



GUAM PRESERVATION TRUST

INANGOKKON INADAHÍ GUA'HAN

P.O. Box 3036 • Hagåtña, Guam 96932
Tel: (671) 472-9439/40 • Fax: (671) 477-2047

GUAM PRESERVATION TRUST REGULAR BOARD OF DIRECTORS MEETING THURSDAY, OCTOBER 22, 2015 3:00 P.M., GPT CONFERENCE ROOM A G E N D A

- 1.0. CALL TO ORDER / ROLL CALL

- Action 2.0. APPROVAL OF MINUTES (August 13, 2015 Meeting)

- 3.0. OLD BUSINESS
 - Info 3.1. Section 106 Training – October 2015
 - Info 3.2. National History Day/Meeting with Dr. Skinner (wife of Gov. Skinner)
 - Action 3.3. National Trust for Historic Preservation Conference (Nov. 3-6, 2015; Washington, D.C.)
 - Action 3.4. Developing Artisans Skilled in Toolmanship & Latte Carving & Quarrying
 - Action 3.5. Pacific History Conference

- 4.0. NEW BUSINESS
 - Action 4.1. Agana Cathedral Basilica Bell Tower Grant
 - Action 4.2. Marianas History Conference Request for Payment

- 5.0. COMMITTEE REPORTS
 - Info 5.1. Budget & Finance Report
 - Refer to Report
 - Info 5.1.a. YTD Balance
 - Info 5.2. Architecture Committee Report
 - Refer to Report
 - Action 5.2.a. Inarajan Homes
 - Info 5.3. Grants Committee Report
 - Refer to Report
 - Action 5.3.a. Rehabilitation Archbishop Flores Home – Archbishop Anthony Apuron
 - Action 5.3.b. American Soil/Chamorro Soul – Jessica Peterson
 - Action 5.3.c. Phase I - Study of a Pilot Study of Ancient mtDNA in Dentitions From the Naton Beach Side, Guam - Dr. Rosalind Hunter Anderson
 - Action 5.3.d. Who Wears the Beads? 2000 Years of Ornaments from an Archaeological Site on Guam – Judy Amesbury
 - Action 5.3.e. Fan Hasso Guahan – Guampedia
 - Action 5.3.f. Tan Na la'la, Ta Praktika, Para Hinemlo'ta, Outreach and Awareness Project – Haya Cultural Heritage & Preservation Development Foundation

- 6.0. OPEN DISCUSSION

- 7.0. ADJOURNMENT



P.O. Box 3036 • Hagåtña, Guam 96932
Tel: (671) 472-9439/40 • Fax: (671) 477-2047

GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
THURSDAY, AUGUST 13, 2015
3:00 P.M., GPT CONFERENCE ROOM
MINUTES

Present: Michael Makio, Architecture – P
Rebecca Duenas, Chamorro Culture – P
Dave Lotz, Planning – P
Joaquin Perez, Planning - A
James Viernes, History - A
Cacilie Craft – Archaeology – P

Also Present: Joe Quinata, GPT – CPO
Lynda Aguon, SHPO – DPR
Terrence Brooks, Legal Counsel
Ruby Santos, GPT Staff - ASC
Nicole Calvo, GPT – SPC
Anjelica Roscoe, GPT - SPC
Andrew Tenorio, GPT – SPC
Lawrence Borja, GPT – Dev. Officer
Stephanie Flores, Staff
Representing Senator Tina Barnes

1.0. CALL TO ORDER / ROLL CALL

The meeting was called to order by Chairman Michael Makio at 3:20 p.m. and roll call was conducted.

2.0. APPROVAL OF MINUTES (July 9, 2015 Meeting)

The following correction was noted.

Item 3.1., change to read, "...and inclusion or recommendation..."

Motion A motion was made by Rebecca Duenas to approve the minutes with the correction. The motion was seconded by Dave Lotz.

The Board discussed the issue on the electronic votes.

Staff will follow up with legal counsel on the practice of electronic voting for inclusion in the By-Laws.

With no further discussion, the motion unanimously carried.

3.0 OLD BUSINESS

Joe Quinata provided a general overview of Grant Applications shown on agenda Items 3.1 to 3.6.

