysis will be limited to the options for bracing the existing front wall. It does not include a complete analysis of a new building considered for a replacement and/or rebuilding.

I will be available to meet should you have any questions and concerns regarding this proposal.

Sincerely,

**Thomas P. Camacho, SE**  
*Chief Structural Engineer/  
Executive VP*

**Attachments**

**ITEM 5.2.b.**  
**GEORGE FLORES HOUSE**  
**Provido Tan Jones**  
**Architects, Inc.**

July 5th, 2023

**PROVIDO • TAN • JONES  
ARCHITECTS INC**

Member of American Institute of Architects  
Guam / Micronesia Chapter

Joe Quinata, Chief Program Officer  
Guam Preservation Trust  
P.O. Box 3036  
Hagatna, Guam 96932

**RE :           AGREEMENT BETWEEN OWNER AND ARCHITECT  
FOR ADDITIONAL ARCHITECTURAL/ENGINEERING DESIGN  
SERVICES FOR REHABILITATION OF GEORGE FLORES HOUSE, LOT  
62NEW-R1, INARAJAN**

Dear Mr. Quinata,

The following fee Proposal is based upon the additional scope of services as requested by the Trust to raise the Bodega Finish Floor Elevation 12" from existing finish floor of the George Flores House, Lot 62New-R1:

**SECTION 1: SCOPE OF SERVICES**

- A.     Revise following architectural drawings per above additional scope of services.
  - i.    A1.1 Site Plan
  - ii.   A2.1 First Floor Plan
  - iii.  A3.1 / A3.2 Bldg Elevations
  - iv.   A4.1 thru A4.3 Bldg Sections
  - v.    A6.2 Interior Elevations
- B.     Coordinate drawing revisions with structural consultant.

**SECTION 2: PROFESSIONAL FEES**

- A.     For Architectural/Engineering (A/E) Design services listed in Item 1.2 thru Item 1.5 above, our professional fees shall be based on the lumpsum amount of \$8,000.00

**SECTION 3: TERMS OF AGREEMENT**

- A.     Terms of agreement shall remain as per the original contract.

Sincerely,  
**PROVIDO • TAN • JONES  
ARCHITECTS INC**

Accepted by,  
**GUAM PRESERVATION TRUST**

.....  
Liza Provideo AIA  
PRINCIPAL

.....  
Joe Quinata  
CHIEF PROGRAM OFFICER     Date:

**ITEM 5.2.c.**  
**FQ SANCHEZ SCHOOL**  
**BME – Bid Proposal**

PREPARED & SUBMITTED BY:		DATE
<b>BME &amp; SONS, INC.</b>		<b>7/27/2023</b>
PROJECT TITLE:	SUBMITTED TO:	
<b>FQ SANCHEZ SCHOOL FACILITY RENOVATIONS (Rev.01)</b>	<b>Joe Quinata/Andrew Tenorio - GPT</b>	
ITEM DESCRIPTION	TOTAL	REMARKS
DIV 1 GENERAL REQUIREMENTS	\$ 300,474.65	Reduced due to descoping. Balance from original bid amount will be awarded while we progress on the project.
DIV 2 SITE WORKS & DEMOLITIONS WORKS	\$ 560,474.23	De-scoped. The following are removed and not included. (a) Earthworks cut & fill, (b) Construction of Retaining Walls, and (c) Landscaping works.
DIV 3 CONCRETE	\$ 314,493.43	
DIV 4 MASONRY	N/A	
DIV 5 METALS	\$ 114,471.80	
DIV 6 WOOD & PLASTIC	\$ -	De-scoped. Not included
DIV 7 THERMAL & MOISTURE PROTECTIONS	\$ 51,506.31	Procurement of Insulations only. Labor for installation not included.
DIV 8 DOORS AND WINDOWS	\$ 620,954.67	Procurement of Doors, Storefronts, Windows, Louvers and Door Hardwares ONLY. Labor for installation are not included.
DIV 9 FINISHES	\$ -	De-scoped. Not included
DIV 10 SPECIALTIES	\$ -	De-scoped. Not included
DIV 11 EQUIPMENT	N/A	
DIV 12 FURNISHINGS	\$ -	De-scoped. Not included
DIV 15 MECHANICAL	\$ 581,766.16	Procurement of HVAC Equipments and Plumbing Fixtures ONLY. Other mechanical and plumbing associated materials are not included. Labor for installations are not included.
DIV 16 ELECTRICAL	\$ 499,794.12	Procurement of Electrical Panels, Lighting Fixtures, FAS Equipments, Conduits and Wirings Only. Other associated or misc electrical materials not included. Electrical site works are not included. Labor for installation are not included. Installation of conduites and boxes embeded to concrete only are included.
<b>PRIME CONTRACTORS SUB-TOTAL</b>	<b>\$ 3,043,935.37</b>	
<b>PRIME CONTRACTORS O/P</b>	<b>\$ 608,787.07</b>	
<b>PRIME CONTRACTORS 5% GRT</b>	<b>\$ 201,603.46</b>	
<b>INSURANCE/BONDING</b>	<b>\$ 144,972.05</b>	
<b>ARCHEOLOGICAL WORK</b>	<b>\$ -</b>	all coordination are not part of BME scope
<b>BASEBID</b>	<b>\$ 3,999,297.95</b>	

**ITEM 5.3.**

**Archaeology Committee  
Report**

**ITEM 5.4.**

**Planning Committee Report**

**ITEM 5.5.**

**CHamoru Culture Committee  
Report**

**ITEM 5.6.**

**History Committee Report**

## ANTHROPOLOGY/ARCHAEOLOGY COMMITTEE

PROJECT NAME	APPLICANT	DATE APPROVED/C OMPLETION	AMOUNT APPROPRIATED	MILESTONES
Guam Rock Art Study Grant (AT)	Drs. Andrea Jalandoni & Boyd Dixon	8/9/19  Expected Completion Date: 12/31/2023	\$12,000	<ul style="list-style-type: none"> <li>• Contract signed. Fieldwork to begin February 2020. Report 1 due March.</li> <li>• Report #2 received. Request for project extension due to COVID-19.</li> <li>• Report #3 received and request for extension until December 2021 due to COVID as grant applicant is unable to travel to Guam and conditions do not allow for field work to be done. Only \$340 has been spent from total grant funding.</li> <li>• Project to be extended to July 2022 with field work to be completed by year end 2021.</li> <li>• Project funds returned to GPT by grantee to be held until grantee is able to submit a revised plan and is free to travel to Guam to conduct study.</li> <li>• Report #1 received; team to present findings at Preservation Summit in May.</li> <li>• GRAS applying for ARPA permits from USFWS/Ritidian Unit for next phase of project.</li> </ul>

				<ul style="list-style-type: none"> <li>• Project no-cost extended to August 2023. Field work proposed to start in beginning of 2023.</li> <li>• Fieldwork on AAFB/GNWR fieldwork began in February and is ongoing. NBG permit review ongoing for work on NavMag. Project timeline now expecting completion by December 30, 2023. Next report due June 30 with draft and final to be completed afterwards.</li> <li>• Report 6 received. Typhoon Mawar restricted access to Litekyan. Team hopes to resume in July. NBG access complicated. Phase II survey continuing at GNWR in August, post field processing rock ongoing.</li> <li>• Anticipates finishing fieldwork in August to be reported in September, draft in October, and final in December 2023.</li> <li>• Project Ongoing</li> </ul>
Archaeology Training for High School Students (JQ)	NTHP Grant/GPT Matching	7/08/2020 TBD	\$5,000.00	<ul style="list-style-type: none"> <li>• Project on hold until further notice.</li> </ul>
The Lanchu Project/I Lanchu: Masasague I Lina'la Gi Halom Tano'	AIMM	3/9/2022	\$15,500	<ul style="list-style-type: none"> <li>• Project reports 1 &amp; 2 received. Project timeline and tasks on schedule.</li> <li>• Project as of March 30, 2023 is near completion. 12 interviews and</li> </ul>



				<p>transcriptions completed. Organization is in communication with UOG Press for publishing.</p> <ul style="list-style-type: none"><li>• Project on schedule.</li></ul>
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## PLANNING COMMITTEE

