



# GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUA'HAN

P.O. Box 3036, Hagåtña, Guam 96932 \* Tel: 671-472-9439/40 \* Fax: 671-477-2047

GUAM PRESERVATION TRUST  
REGULAR BOARD OF DIRECTORS VIRTUAL MEETING  
WEDNESDAY, JULY 13, 2022  
3:00 P.M

A G E N D A

- |        |        |  |
|--------|--------|--|
|        | 1.0.   | CALL TO ORDER / ROLL CALL              |
| Action | 2.0.   | APPROVAL OF MINUTES (June 22, Meeting) |
|        | 3.0.   | OLD BUSINESS                           |
|        | 4.0.   | NEW BUSINESS                           |
|        | 5.0.   | COMMITTEE REPORTS                      |
|        | 5.1.   | Budget & Finance Report                |
| Info   |        | Refer to Report                        |
| Action | 5.1.a. | YTD Balance                            |
|        | 5.1.b. | FY23 Administration & Operation Budget |
| Info   | 5.2.   | Architecture Committee Report          |
|        |        | Refer to Report                        |
| Info   | 5.3.   | Archaeology Committee Report           |
|        |        | Refer to Report                        |
| Info   | 5.4.   | Planning Committee Report              |
|        |        | Refer to Report                        |
| Info   | 5.5.   | CHamoru Culture Committee Report       |
|        |        | Refer to Report                        |
|        | 5.6.   | History Committee Report               |
|        |        | Refer to Report                        |
|        | 6.0.   | OPEN DISCUSSION/ANNOUNCEMENTS          |
|        | 7.0.   | ADJOURNMENT                            |

**ITEM 2.0.**  
**APPROVAL OF MINUTES**  
**(June 22, 2022 Meeting)**



# GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUAHAN

P.O. Box 3036 • Agana, Guam 96932  
Tel: (671) 472-9439/40 • Fax: (671) 477-9045

## GUAM PRESERVATION TRUST REGULAR BOARD OF DIRECTORS VIRTUAL MEETING WEDNESDAY, JUNE 22, 2022 3:00 P.M

**PRESENT:** **Michael Makio, Architecture - Principal**      **Pale' Eric Forbes, History - Principal**  
**Vincent Leon Guerrero, History- Alternate**      **Zina Ruiz, Chamoru Culture-Principal**  
**Edwin Reyes, Planning - Alternate**

**ALSO PRESENT:**  
**Joe Quinata, GPT CPO**      **Andrew Tenorio, GPT Staff, PO**  
**Patrick Lujan, SHPO - DPR**      **Dietrix Duhaylonsod, GPT Staff, PO**  
**Ruby Santos, GPT Staff, ASC**      **Lawrence Borja, GPT Staff, DO**

### M I N U T E S

#### 1.0. CALL TO ORDER / ROLL CALL

Chairman Makio called the meeting to order at 3:10 p.m. and conducted roll call.

#### 2.0. APPROVAL OF MINUTES (April 13, 2022, Meeting)

Chairman Makio opened the floor for discussion on the minutes of April 13, 2022.

**Motion** There being no discussion, Edwin Reyes motioned to approve the minutes as read.  
Vincent Leon Guerrero seconded the motion.  
With no further discussion, the Board unanimously approved the minutes.

#### 3.0. OLD BUSINESS

##### 3.1. FQ Sanchez

##### 3.1.a. Public Law 36-82

Joe Quinata reported on the recent passage of Public Law 36-82 funding the construction of the facility.

Info

##### 3.1.b. Americas 11 Most Endangered Historic Places

Joe Quinata reported prior to approved funding of PL36-82, an application submitted and approved by the National Trust nominated the FQ Sanchez School and was as one of America's 11 Most Endangered Historic Places. A ceremony in Humatak to formally announce the recognition of the facility on the endangered list and attended by Governor Lou Leon Guerrero and Lt. Governor Joshua Tenorio among other island dignitaries. The Dept. of Administration transferred the funds into GPT's account and Dept. of Public Works has provided the delegation of authority to move forward into the construction phase of the project.

Info

##### 3.2. Community Based Cultural Heritage Management Course

Joe Quinata reported the UOG course was a success under the instruction of staff program officer Dietrix Duhaylonsod. The class continues to meet working in other areas of cultural heritage and expanding interests in management of cultural sites. The CNMI government has expressed interest to conduct the course in Saipan along with the Archaeology Technical certification course.

Info

##### 3.3. Pacific Preservation Technology Summit

Joe Quinata reported the summit was an overall success with over two hundred registered participants. GPT has received great reviews and feedback on the sessions, keynote speakers, and presentations by cultural practitioners of the seafaring community and at Valley of the Latte site.

AIA offered Continuing Education credits on selected sessions.

Chairman Makio thanked and commended Pale' Eric Forbes for his keynote presentation and thanked the Board members for their attendance and interaction

with the participants. The Board commended the staff in planning, organizing, and facilitating a successful summit.

- 3.4. Atantano – Santa Cruz Shrine**  
 Info Joe Quinata reported the community of Piti celebrated the Santa Cruz fiesta at the Santa Cruz Shine located on the outskirts of Atantano. Piti Mayor Jesse Alig and the Piti community coordinated the event and revived what was once a traditional celebration. Dietrix Duhaylonsod worked with the Piti community to raise awareness and deeper appreciation of the cultural value of the site and GPT’s vision at Atantano.
- 3.5. Manenggon National Historic Landmark -Update**  
 Info Joe Quinata, reminded the Board of the submission to recognize the Manenggon concentration camp as Guam’s first historic landmark. The application is inching its way for review by the commission and anticipates a response by the end of 2022.  
 Action Chairman Makio requested for Joe Quinata to prepare a one-page outline on the difference between a designation of a historic landmark and a site on the historic register.  
 Joe Quinata reported a dedicated website, (pacificpreservation.org), has been prepared by staff with all the information compiled for the submission including the frequently asked questions and qualification for historic landmarks verses the historic register, The application was submitted in partnership with the SHPO’s office.
- 3.6. Smithsonian Flag Ceremony, Wash., D.C.**  
 Info Joe Quinata reported the Smithsonian American History Museum held the flag ceremony on June 14<sup>th</sup> in Washington D.C. Representing Guam was the Honorable Lt. Governor Joshua Tenorio and Congressman Michael San Nicolas. Congressman San Nicolas’ staff posted a video on YouTube of the event. The Smithsonian Museum will be preparing a video with the complete coverage of the event.  
 Joe Quinata met with Smithsonian staff to discuss an exhibit on “the Marianas Story” to be displayed in the future.  
 GPT received a plaque to commemorate the event.
- 3.7. National Trust for Historic Preservation Trustee Meeting – Wash., D.C.**  
 Info Joe Quinata reported in looking forward NTHP is directing their focus 1) to shift programs to address climate change, social justice, affordable housing, and funding available for capital improvements; and 2) on concerns regarding the campaign of giving, seeking philanthropists and new partners with a more “impact agenda”. The upcoming 2022 Past Forward Conference will be virtual and scheduled for September. The 2023 Past Forward Conference will held in Washington, D.C. Chairman Makio highly recommended attendance at the NTHP conferences and referenced the diverse sessions in social equality, the effects of preservation on different ages and ethnicities, and challenges of gentrification in neighborhoods.
- 4.0 NEW BUSINESS**  
 Info - **Regional Collaboration – CNMI & Palau**  
 Joe Quinata reported preservation leaders in CNMI and Palau have expressed an interest in collaborating with GPT in preservation programs and resources. CNMI has confirmed to conduct the Community Based Cultural Heritage Management Course and the Archaeology Technician Course. Palau is interested in conducting the same courses.

## GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUAHAN

**5.0. COMMITTEE REPORTS****5.1. Budget & Finance Report****Refer to Report****5.1.a. YTD Balance**

Info Joe Quinata reported the current fund balance is \$5,080,070.73 and a total of \$466,715.44 restricted for grants and projects.  
The Board discussed the projects in queue.

**5.1.b. FY23 Administration & Operation Budget**

Action Joe Quinata reported the draft FY 2023 Administration and Operations budget will be on the agenda at the next Board meeting. Staff will schedule a Budget & Finance Committee meeting to review the proposed budget.

Joe Quinata has been in communication with the investment managers regarding GPT's accounts. During the National Trust meeting, members were forewarned to exercise caution to shore up investment accounts and make funds liquid in banks that are secure.

Action Chairman Makio requested to review the investment accounts before making any changes.  
GPT's has an investment policy which protects the funds with low risks.

**5.2. Architecture Committee Report**

Info **Refer to Report**

**5.2.a. FQ Sanchez – Construction Mgmt. - Proposed Amendment**

Joe Quinata reported the recent passage of Public Law 36-82 has provided funding for the construction of the facility.

Delegation of authority has been issued to GPT by the Dept. of Public Works. The updated A&E design plans are currently under review by the SHPO's office. Thereafter, the bid documents will be made available to solicit bids for construction. This phase will require a contract administrator in place.

Rim Architects prepared the A&E plans and have submitted their proposal to continue as the contract administrator during the construction phase.

The Architect Committee reviewed the proposal and compared it against the anticipated costs for construction. Committee Chair Michael Makio reported the proposed fee of \$189,450 was reasonable and recommended to amend the current A&E contract to include contract administration.

The Board discussed the proposal and concerns on the separated costs for GRT.

The Board requested the proposal be resubmitted to include GRT in the overall total and not shown as a separate cost.

Motion With no further discussion, the committee motioned to approve the proposal from RIM Architects and require RIM Architects to re-submit the proposal with the professional fee and schedule to reflect everything inclusive and not separate of the GRT for the total amount of \$189,450.00.

Vincent Leon Guerrero seconded the motion.

With no further discussion, the Board unanimously approved the motion.

**5.3. Archaeology Committee Report**

Info **Refer to Report**

No discussion.

**5.4. Planning Committee Report**

Info **Refer to Report**

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**5.4.a. Atantano - Plant Inventory**

Joe Quinata reported the committee reviewed the two proposals submitted in response to the solicitation to conduct a plant inventory. The committee selected and recommended to approve the University of Guam's proposal totaling \$49,999.30 to conduct the plant inventory of Atantano. The Dept. of Interior is funding the work through a grant awarded to GPT. Solicit for the cultural

**Motion**

Edwin Reyes motioned to accept the UOG proposal of \$49,999.30 to conduct the plant inventory that will be used for Atantano master plan effort. Zina Ruiz seconded the motion. Edwin Reyes commented on the value of conducting the inventory for successful planning, spatial layout, and awareness of endangered bugs and plant species, and mapping existing conditions which will result in a successful master plan. With no further discussion, the Board unanimously approved the motion.

**5.5. CHamoru Culture Committee Report**

**5.6. History Committee Report**

**Info**

**Refer to Report**

**5.6.a. Umatac Spanish Fort Virtual Tour Project - Grant Application - Jay Michael Milan**

Joe Quinata provided a brief overview of Virtual Tour Project and the applicant's change of venue from Orote Point to a more accessible site in Humatak. The total grant request is for \$10,656.00.

The Board discussed the project, the objectives, use of technology and conducting the virtual tour of sites with limited public access (i.e., waterways, Fonte Dam, Ritidian, Litekyan).

**Action**

Chairman Makio referred the application back to Committee for further review.

**6.0. OPEN DISCUSSION/ANNOUNCEMENTS**

**Info**

Edwin Reyes announced the upcoming Planners Symposium scheduled for August 17-18, 2022. The Board discussed GPT's participation by presenting the work at Atantano. The presentation may prompt the Bureau to recognize conservation districts such as Atantano and Hila'an.

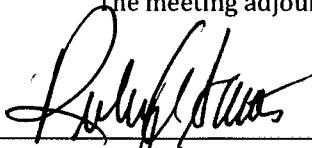
Chairman Makio asked Edwin Reyes to keep the Board informed of the details as the date fast approaches.


**7.0. ADJOURNMENT**

**Motion**

There being no further agenda items Vincent Leon Guerrero motioned to adjourn the meeting. Pale' Eric Forbes seconded the motion. With no further discussion, the Board approved the motion to adjourn.

The meeting adjourned at 4:25 p.m.

Transcribed by: 

Approved by: 

Date: 9/13/2022

Date: 7/13/22

**GUAM PRESERVATION TRUST**

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**ITEM 5.1.a.**  
**YTD Balance**

**GUAM PRESERVATION TRUST ACCOUNTING SUMMARY For Period Ending June 30, 2022**

<b>ADMIN &amp; OPERATIONS</b>		<b>BOARD APPROVED</b>	<b>YTD EXPENSE</b>	<b>BALANCE</b>
		<b>\$ 681,195.47</b>	<b>\$ 454,148.86</b>	<b>\$ 227,046.61</b>
<b>BOARD FUNDED INITIATIVES</b>		<b>PROJ #</b>		
Talaifak Bridge Signage	BP13-07	\$ 10,000.00	\$ 1,761.00	\$ 8,239.00
Capital Campaign	BP17-10	\$ 20,000.00	\$ 266.25	\$ 19,733.75
Architectural Book for Guam-Launch		\$ 700.00	\$ 375.28	\$ 324.72
Teaching with Historic Places	BP15-16	\$ 14,400.00	\$ 6,302.50	\$ 8,097.50
Latte Quarrying Project	BP16-02	\$ 6,200.00	\$ 2,591.85	\$ 3,608.15
Archbishop Flores Hse Purchase		\$ 250,000.00	\$ -	\$ 250,000.00
Fencing & Cleanup	BP19-05	\$ 10,000.00	\$ 7,493.30	\$ 2,506.70
Latte in the Marianas	BP19-02	\$ 5,428.00	\$ 5,415.12	\$ 12.88
World Heritage Training	BP19-14	\$ 500.00	\$ 313.30	\$ 186.70
Section 106 Essentials Training	BP20-10	\$ 7,000.00	\$ -	\$ 7,000.00
Board Orientation	BP20-11	\$ 800.00		\$ 800.00
Cliff Condominium Renovation	BP20-12	\$ 9,000.00	\$ 12,840.00	\$ 1,000.00
Amendment 3/10/2021		\$ 4,840.00		
Archaeology Workshop-Atantano	BP20-07b	\$ 2,500.00		\$ 2,500.00
Archaeology Technician Certification	BP21-04	\$ 2,500.00	\$ 4,003.91	\$ 496.09
RegISTRATION FEES			\$ (2,000.00)	
Strategic Plan	BP22-02	\$ 25,000.00	\$ 1,874.70	\$ 23,125.30
Internship Program	BP22-04	\$ 16,000.00	\$ 2,000.00	\$ 14,000.00
Atantano - Plant Inventory	BP22-05	\$ 49,999.30	\$ -	\$ 49,999.30
<b>SUBTOTAL</b>		<b>\$ 434,867.30</b>	<b>\$ 43,237.21</b>	<b>\$ 391,630.09</b>
<b>ETHNOGRAPHY &amp; ORAL HISTORY</b>				
The Lanchu Project	GPTG22-01	\$ 15,500.00	\$ 6,200.00	\$ 9,300.00
<b>SUBTOTAL</b>		<b>\$ 15,500.00</b>	<b>\$ 6,200.00</b>	<b>\$ 9,300.00</b>
<b>REPAIR, REHABILITATION, RESTORATION AND RENOVATION</b>				
Guam Legislature	HS15-03	\$ 2,759,277.75	\$ 2,758,678.37	\$ 24,700.00
CO1 (GPT 24,100.62; Leg 44758.28)		\$ 24,100.62		
Rosario House - A&E	HS18-01	\$ 96,488.47	\$ 96,488.47	\$ -
Amendment - Archaeo Monitoring		\$ 2,200.00	\$ 1,872.00	\$ 328.00
Amendment 10/14/20 motion		\$ 38,137.50	\$ 38,137.50	\$ -
George Flores A&E	HS21-01	\$93,935.70	\$ -	\$ 93,935.70
Addendum - HSR		\$18,027.65		\$ 18,027.65
FQ Sanchez PL36-82		\$3,500,000.00	\$ -	\$ 3,500,000.00
<b>SUBTOTAL</b>		<b>\$ 6,532,167.69</b>	<b>\$ 2,895,176.34</b>	<b>\$ 3,636,991.35</b>



<b>ARCHAEOLOGY RESEARCH</b>				
Guam Rock Art Study	GPTG19-03	\$ 12,000.00	\$ 9,600.00	\$ 2,400.00
<b>SUBTOTAL</b>		<b>\$ 12,000.00</b>	<b>\$ 9,600.00</b>	<b>\$ 2,400.00</b>

<b>PUBLIC INTERPRETATION AND PRESENTATION</b>				
Learning Chamoru Preserving Values	GPTG19-04	\$ 9,950.00	\$ 7,960.00	\$ 1,990.00
Modern Guam Rises from Destruction of War 1945-1970	GPTG21-01	\$ 37,962.00	\$ 34,096.16	\$ 3,865.84
<b>SUBTOTAL</b>		<b>\$ 47,912.00</b>	<b>\$ 42,056.16</b>	<b>\$ 5,855.84</b>

<b>ARCHIVAL RESEARCH</b>				
<b>SUBTOTAL</b>		\$ -	\$ -	\$ -

<b>ARCHITECTURAL RESEARCH</b>				
FQ Sanchez A & E	HS15-01	\$ 208,054.00	\$ 207,554.00	\$ 500.00
Amendment 1		\$ 35,608.00	\$ 35,608.00	\$ -
Amendment - Update for permitting		\$ 51,913.00	\$ 50,123.69	\$ 1,789.31
Amendment 2		\$ 189,450.00	\$ -	\$ 189,450.00
Guam Courthouse Restoration	GPTG19-06	\$ 50,000.00	\$ -	\$ 50,000.00
<b>SUBTOTAL</b>		<b>\$ 535,025.00</b>	<b>\$ 293,285.69</b>	<b>\$ 241,739.31</b>

<b>HISTORIC PROPERTY DOCUMENTATION &amp; REGISTER NOMINATION</b>				
<b>SUBTOTAL</b>		\$ -	\$ -	\$ -

<b>GRANTS AWARDED TO GPT*</b>				
Latte in the Marianas (Ayuda Found)	BP19-02	\$ 1,700.00	\$ 1,700.00	\$ -
Take Care Heritage/Health Comm	BP19-04	\$ 3,000.00	\$ 2,027.16	\$ 972.84
Manenggon Nomination(OAH)	BP19-13	\$ 9,940.00	\$ 1,024.00	\$ 8,916.00
Pacific Pres Technology - DOI	BP19-10	\$ 94,801.00	\$ 94,801.00	\$ -
AIA		\$ 3,000.00	\$ 3,000.00	\$ -
World Heritage Workshop - DOI	BP19-14	\$63,217.00	\$ 42,029.25	\$ 21,187.75
Humanities Guahan-Ekungkok Estoriata	BP20-09	\$ 10,000.00	\$ 9,964.34	\$ 35.66
Humanities Guahan-Kumision	BP21-01	\$ 7,400.75	\$ 7,884.00	\$ (483.25)
Esoriata - Hinanao-ta Exhibit				
GEDA - Ekungkok I Estoriata	BP21-02	\$ 6,563.00	\$ 6,145.00	\$ 418.00
Atantano Heritage Preserve - DOI	BP21-05	\$ 200,000.00	\$ 774.35	\$ 199,225.65
I Hinanao-ta Exhibit (GU Museum)	BP21-06	\$ 33,599.00	\$ 11,485.00	\$ 22,114.00
GEDA - Refurbishment of 8 Cannons	BP22-01	\$ 25,000.00	\$ -	\$ 25,000.00
<b>Sub-Total</b>		<b>\$ 458,220.75</b>	<b>\$ 180,834.10</b>	<b>\$ 277,386.65</b>

<b>TOTAL OBLIGATED FUNDS</b>		<b>\$ 8,716,888.21</b>	<b>\$ 3,924,538.36</b>	<b>\$ 4,792,349.85</b>
<b>CURRENT FUND BALANCES</b>				<b>\$ 4,997,587.26</b>
<i>Bank of Guam Checking</i>		\$ 170,055.42	6/30/2022	
<i>*Bank of Guam Trust</i>		\$ 27,662.32	5/31/2022	
<i>Merrill Lynch</i>		\$ 2,293,984.51	6/30/2022	
<i>RBC Capital Markets LLC</i>		\$ 2,085,496.95	6/30/2022	
<i>Raymond James</i>		\$ 420,387.81	6/30/2022	
<i>TD Ameritrade</i>		\$ 0.23	6/30/2022	
<i>Fidelity Investments</i>		\$ 0.02	6/30/2022	
<b>TOTAL</b>		<b>\$ 4,997,587.26</b>		
<b>Restricted for Grants &amp; Projects</b>				<b>\$ 205,237.41</b>

\*June Statement not received as of this report

<b>PROJECTS IN QUEUE</b>		
<i>Lujan House Repairs</i>		\$ 50,000.00
<i>San Nicolas House - Construction</i>		\$ 920,000.00
<i>Rosario House - Construction</i>		\$ 1,265,000.00
<i>George Flores House - Rehab</i>		\$ 1,172,036.25
<i>Agana Basilica Bell Tower</i>		\$ 150,000.00
<i>Archbishop Flores - A&amp;E</i>		\$ 150,000.00
<b>TOTAL</b>		<b>\$ 3,657,036.25</b>



**ITEM 5.1.b.**

**FY23 Administration  
& Operations Budget**



**EXECUTIVE SUMMARY**

The Guam Preservation Trust Fiscal Year Administration & Operations Budget is prepared annually as a fiducial duty and fiscal responsibility of the Trust Board and Staff.

Members of the GPT Budget & Finance Committee have developed a true cost program budget through the analysis of revenues and cash flow projections and the assessment of current program performance to reflect current obligations and proposed strategic outcomes.

Fiscal Year 2023 Administration and Operations Budget total of \$740,995.59 reflects an increase of \$59,800.12 from FY 2022 total of \$681,195.47. Estimated revenue from Building Permit Fees, Interest in Investments, and grant funding total \$775,000.00 for Fiscal Year 2023. The infusion of \$3.5million to rehabilitate the F.Q. Sanchez Elementary School is an added income to the anticipated revenues and the passing of Bill 208-36 is hopeful to bring additional funding to advance historic preservation on Guam.

# FY2023 OPERATIONAL BUDGET

## PERSONNEL

### A. PERSONNEL SALARY

**SUBTOTAL: \$364,042.10**

POSITION TITLE	SALARY	% OF TIME	MONTHS	TOTAL
Chief Program Officer	89,674.78	100	12	89,674.78
Administrative Service Coordinator	71,618.30	100	12	71,618.30
Development Officer	52,093.08	100	12	52,093.08
Program Officer	53,655.94	100	12	53,655.94
Program Officer	52,000.00	100	12	52,000.00
Program Officer	45,000.00	100	12	45,000.00
Sub-Total				364,042.10

**Justification:** This represents employee salaries and no change from FY22.

Budget reflects additional Program Officer position. No change for all other salary position.

### B. FRINGE BENEFITS

**SUBTOTAL: \$112,920.49**

FICA	27,849.22
Health Insurance	75,000.00
Retirement Plan	9,571.27
Workman's Compensation	500.00
Sub-Total	112,920.49

**Justification:** Increase of \$3,924.29 from FY22 due to increase in health and workman's compensation insurance cost.

This represents FICA, and Workman's Compensation rated based on gross salaries with the following itemized fringe benefits:

- Health Benefits offered at full coverage to employee and dependents. Increased rates are payable in December for calendar year effective for January 2023 coverage.
- Retirement Plan – Employer portion is 3% of gross for Simple IRA plan matching employee's contribution and benefit offered to employees after 1 year of service

## FY2023 OPERATIONAL BUDGET

### ADMINISTRATIVE EXPENDITURES

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#### C. UTILITIES/COMMUNICATION/INSURANCE

**SUBTOTAL: \$50,000.00**

Telephone	4,000.00
Internet Services	2,000.00
Utility – GPA	16,000.00
Utility – GWA	1,500.00
Insurance (Property, Events & Contents)	26,500.00
Sub-Total	50,000.00

**Justification:** No change from FY22.

- Telephone Line Services are for 472-9439/40 and fax 477-2047
- Internet Service is Docomo Pacific; Website is for annual maintenance fee with Ideal Advertising
- Utilities (GPA & GWA) for Power and Water Consumption for Lujan House & Cliff Unit
- Property, Contents, Events Insurance coverage for the Lujan House/GPT Office

#### D. STAFF TRAVEL

**SUBTOTAL: \$15,000.00**

Airfare & Per Diem	15,000.00
Sub-Total	15,000.00

**Justification:** Increase of \$8,000 due to lifting of pandemic travel restrictions of FY22

- Travel to attend the NTHP and APT conferences.

#### E. EQUIPMENT

**SUBTOTAL: \$6,500.00**

Copier Lease	4,000.00
Drone	2,500.00
Sub-Total	6,500.00

**Justification:** No change from FY22.

The current copier lease is with Xerox Corporation and was obtained following procurement procedures.

#### F. AUTOMOBILE EXPENSE

**SUBTOTAL: \$6,500.00**

Maintenance	2,000.00
Insurance	4,000.00
Safety and Registration Fees	500.00
Sub-Total	6,500.00

**Justification:** No change from FY22. Automobile expenses are for the Trust's vehicles (Truck and Van).

Maintenance, insurance, vehicles safety and registration, and fuel are basic necessities to maintain the vehicles for staff use.



# FY2023 OPERATIONAL BUDGET

## ADMINISTRATIVE EXPENDITURES

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### G. SUPPLIES

**TOTAL: \$1,800.00**

General Office Supplies	1,800.00
Sub-Total	1,800.00

**Justification:** No change from FY22.

General office supplies for administrative operations, projects, and programs for the year.

### H. CONTRACTUAL

**TOTAL: \$132,000.00**

Accounting Services	29,000.00
Audit Services	25,000.00
Legal Services	7,000.00
Technological Services	1,000.00
Maintenance & Landscaping Services	5,000.00
Preservation Interns	10,000.00
Architect	25,000.00
Atantãno Maintenance	30,000.00
Sub-Total	132,000.00

**Justification:** Increase of \$35,000.00 for preservation interns and architect

The following are contractual services:

- Contractual Accounting service is with Deloitte & Touche.
- Audit services for three-year agreement as prescribed by the Office of the Public Auditor.
- Contractual legal service is currently with Attorney Vanessa Williams.
- Technological Services is needed for maintenance and upkeep of the computer systems
- Yard Cleaning & Landscaping Maintenance (Lujan House & Cliff Grounds Maintenance fee)
- Atantãno Feasibility Study/Master Plan
- Internship program
- Architect – Assist in review of construction management

# FY2023 OPERATIONAL BUDGET

## ADMINISTRATIVE EXPENDITURES

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### I. STIPENDS

**TOTAL: \$7,000.00**

Board stipends – 10 members @ \$50.00 per meeting X 14 meetings	7,000.00
Sub-Total	7,000.00

**Justification:** No change from FY22.

In accordance with GPT By-laws and approval by GPT Board motion, GPT Board members receive a \$50.00 stipend for attending Regular and Special Board meetings.

### J. ADVERTISEMENT

**TOTAL: \$4,076.00**

GPT Board Meeting Advertisements 14 @ \$184	2,576.00
Request for Proposals, and other GPT announcement advertisements	1,500.00
Sub-Total	4,076.00

**Justification:** Increase of \$976 from FY22 due to increase of advertising rates

- In accordance with public law and GPT by-laws, Regular & Special Board meetings must be advertised.
- Advertisement for Request for Proposals (to comply with Procurement Regulations) another GPT announcements.

### K. POST OFFICE / POSTAGE

**TOTAL: \$386.00**

1. Annual Postal Box Fee	176.00
2. Postage	210.00
Sub-Total	386.00

**Justification:** Increase of \$86 due to increase in postal box fee.

- Annual Postal Box Fee for PO Box 3036, Hagåtña, Guam 96932
- Postage

# FY2023 OPERATIONAL BUDGET

## ADMINISTRATIVE EXPENDITURES

### L. DUES & SUBSCRIPTION TOTAL: \$1,350.00

Association of Preservation Technology Membership	500.00
National Preservation Partners Network	500.00
NTHP Forum Membership	350.00
Sub-Total	1,350.00

**Justification:** No change from FY22.

- Membership with the National Trust for Historic Preservation & Partnership level entitles GPT to participate in Preservation programs on the National level.
- Dues & Subscription to various Preservation Resources for updates in the preservation efforts and programs and expanding partners in preservation
- Membership to the Association of Preservation Technology entitles GPT to participate and review technological advances, resources, and methods in preservation

### M. EMPLOYEE INCENTIVES TOTAL \$33,202.11

Increase of up to 5% for eligible employees	18,202.11
Performance Bonuses	15,000.00
Sub-Total	33,202.11

**Justification:** Increase of \$18,202.11 from FY22

- Salary adjustments and Performance Bonuses are based on performance evaluations and as approved by GPT Board Action.

### N. MISCELLANEOUS TOTAL \$6,218.89

1. Contingency Fund (.5% of overall budget)	3,718.89
2. Discretionary Funds	2,500.00
Sub-Total	6,218.89

**Justification:** Increase in contingency due increase in fringe benefits, travel, postage, and employee incentives

- Miscellaneous expenses are unforeseen expenditures not categorized and needed for operations or projects to be effective .5% of overall budget. All expenses reported to the Board.
- Discretionary funds are expenditures authorized by the Chief Program Officer and for purchases or services of \$500.00 and below.

**TOTAL ADMINISTRATION & OPERATIONS BUDGET**

**\$740,995.59**

**ITEM 5.2.**

**Architecture Committee Report**

**ITEM 5.3.**

**Archaeology Committee Report**

**ITEM 5.4.**

**Planning Committee Report**

**ITEM 5.5.**

**CHamoru Culture Committee Report**

**ITEM 5.6.**

**History Committee Report**



			\$18,027.65	<ul style="list-style-type: none"> <li>• Project orientation and clarification of preservation treatment meeting by ZOOM conducted in December with design team.</li> <li>• Basis of Design (HSR) and 90% A/E Design Submitted.</li> <li>• Board motion 2/9/2022 to approve addendum to contract for HSR fee of \$18,027.65</li> <li>• Addendum routed for signatures</li> <li>• 100% Submittal received- for review</li> </ul>
FQ Sanchez A&E (JQ)	GPT Board Initiative	12/18/14 Amend 1 6/4/15 Amend 2 5/12/21	\$208,054.00 \$35,608.00  \$51,913	<ul style="list-style-type: none"> <li>• Contract awarded 12/18/14</li> <li>• Amendment 6/4/15</li> <li>• Balance \$500 remaining</li> <li>• Amendment to include FF&amp;E, update plans, cost estimates, and license stamp.</li> <li>• Update Plans, FF&amp;E, and cost estimates completed.</li> <li>• Legislature introduced Bill No. 172-36 to fund construction of F. Q. Sanchez School Facility (\$3.5Million)</li> <li>• Testimony submitted.</li> <li>• Recent Legislative action approved \$3.5 Million</li> <li>• Pending Executive Order</li> <li>• Governor Lou Leon Guerrero signed bill 172-36 into law on March 11, 2022 approving \$3.5 million for construction</li> <li>• CA fee proposal by RIM for review by Board.</li> <li>• June 22, 2022 Board approved proposal for CA and amendment to current contract</li> </ul>
Guam Historic Courthouse Restoration	Judiciary of Guam	9/6/19	\$50,000	<ul style="list-style-type: none"> <li>• NOA provided and awaiting orientation meeting to discuss contract.</li> </ul>

<p><b>Planning Project Grant (AT)</b></p>		<p><b>Completion Date: 12/31/2021</b></p>		<ul style="list-style-type: none"> <li>• Orientation/Implementation meeting scheduled 12/17 with courthouse key stakeholders. Report 1 to be received in March 2020.</li> <li>• Report #2 received. Request for extension from December 2020 to December 2021 due to COVID 19. No cost extension approved after receipt of new milestone timeline.</li> <li>• Received Report #3. Project to get back on track January 2021 as Courthouse had to address COVID19 issues and the reopening of court first.</li> <li>• Report #4 received. an RFP needs to be sent out again for an AE team; Court working on placing an ad to obtain AE services. Next report is due April 30.</li> <li>• Report received 7/30 and court indicated that they are at the end of procuring A/E Services/ They anticipate to pay requests in 3<sup>rd</sup> and 4<sup>th</sup> quarter 2021 and complete by year end.</li> <li>• YE2021 report requested a no cost extension to 9/2022.</li> <li>• Project ongoing and no A/E plan submittals at this time with the first to be expected by March 2022.</li> <li>• 75% submittal received and for review by GPT and Judiciary scheduled for June 3.</li> </ul>
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**GUAM PRESERVATION TRUST**  
**ANTHROPOLOGY/ARCHAEOLOGY COMMITTEE**

PROJECT NAME	APPLICANT	DATE APPROVED/C COMPLETION	AMOUNT APPROPRIATED	MILESTONES
Latte Book by Kelly Marsh and Jolie Liston (JQ)	GPT Board Initiative	7/31/18 Completion Date: 7/31/2021	\$5,428.00	<ul style="list-style-type: none"> <li>• Feb 4 – submittal of section 1 (cultural snapshot) text/images to graphic designer</li> <li>• Feb 22 – Section 1 draft final graphic/layout complete</li> <li>• Pre-publication exhibition and presentation were conducted on Guam, Saipan, Tinian, and Rota. Exhibit will be set-up at the Guam Museum.</li> <li>• Copy editing on final review.</li> <li>• Printing completed and Book Launch scheduled for February 12, 2022 at Micronesian Mall Center Stage.</li> <li>• Book launch held at Micronesian Mall</li> <li>• Project completed</li> </ul>
Archaeological Studies at San Dionisio (GHPI site 66-02-1024) and Palacio (GHPI Site 66-02-1116), Humatak, Guam (JQ)	GPT Coordination w/ Universitat Pompeu Fabra; University of Hawaii; Umatac Mayor's Office	May 2017/ Ongoing study	-0-	<ul style="list-style-type: none"> <li>• Research Design for Archaeological Studies at Humatak sites of San Dionisio Ruins and Humatak Palacio submitted and approved by SHPO.</li> <li>• 2017 report submitted to SHPO.</li> <li>• 2018 report submitted to SHPO.</li> </ul>



				<ul style="list-style-type: none"> <li>• Presentation to the Umatac community – July 10, 2019 6pm.</li> <li>• 2019 report completed <a href="http://www.pacificpreservation.org/humatak">www.pacificpreservation.org/humatak</a></li> <li>• Material analysis currently being conducted.</li> <li>• Final Report currently being finalized for submission to SHPO and GPT.</li> </ul>
Guam Rock Art Study Grant (AT)	Drs. Andrea Jalandoni & Boyd Dixon	8/9/19  Completion Date: 7/31/2022	\$12,000	<ul style="list-style-type: none"> <li>• Awaiting contract signature by grantee to begin project.</li> <li>• Contract signed. Fieldwork to begin February 2020. Report 1 due March.</li> <li>• Report #2 received. Request for project extension due to COVID-19.</li> <li>• Report #3 received and request for extension until December 2021 due to COVID as grant applicant is unable to travel to Guam and conditions do not allow for field work to be done. Only \$340 has been spent from total grant funding.</li> <li>• Project to be extended to July 2022 with field work to be completed by year end 2021.</li> <li>• Project funds returned to GPT by grantee to be held until grantee is able to submit a revised plan</li> </ul>

				<p>and is free to travel to Guam to conduct study.</p> <ul style="list-style-type: none"> <li>• Project ongoing with 0% Completed.</li> <li>• Applicant requested issuance of funds with the lifting of pandemic restrictions, grant is scheduled to be reactivated April 2022</li> <li>• Applicant has returned to Guam and reissued of funds.</li> <li>• Project is reactivated.</li> <li>• Report #1 received; team to present findings at Preservation Summit in May.</li> <li>• GRAS applying for ARPA permits from USFWS/Ritidian Unit for next phase of project.</li> <li>• Project Ongoing</li> </ul>
<p><b>Archaeology Training for High School Students (JQ)</b></p>	<p><b>NTHP Grant/GPT Matching</b></p>	<p><b>7/08/2020 TBD</b></p>	<p><b>\$5,000.00</b></p>	<ul style="list-style-type: none"> <li>• Project on hold until further notice.</li> </ul>

# GUAM PRESERVATION TRUST

## PLANNING COMMITTEE

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
Atantano Master Plan (DD)7/5/2022	GPT Board Initiative/ DOI Grant	June 26, 2021	\$200,000.00	<ul style="list-style-type: none"> <li>• The Nature Conservancy has agreed to lead/facilitate the planning process to develop the masterplan.</li> <li>• Workshop 1 was held November 30, 2021, to introduce the planning methodology and develop the vision statement.</li> <li>• Workshop 2 is scheduled for December 9, 2021, to develop the mission, goals, and strategic objectives for the masterplan.</li> <li>• The final draft is expected to be completed in March 2022.</li> <li>• Biological Survey given to Else Demeulenaere and her crew</li> <li>• No archaeological companies have submitted a proposal for the Archaeological Survey</li> <li>• One archaeological company has submitted a proposal for the Cultural Impact Assessment but was denied because they wanted Ulukoa Duhaylonsod to help with the ethnographic interviews.</li> <li>• Ulukoa Duhaylonsod has since recommended former students of his UOG</li> </ul>

				<p>Community-Based Cultural Heritage Management Course to do the ethnographic research, and will refrain from doing the work due to conflict of interest.</p> <ul style="list-style-type: none"> <li>As a result of village-outreach for the Atantano Master Plan, a partnership was forged between GPT and the Piti Mayor's Office to bring back the Atantano Santa Cruz nobena and celebration.</li> </ul>
<b>Hila'an Proposed Conservation Easement</b>	<b>GPT Board Initiative/REPI Program</b>	<b>September 23, 2021 (Agreement Signed)</b>		<ul style="list-style-type: none"> <li>Polaris LTD (Hila'an Property Owner) has agreed to carve out about 100 acres of property for cultural and natural resources preservation and conservation programs.</li> <li>JRM, through the REPI program will provide the funding to initiate and sustain the programs (agreement approved and signed by the Department of Defense and GPT).</li> <li>Governor's office is being solicited to support the program.</li> </ul>
<b>Community-Based Cultural Heritage Management Course (DD)</b>	<b>Partnership with the University of Guam</b>	<b>Course ended on April 25, 2022</b>		<ul style="list-style-type: none"> <li>Course was successful with students now leading village-based cultural preservation programs</li> <li>Several of the students shared at the 2022 GPT TECH Summit</li> <li>Minister of Palau and Archaeologist asked if we can share the course syllabus and materials so</li> </ul>

				<p>they can teach the same course in Palau</p> <ul style="list-style-type: none"><li>• Liana Hofschneider and other NMI officials have asked if we can teach the same course in the NMI</li></ul>
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**GUAM PRESERVATION TRUST**  
**CHAMORU CULTURE/HISTORY COMMITTEES**

PROJECT NAME	APPLICANT	DATE APPROVED/ COMPLETION	AMOUNT APPROPRIATED	MILESTONES
I Hinanao-Ta Exhibition (Kumision Estoria-ta)	Guahan Humanities CARES Act Grant  MOA with Guam Museum for the Museum Exhibition	10/30/2020  Completion Date: 6/30/2021  09/16/2021 (Guam Museum Funds)	\$7,400.75  \$33,599.25	<ul style="list-style-type: none"> <li>• Temporary display at the Lujan House on Jul 30.</li> <li>• Guam Museum Exhibition is scheduled for December 2021.</li> <li>• Delay of exhibit due to pandemic restrictions.</li> <li>• Exhibit now tentatively scheduled for October/November 2022</li> </ul>
Ekungok I Estoria-ta Project II (Additional 10 Sites)	GEDA CARES Act Grant  Guahan Humanities CARES Act	10/30/2020  Completion Date: 7/31/2021	\$6,563.00  \$10,000.00	<ul style="list-style-type: none"> <li>• Project website and flyer created.</li> <li>• Orientation meeting with CHamoru teachers done via ZOOM at their December meeting. Sign up in progress and list to be completed in January 2021.</li> <li>• 9 teachers have signed up and will begin their professional development on February 7.</li> <li>• Narratives complete, songwriting in progress, PBS filming ongoing, narrative reading scheduled during April.</li> <li>• Project 85% complete and ongoing.</li> <li>• All project videos received.</li> <li>• Printing of booklet to be completed by end of October.</li> <li>• PBS Guam to launch EIE 1 and EIE2 in January 2022 as part of PBS Higher Learning</li> <li>• Project is at 90 percent complete.</li> <li>• Project is completed.</li> </ul>

				<ul style="list-style-type: none"> <li>• EIE2 booklet and CD produced and ready for distribution to school teachers.</li> <li>• EIE1 &amp; EIE2 book launch held on February 26 at Agana Shopping Center</li> <li>• Project completed</li> </ul>
<b>Modern Guam Rises from the Destruction of War: 1945-70 (Phase II) Grant</b>	<b>Guampedia</b>	<b>10/14/20</b>  <b>Completion Date:</b> <b>10/14/2021</b>	<b>\$37,692.00</b>	<ul style="list-style-type: none"> <li>• Grant agreement signed.</li> <li>• Report #2 received and project is commencing with reopening of business on Guam.</li> <li>• No cost extension granted until March 2022. Report #3 due in September.</li> <li>• Report #3 and #4 received. Awaiting Final report.</li> </ul>
<b>Learning Chamoru- Discovering Guam's History Grant (AT)</b>	<b>Dr. Gerhard Schwab</b>	<b>8/9/19</b>  <b>Completion Date:</b> <b>4/15/2021</b>	<b>\$9,950</b>	<ul style="list-style-type: none"> <li>• Contract signed and awaiting report 1 due Nov 30.</li> <li>• Report 1 received. Project on schedule</li> <li>• Report 2 Received. Project on schedule.</li> <li>• Report 3 Received. Project on schedule for completion in August</li> <li>• Report #4 received. Couple of items on the trail on their website. Project extended to April 2021.</li> <li>• Report #5 received December 2020. Project on track.</li> <li>• Final report to be received in April 2021. Remaining work are mostly video production.</li> <li>• Interim report received 7/31. Project is extended until December 2021 as grantee still needs to film 3 more sites along the heritage trail. 2 sites complete and links given to GPT.</li> <li>• No cost extension granted until Dec 2021</li> <li>• Project Report #9 received. Last 2 videos completed. A request for a</li> </ul>

				no-cost extension to finalize the last elements of the project (posting, editorials, data entry, drills to the website) to June 2022.
<b>Teaching w/Historic Places (LB)</b>	<b>Board Initiative</b>	<b>8/13/2015</b>	<b>\$14,400.00</b>	<ul style="list-style-type: none"> <li>• A total of over 250 students participated in this program. Program is still ongoing – <a href="https://historymethods.weebly.com/">https://historymethods.weebly.com/</a></li> <li>• As FTF is limited, only 10% of project is complete and will resume once restrictions are removed.</li> </ul>