3.1. Rehabilitation Archbishop Flores Home – Archbishop Anthony Apuron

The applicant requested assistance to rehabilitate the home.

With no objections the application was referred to the Grants Committee for review and recommendation to the Board.

3.2. American Soil/Chamorro Soul – Jessica Peterson

The applicant requested \$5,000 to produce a documentary film spanning three generations of interviews on cultural arts, agriculture and cuisine.

With no objections the application was referred to the Grants Committee for review and recommendation to the Board.

3.3. Phase I - Study of a Pilot Study of Ancient mtDNA in Dentitions from the Naton Beach Site, Guam - Dr. Rosalind Hunter Anderson

The applicant requested \$4,376 to produce a feasibility study to determine ancient DNA that has survived in the dentitions of the oldest portion of the Naton site.

With no objections the application was referred to the Grants Committee for review and recommendation to the Board.

3.4. Who Wears the Beads? 2000 Years of Ornaments from an Archaeological Site on Guam – Judy Amesbury

The applicant requested \$15,000 to produce a booklet, display, and website about the shell ornaments uncovered from an archaeological site on Guam.

With no objections the application was referred to the Grants Committee for review and recommendation to the Board.

3.5. Fan Hasso Guahan – Guampedia

The applicant requested \$20,548 as a four part project to produce exhibits, lesson plans, and program presentations raising local awareness of historic sites, cultural heritage and indigenous perspectives.

With no objections the application was referred to the Grants Committee for review and recommendation to the Board.

3.6. Tan Na la'la, Ta Praktika, Para Hinemlo'ta, Outreach and Awareness Project – Haya Cultural Heritage & Preservation Development Foundation

The applicant requested \$10,000 to promote traditional healing practice teaching appreciation of native plants, their uses, proper protocol and propagation.

With no objections the application was referred to the Grants Committee for review and recommendation to the Board.

3.7. Malesso Bell Tower – Arborist Service

Joe Quinata reported the condition on the MOU between GEDA and GPT was to hire arborist to address the trees surrounding the bell tower.

A fixed rate proposal and scope of work totaling \$1,500 was received from Treescape Agrisource to produce an impact assessment report of all trees impacting the Malesso Bell Tower.

Motion

With no further discussion, Dave Lotz motioned to approve \$1,500 for the arborist. The motion was seconded by Rebecca Duenas and unanimously approved.

3.8. Employee Handbook – SIRA Revision

Joe Quinata reported an oversight on the distributed Employee Handbook.

A correction is needed to reverse the employer's contribution back to 3% on the SIRA policy.

Motion

With no further discussion, Dave Lotz motioned to adjust Items 6.3., on the Simple IRA to revert back to 3%. The motion was seconded by Rebecca Duenas and unanimously approved.

GUAM PRESERVATION TRUST

INANGOKKON INADAHÍ GUA'HAN

4.0. NEW BUSINESS**4.1. Credit Card – Policy**

Joe Quinata requested to revise the credit card policy to authorize usage for dues, workshop and conference fees, and purchase of materials.

The Board agreed to authorize usage for dues, workshop and conference fees.

The Board will discuss the use to purchase of materials with staff to address at a later time.

Motion

A motion was made by James Viernes, to amend the credit card policy to include use for dues and fees for professional historical organizational memberships and costs related to conference and workshop registrations.

With no further discussion, the motion was seconded by Rebecca Duenas and unanimously carried.

4.2. APT Documentation Technologies Workshop - Sept. 4-5, 2015; Hawaii

Chairman Makio reported the workshop will introduce non-destructive methods to determine the internal conditions of structures which will mitigate the destruction of existing historic structures. The field work will be conducted on various historic sites in Oahu.

Motion

Rebecca Duenas motioned for GPT to participate at the Documentation Technologies Workshop on September 4-5, 2015. The motion was seconded by Dave Lotz.

The Board discussed the venue and fieldwork sites.

The Board clarified the motion will cover the travel and per diem for one participant.

With no further discussion the motion was unanimously approved.

4.3. Marianas History Conference – September 4-6, 2015; Saipan

Joe Quinata reported the Marianas History Conference will be rescheduled due to the recent damages caused by Typhoon Soudelor.

As a sponsor, the Board was encouraged to attend.

The Chair opened the floor for any interested members.

Motion

Dave Lotz motioned to allocate and work with the budgeting for up to five members to represent the Board at the Marianas History Conference on Saipan.

The motion was seconded by Cacilie Craft.

The floor was opened for discussion.

The Board discussed concerns in hotel and airline reservations.

With no further discussion, the motion unanimously carried.

4.4. Section 106 Training – October 2015

Joe Quinata reported Lynda Aguon had approached GPT to fund the Section 106 training.

The Advisory Council for Historic Preservation agreed for GPT to conduct the training and quoted \$9,500.00 to pay for the trainer's fee, travel, and materials for the training.

The total cost of the training is \$13,700.00 and includes the cost for the venue.

The training will be opened to local and regional participants from October 21-22 for Essentials on Section 106, and October 23rd for advance Section 106 participants.

GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUA'HAN

The floor was opened for discussion.

The Board discussed a maximum of 40 participants for the training, the targeted participants, and inclusion of traditional cultural properties as one of the topics for discussion.

Motion Dave Lotz motioned to approve the \$13,700.00 for the Section 106 Training to be offset by \$4,000.00 that the Chief Program Officer will diligently pursue from Bureau of Planning. The motion was seconded by James Viernes. With no further discussion, the motion unanimously carried.

4.5. Teaching with Historic Places

Joe Quinata reported History Methods have been offered for the last 8 years producing over 100 lesson plans in teaching with historic places.

GPT will collaborate with the Pacific Historic Parks to accomplish the next level by implementing the lesson plans and providing bus services to various historic sites for five (5) educators and 100 students per quarter.

Staff requested a total of \$14,400 for 40 buses per year.

Only the educators who have attended the History Methods Course PD894 and completed their lesson plans will be allowed to participate.

All the lesson plans will be made available to the public.

James Viernes recommended that feedback be required and made public, through excerpts from reaction papers, evaluations of the lesson plans, and more importantly to measure the effectiveness of the program benefitting the community and the students.

Dave Lotz noted to correct objective #1 that completion of PD894 is required of the Educators and not the students.

Vote Although no formal motion was made, the Board voted unanimously in favor of the program.

5.0. COMMITTEE REPORTS

5.1. Budget & Finance Report

Refer to Report

5.1.a. YTD Balance

Joe Quinata reported the current fund balance is \$6,377,253.04.

A total of \$1,551,508.13 is available for grants and projects.

5.1.b. FY16 Budget

Chairman Makio reported the Executive Committee reviewed the draft budget and presented the draft for review.

The Board discussed the proposed budget and justifications for each category.

Motion Dave Lotz motioned to approve the budget (\$661,300.37) as presented. The motion was seconded by Rebecca Duenas. The floor was opened for discussion. With no further discussion, the motion was unanimously approved.

GUAM PRESERVATION TRUST

INANGOKKON INADAH I GUA'HAN

5.2. Architecture Committee Report**Refer to Report****FQ Sanchez Facility**

Michael Makio reported the committee requested RIM Architects to make minor modifications addressing visible elements and their estimated budget for construction.

Rosario House

The Board discussed the completed Historic Structures Report for the Rosario House. The compelling issue is whether to stick to the vernacular or entertain the contemporary history design which includes the additional extension to the building.

Feasibility Study for the Palacio

Chairman Makio announced the completed Feasibility Study for the Palacio was presented to Governor Eddie Calvo.

The intent of the study is to encourage vernacular architecture of the period with historic preservation as a priority to influence reconstruction plans for the Palacio. A copy of the completed study will be made available to all Board members.

5.3. Grants Committee Report**Refer to Report****No Discussion.**

Joe Quinata announced a grant application was received but more information is needed before introducing to the Board.

6.0. OPEN DISCUSSION

Chairman Makio asked the Board members to express any interest in attending the National Trust for Historic Preservation Conference (November 2-6, 2015), and the Association for Preservation Technology (November 1-5, 2015 in Kansas City).

If interested, members are requested to submit a brief write up to the Chair expressing how the Trust will benefit by their attendance.

Joe Quinata reported Anne Hattori has submitted her request for sponsorship for the 2015 Pacific History Conference for review and action at the next Board meeting.

Dave Lotz advocated that GPT be present at the Range Mitigation Plan teleconferences.

7.0. ADJOURNMENT**Motion**

With no further items on the agenda, Rebecca Duenas motioned to adjourn the meeting. The meeting was seconded by Joaquin Perez and unanimously approved. The meeting adjourned at 5:39 p.m.

Transcribed by: Rebecca Duenas

Approved by: [Signature]

Date: 10/22/15

Date: 10/22/2015

GUAM PRESERVATION TRUST**INANGOKKON INADAHI GUA'HAN**

GUAM PRESERVATION TRUST
Seminar Series
Essentials of Section 106

SUMMARY/BACKGROUND

The proposed Section 106 Seminar will provide an opportunity for local and regional participants who have minimal knowledge and/or little to no experience in Section 106, as well as those with advance knowledge and experience, to build their respective capacity to review and understand applicable regulations pertaining to Section 106. The proposed seminar will include an introductory session for participants who may want a refresher on the review process and applicable regulations. It will entail discussion on actual local/regional cases, and a session on how to negotiate and prepare agreements.

GOAL:

To provide basic and advanced sessions in Section 106 reviews for local and regional government agencies (local and federal agencies) that are required to comply with NHPA Section 106.

TARGET PARTICIPANTS:

Employees of the State Historic Preservation Offices from Guam the Commonwealth of the Northern Mariana Islands (CNMI), Republic of Palau, Federated States of Micronesia, Republic of the Marshall Islands, American Samoa, Hawaii, and representatives from state and federal regulatory agencies, such as Department of Public Works, Guam Waterworks, Guam Power Authority, Guam Homeland Security, USDA, USFW – Guam National Wildlife Refuge, Guam Department of Agriculture, Federal Highway Administration, Port Authority, Guam International Airport Authority, Army Corps of Engineers, Department of Defense – Navy, Department of Defense – Air Force, and such other agencies who are required to comply with NHPA Section 106.

PROPOSED SEMINAR DATES:

October 21 – 22, 2015 (Introductory) October 23, 2015 (Advanced).

PROPOSED BUDGET:

1. Training Specialists (Advisory Council for Historic Preservation)	\$9,500.00
• Training Fee, Travel, Per Diem, and Materials.	
2. Training Venue	<u>\$4,200.00</u>
• Refreshments and lunch for 40 participants for 3 days	
TOTAL PROPOSED BUDGET	<u>\$13,700.00</u>

PARTNERSHIP:

1. Coastal Zone Management Program, Bureau of Statistics and Planning - **\$4,000.00**

SECTION 106 TRAINING SEMINAR

TRAINING OUTLINE

The Section 106 Essentials

DAY 1: *Registration available beginning at 8:00 am, class begins at 8:30 am.*

- o Course objectives
 - o What is a historic property?
 - o Who participates in the Section 106 process?
 - o What are the four steps of the Section 106 process?
 - o How can conflicts be resolved between development and historic preservation?
 - o How are outcomes documented under Section 106?
- o Introductions
 - o The Advisory Council on Historic Preservation
 - o Section 106 success stories
- o National Historic Preservation Act foundations
 - o Sections 101, 110, 111
 - o Section 106
- o Section 106 regulatory philosophy o
Participants and their roles
 - o Federal agency
 - o Applicants
 - o Consultants and contractors
 - o State Historic Preservation Officer (SHPO)
 - o Tribal Historic Preservation Officer (THPO)
 - o Indian tribes and Native Hawaiian organizations o
Representatives of local governments
 - o Other consulting parties
- o The four-step process in 36 CFR Part 800 o
Timing of Section 106
- o Step 1: Initiating the process
 - o When does Section 106 apply?
 - Definition of undertaking, potential to affect o
Identify SHPO/THPO
 - o Identify consulting parties o Plan
to involve the public
 - o CASE STUDY: The Undertaking

- o Coordination with the National Environmental Policy Act
 - o Step 2: Identifying historic properties
 - o Defining and documenting the Area of Potential Effects (APE) o A reasonable and good faith identification effort
 - Assessing information needs
 - o Factors to consider
 - o Determining which Indian tribes and Native Hawaiian organizations to consult
 - Government-to-government consultation
 - Information Sources
 - o What is a historic property?
 - o The National Register of Historic Places
 - About the NRHP
 - Property types
 - Buildings, structures, sites, districts, objects
 - Criteria of significance
 - A: Association with significant events, patterns in history
 - B: Association with individuals significant in our past
 - C: Architecture, engineering, design
 - D: Potential to yield information about history/prehistory
 - Seven elements of integrity
 - Location, setting, design, materials, workmanship, feeling, association
 - Common exceptions to the NRHP eligibility criteria
 - Consensus determination of eligibility
 - Resolving disputes about eligibility o
- CASESTUDY: Identification
- o Will historic properties be affected?
 - Definition of effect in Section 106
 - o No historic properties affected findings and objections
 - 30-day consulting party review
 - Resolving objections

Class ends at approximately 4:30 pm.

The Section 106 Essentials

DAY 2: *Class begins at 8:30 am.*

- o Review of Day 1
- o Step 3: Assessing effects to historic properties
 - o Applying the adverse effect criteria
 - Definition and examples from the regulations
 - o No adverse effect findings and objections
 - 30-day consulting party review
 - Resolving objections
 - o Notifying the ACHP of adverse effects
 - 15 day response timeframe
 - ACHP involvement: Appendix A criteria
 - Substantial impacts on important historic properties
 - Important questions of policy or interpretation
 - Potential for procedural problems
 - Issues of concern to Indian tribes and Native Hawaiian organizations
 - o National Historic Landmark provisions
 - Consulting with the Dept. of the Interior/NPS
 - o CASESTUDY: Assessment of Effects
- o Step 4: Resolving adverse effects
 - o Consultation and reaching consensus
 - Tips for reaching consensus
 - o Avoiding, minimizing, and mitigating adverse effects
 - Secretary of the Interior's Standards
 - Documentation
 - Data recovery
 - Curation
 - Professional standards
 - Interpretation
 - Limiting impacts
 - Moving historic properties
 - Urban revitalization
 - Mitigation funds
 - o CASESTUDY: The Meeting
 - o Concluding the review process
 - Documenting consensus with a Memorandum of Agreement (MOA)

- Exercise: MOA Preamble
- Format of a Section 106 agreement
- Signatures on an MOA
- MOAs vs. PAs
- Filing agreements with ACHP
- What happens if consensus is not reached? o Special situations and program alternatives
 - Emergencies
 - Post-review discoveries
 - Anticipatory demolition
 - Foreclosure
- o Final Q&A period and review o Wrap-up and evaluations

Class ends at approximately 4:30 pm.

**ACHP Section 106 Advanced Seminar:
Reaching Successful Outcomes in Section 106 Review**

8:30 am Welcome and Introductions

Effective Problem Solving Through Consultation

Good management of the consultation process encourages agreement and contributes to successful outcomes. How do you achieve that in complex or controversial cases? What are potential pitfalls, and how can they be avoided? When is it especially important to reach resolution to keep moving forward in Section 106 reviews? Consider tools that can assist in reaching consultation goals. Review five guiding principles for Section 106 consultation and set a course for consultation that follows the structure for decision making under 36 CFR Part 800, even if reaching agreement is challenging.

Participants work together to find answers to these questions and are encouraged to share their experiences and best practices with the group.

Small Group Exercise: Preparing for Consultation

Using a real case scenario, apply the strategies learned this morning to development of a plan for a complex consultation process. How would you plan the first consultation meeting?

**Successful Section 106 Outcomes: Resolving Adverse Effects and
Developing Effective Agreements**

Resolving Adverse Effects

Consider what mitigation means in Section 106 and the kinds of questions all consulting parties should ask in the course of determining what mitigation is appropriate.

Developing Effective Agreements

The conclusion of consultation is only as successful as the agreement document that records it. The afternoon's focus will help participants develop clear, concise, and complete Memoranda of Agreement (MOAs) and Programmatic Agreements (PAs). Writing is just one part of a cycle that includes drafting, implementing, monitoring, amending, and terminating agreements. In a combination of large group discussion and small group exercises, participants will outline a preamble, assess whether a sample MOA contains required and recommended provisions, and draft stipulations.

4:00 pm Seminar Review and Wrap-Up

GUAM PRESERVATION TRUST ACCOUNTING SUMMARY

For Period Ending: July 31, 2015

CURRENT FUNDS AVAILABLE			\$ 6,377,253.04
Bank of Guam Trust	\$ 31,950.61	7/31/2015	
TD Ameritrade	\$ 0.23	7/31/2015	
Merrill Lynch	\$ 2,286,935.10	7/31/2015	
Raymond James	\$ 1,959,163.30	7/31/2015	
Trade PMR	\$ 2,066,144.48	7/31/2015	
Bank of Guam Checking	\$ 33,059.32	7/31/2015	
Total	\$ 6,377,253.04		

ADMIN & OPERATIONS	BOARD APPROVED	YTD EXPENSE	BALANCE
	\$ 694,468.91	\$ 520,611.61	\$ 173,857.30

BOARD FUNDED INITIATIVES			
Public Awareness	\$ 5,000.00	\$ 4,554.00	\$ 446.00
Fund Development Plan	\$ 5,125.00	\$ -	\$ 5,125.00
5 Year Strategic Plan	\$ 12,250.00	\$ 10,855.75	\$ 1,394.25
Taleyfak Interpretive Signage	\$ 10,000.00	\$ 1,785.00	\$ 8,215.00
Antantano Property	\$ 20,000.00	\$ 10,171.70	\$ 9,828.30
Pacific Heritage Youth Summit	\$ 60,498.00	\$ 43,728.63	\$ 16,769.37
Plaza De Espana/GEDA MOU	\$ 110,212.00	\$ 61,818.55	\$ 48,393.45
Website Development	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00
Historia De Las Marianas	\$ 10,000.00	\$ 10,000.00	\$ -
Atantano Appraisal	\$ 4,700.00	\$ 4,700.00	\$ -
ARC	\$ 4,000.00	\$ 4,000.00	\$ -
MARC Scholarship - Sponsor	\$ 5,000.00	\$ 5,000.00	\$ -
Plaza De Espana - Feasibility St	\$ 106,565.91	\$ 106,565.91	\$ -
APT - Board Travel	\$ 4,866.64	\$ 4,866.64	\$ -
NTHP - Board Travel	\$ 2,320.55	\$ 2,320.55	\$ -
25th Anniversary 152,000.00		\$ -	
<i>Strategic Plan Presentation</i>	\$ 4,000.00	\$ 2,750.00	\$ 1,250.00
<i>Congressional Art Competition</i>	\$ 5,000.00	\$ 2,057.98	\$ 2,942.02
<i>NHD</i>	\$ 30,000.00	\$ 38,842.21	\$ (4,712.21)
<i>Sponsorships/Contributions</i>		\$ (4,130.00)	

BOARD INITIATIVES (CONTINUED)		Page 2 of 4	
<i>Historic Walking Tours</i>	\$ 3,000.00	\$ -	\$ 3,000.00
<i>This Place Matters Vignettes</i>	\$ 30,000.00	\$ -	\$ 30,000.00
<i>Silent Stories Archaeo features</i>	\$ 10,000.00	\$ -	\$ 10,000.00
<i>25th Celebration</i>	\$ 50,000.00	\$ -	\$ 50,000.00
<i>Pacific Heritage Summit</i>	\$ 20,000.00	\$ -	\$ 20,000.00
Rosario House(Cleanup/Fence)	\$ 12,000.00	\$ 10,144.00	\$ 1,856.00
Amot Farm	\$ 8,000.00	\$ 8,000.00	\$ -
Board Orientation	\$ 1,500.00	\$ 1,058.50	\$ 441.50
Gu History & Cult Heritage	\$ 5,000.00	\$ 5,000.00	\$ -
2015 GMIF	\$ 5,000.00	\$ 5,000.00	\$ -
Architectural Book for Guam	\$ 49,500.00	\$ 4,125.00	\$ 45,375.00
Martina Strong Prop Purchase	\$ 63,875.99	\$ 63,875.99	\$ -
GEDA(Bell Tower/Magellan Mon	\$ 101,413.17	\$ -	\$ 101,413.17
M.Guerrerro Admin Bldg	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
SUBTOTAL	\$ 1,763,327.26	\$ 409,340.41	\$ 1,353,986.85

ETHNOGRAPHY & ORAL HISTORY			
Amot Hunters - Ian Catling	\$ 5,000.00	\$ 3,750.00	\$ 1,250.00
I Yo-Amte - Tricia Lizama	\$ 5,000.00	\$ 3,750.00	\$ 1,250.00
A Year on the Island of Guam	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
SUBTOTAL	\$ 20,000.00	\$ 12,500.00	\$ 7,500.00

REPAIR, REHABILITATION, RESTORATION AND RENOVATION			
Ft. Soledad	\$ 8,000.00	\$ 5,950.00	\$ 2,050.00
GVB funds (\$8,000.00)	\$ 8,000.00	\$ -	\$ 8,000.00
Lujan House (construction)	\$ 697,700.00	\$ 806,524.92	\$ 10,080.34
Change Orders 1-5	\$ 40,831.40		
Change Order 6-12	\$ 29,306.55		
Change Order 13	\$ 2,625.08		
Change Order 14	\$ 15,157.52		
Change Order 15	\$ 20,500.00		
Change Order	\$ 10,484.71		

REPAIR, REHAB, RESTORE (cont)			
Taleyfac Bridge	\$ 606,198.21	\$ 568,893.93	\$ 37,304.28
Motion 8/4/10	\$ 80,000.00	\$ 80,000.00	\$ -
Guam Legislature	\$ 2,759,277.75	\$ -	\$ 2,759,277.75
4 Inalahan Homes-Const Mgt	\$ 128,960.00	\$ -	\$ 128,960.00
SUBTOTAL	\$ 4,407,041.22	\$ 1,461,368.85	\$ 2,945,672.37

ARCHAEOLOGY RESEARCH			
MARC Year 1 **	\$ 127,622.00	\$ 127,429.16	\$ 192.84
MARC Year 2	\$ 140,240.00	\$ 127,858.41	\$ 12,381.59
MARC Program Year 2, **	\$ 25,000.00	\$ 24,958.26	\$ 41.74
MARC HSR Course Year 2	\$ 25,000.00	\$ 20,000.00	\$ 5,000.00
MARC Year 3	\$ 75,000.00	\$ 54,678.21	\$ 20,321.79
Anthony Camacho Archaeo Survey	\$ 2,500.00	\$ 2,500.00	\$ -
SUBTOTAL	\$ 395,362.00	\$ 357,424.04	\$ 37,937.96

PUBLIC INTERPRETATION AND PRESENTATION			
G.Flores Building Museum	\$ 5,000.00	\$ 3,750.00	\$ 1,250.00
TASA	\$ 5,000.00	\$ -	\$ 5,000.00
Pagat, Haputo, Hilaan	\$ 5,000.00	\$ 4,500.00	\$ 500.00
MARC - Ritidian Story	\$ 5,000.00	\$ 3,750.00	\$ 1,250.00
SUBTOTAL	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00

ARCHIVAL RESEARCH			
Inventory & Cataloging - Museum (DCA)	\$ 69,400.00	\$ 101,290.90	\$ 4,682.51
DCA Amendment 9/10/08	\$ 36,573.41		
SUBTOTAL	\$ 105,973.41	\$ 101,290.90	\$ 4,682.51

ARCHITECTURAL RESEARCH			
Guam Legislature (HSR & A/E)	\$ 220,000.00	\$ 429,050.00	\$ -
LEED	\$ 42,000.00		
Amendment-Expansion	\$ 161,000.00		
LEED - Additional 2010 fee	\$ 1,500.00		

ARCHITECTURAL RESEARCH (CONT)

Soil Testing	\$ 3,000.00		
Perc Testing	\$ 800.00		
Water Flow Testing	\$ 750.00		
Amendment 2 - Const Mgmt	\$ 180,000.00	\$ 107,500.00	\$ 72,500.00
Inalahan Revitalization Plan	\$ 59,800.00	\$ 59,800.00	\$ -
FQ Sanchez Facility Assessmnt	\$ 64,017.99	\$ 93,331.44	\$ 2,090.78
Addendum (HSR)	\$ 31,404.23		
3 Historic Homes (Juan Flores,	\$ 215,571.76	\$ 258,710.23	\$ 23,517.74
Addendum (Meno House)	\$ 66,656.21	\$ -	
Soils Testing	\$ 3,722.00	\$ 2,977.00	\$ 745.00
Rosario House - HSR	\$ 28,260.00	\$ -	\$ 28,260.00
FQ Sanchez A & E	\$ 208,054.00	\$ 124,832.00	\$ 83,222.00
Amendment 1	\$ 35,608.00	\$ -	\$ 35,608.00
San Dionisio Structural Assess	\$ 37,336.54	\$ 9,334.14	\$ 28,002.40
SUBTOTAL	\$ 1,359,480.73	\$ 1,085,534.81	\$ 273,945.92

HISTORIC PROPERTY DOCUMENTATION & REGISTER NOMINATION

Judiciary of Guam	\$ 5,000.00	\$ 3,750.00	\$ 1,250.00
Chagui'an Massacre Site	\$ 18,558.00	\$ 18,558.00	\$ -
Manengon Site	\$ 39,412.00	\$ 20,400.00	\$ 19,012.00
SUBTOTAL	\$ 62,970.00	\$ 42,708.00	\$ 20,262.00

TOTAL OBLIGATED FUNDS	\$ 8,828,623.53	\$ 4,002,778.62	\$ 4,825,744.91
------------------------------	------------------------	------------------------	------------------------

TOTAL UNOBLIGATED FUND**\$ 1,551,508.13**

GUAM PRESERVATION TRUST

FY 2016

ADMINISTRATIVE & OPERATIONS

BUDGET

GUAM PRESERVATION TRUST – FY 2016 BUDGET

A. PERSONNEL

SUBTOTAL: \$321,124.20

POSITION/TITLE	SALARY	% OF TIME	MONTHS	TOTAL
Chief Program Officer	75,208.12	100	12	75,208.12
Administrative Service Coordinator	61,866.26	100	12	61,866.26
Development Officer	45,000.00	100	12	45,000.00
Special Projects Coordinator	46,349.94	100	12	46,349.94
Special Projects Coordinator	46,349.94	100	12	46,349.94
Special Projects Coordinator	46,349.94	100	12	46,349.94
Sub-Total				321,124.20

B. FRINGE BENEFITS

SUBTOTAL: \$93,042.41

FICA	26,941.80
Health Insurance	54,036.00
Retirement Plan	10,565.41
Life Insurance	800.00
Workman's Compensation	700.00
Sub-Total	93,042.41

Justification: This represents employee salaries, FICA, and Workman's Compensation rated based on gross salaries with the following itemized fringe benefits:

- Health Benefits offered at full coverage to employee and dependents. Increased rates are payable in December for calendar year effective for January 2016 coverage.
- Retirement Plan – Employer portion is 3% of gross for Simple IRA plan matching employee's contribution and benefit offered to employees after 1 year of service
- Life Insurance is for full coverage of employee.

C. UTILITIES/COMMUNICATION/INSURANCE

SUBTOTAL: \$47,200.00

Telephone	4,000.00
Internet Services	2,000.00
Utility – GPA	14,000.00
Utility – GWA	1,200.00
Insurance (Property, Events & Contents)	26,000.00
Sub-Total	47,200.00

Justification:

- Telephone Line Services are for 472-9439/40 and fax 477-2047

- Internet Service is Docomo Pacific; Website is for annual maintenance fee with Ideal Advertising.
- Utilities (GPA & GWA) noted for Power and Water Consumption.
- Property, Contents, Events Insurance coverage for the Lujan House/GPT Office

D. STAFF TRAVEL

SUBTOTAL: \$25,500.00

Off-island travel to include per diem and fees to attend national conferences, technical training (professional development), and national/regional meetings for GPT staff.	25,500.00
Sub-Total	25,500.00

Justification:

Off-island travel is necessary to maintain important relationships with regional and national partners in order to acquire resources and expertise to sustain preservation activities on Guam. National and regional conferences and meetings provide a venue for sharing and exploring new solutions in addressing preservation. GPT-affiliated organizations are: National Trust for Historic Preservation (NTHP); Asian and Pacific Islanders American for Historic Preservation (APIAHiP); