



## REQUEST FOR PROPOSAL No. 19-03

### Accounting, Bookkeeping, & Tax Services

The Guam Preservation Trust (GPT) is soliciting proposals from a U.S. Certified Public Accounting Firm for General Accounting, Bookkeeping, & Payroll Processing Services.

Request for Proposal (RFP) packages may be obtained at the Guam Preservation Trust Office, in Agana, Guam, anytime from Monday through Friday, excluding holidays between 8:00 a.m. and 5:00 p.m. The RFP package may also be downloaded at the Guam Preservation Trust website at [www.guampreservationtrust.org](http://www.guampreservationtrust.org). **Deadline for submission of all proposals is 4:00 p.m. Chamorro Standard Time (Guam Time), Friday, August 2, 2019.** All proposals must be submitted to the attention of Mr. Joe Quinata, Chief Program Officer of the Guam Preservation Trust. Any proposals submitted after the above deadline will not be accepted.

GPT, reserves the right to reject any or all proposals, solicit new proposals, waive any defect if said proposal, in its sole opinion, to do so is in the best interest of GPT. All proposals shall become the property of GPT.

All questions regarding the proposal should be in writing directed to Mr. JOE QUINATA, Chief Program Officer at (671) 472-9439/40. Except to the above persons named, direct or indirect contact with GPT Management or Staff, Board members, or any person participating in the selection process is prohibited.

/s/ JOE QUINATA  
Chief Program Officer