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
<b>Atantåno Master Plan (JQ)8/7/2023</b>	<b>GPT Board Initiative/ DOI Grant</b>	<b>June 26, 2021</b>  <b>UOG Contract for Plant Inventory 10/22/2022</b>  <b>Kleinfelder Contract for Cultural Resources Inventory 4/3/2023</b>	<b>\$200,000.00</b>  <b>(\$49,999.30)</b>  <b>(\$115,766.00)</b>	<ul style="list-style-type: none"> <li>• The Nature Conservancy has agreed to lead/facilitate the planning process to develop the masterplan.</li> <li>• Draft Master Plan ongoing</li> <li>• Plant Inventory ongoing</li> <li>• Cultural Resources Inventory ongoing.</li> </ul>
<b>Hila'an Proposed Conservation Easement (JQ)</b>	<b>GPT Board Initiative/REPI Program</b>	<b>September 23, 2021 (Agreement Signed)</b>	<b>\$150,000.00 (REPI)</b>	<ul style="list-style-type: none"> <li>• Polaris LTD (Hila'an Property Owner) has agreed to carve out about 100 acres of property for cultural and natural resources preservation and conservation programs.</li> <li>• JRM, through the REPI program will provide the funding to initiate and help sustain the programs (agreement approved and signed by the Department of Defense and GPT).</li> <li>• \$150,000 received September 27, 2022, from DOD for appraisal and land survey.</li> <li>• RFP for Property Appraisal and Land Survey advertised.</li> <li>• Micronesian Appraisal was awarded the contract for \$15,500.00. Appraisal completed June 2, 2023.</li> <li>• Duenas, Camacho, and Associates submitted proposal and is being reviewed for approval by board.</li> </ul>

**ITEM 5.4.a.**

**HILA'AN –**

**Land Survey for Conservation  
Easement**



July 5, 2023

Mr. Joe Quinata, Chief Program Officer  
Guam Preservation Trust  
P.O. Box 3036  
Hagatna, Guam 96932  
Email: [jqpreservation@guam.net](mailto:jqpreservation@guam.net)  
Mobile Phone: (671) 472-9439/40

Subject: Land Surveying Services Scope of Work and Fee  
Parceling survey of a portion of Lot 10187, Dededo, Guam

Hafa Adai,

Duenas, Camacho & Associates, Inc. is pleased to submit our fee for surveying services, per your request.

Scope of Work:

1. Perform a boundary retracement survey of the subject lot to establish the limits of the survey.
2. Perform a topographic/as-built of the conservation easements.
3. Parcel Conservation Easements within Lot 10187.
4. Set rebars/iron pins with surveyor ID on the lot corners.
5. Prepare a Parceling Survey Map to be approved by Department of Land Management (DLM)
6. Record the approved survey map at DLM.

Survey Fee: \$124,499.00

1. The topographic survey will take approximately 3 months of fieldwork and an additional month to complete the mapping.

Please contact me at 671-477-7991 or via email at [cehill@dcaguam.com](mailto:cehill@dcaguam.com), if you have any questions.

Sincerely,

**Christopher E. Hill, PLS**  
Chief of Survey

Agreed/Accepted:

\_\_\_\_\_ Date: \_\_\_\_\_

## CHAMORU CULTURE/HISTORY COMMITTEES

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
I Hinanao-Ta Exhibition (Kumision Estoria-ta)	Guahan Humanities CARES Act Grant	10/30/2020  Completion Date: 6/30/2021	\$7,400.75	<ul style="list-style-type: none"> <li>• Temporary display at the Lujan House on Jul 30.</li> <li>• Guam Museum Exhibition is scheduled for December 2021.</li> <li>• Delay of exhibit due to pandemic restrictions.</li> <li>• Exhibit now tentatively scheduled for October/November 2022</li> <li>• Exhibit moved to March 2023 per Guam Museum.</li> <li>• Exhibit Opening was held Feb 23<sup>rd</sup> at Guam Museum</li> </ul>
	MOA with Guam Museum for the Museum Exhibition	09/16/2021 (Guam Museum Funds)	\$33,599.25	
Modern Guam Rises from the Destruction of War: 1945-70 (Phase II) Grant	Guampedia	10/14/20  Completion Date: 10/14/2021	\$37,692.00	<ul style="list-style-type: none"> <li>• Grant agreement signed.</li> <li>• Report #2 received. Project is commencing with reopening of business on Guam.</li> <li>• No cost extension granted until March 2022. Report #3 due in September.</li> <li>• Report #3 and #4 received. Awaiting Final report.</li> </ul>
Teaching w/Historic Places (LB)	Board Initiative	8/13/2015	\$14,400.00	<ul style="list-style-type: none"> <li>• A total of over 250 students participated in this program. Program is still ongoing – <a href="http://www.pacificpreservation.org/historymethods">www.pacificpreservation.org/historymethods</a></li> <li>• 100 students from MULES visited Litekyan Jan 20. Final Report Submitted 2/23/23</li> <li>• 90 students and teachers from MULES are scheduled to visit Litekyan on April 21<sup>st</sup>.</li> <li>• MULES group visited as scheduled. Final Report submitted.</li> </ul>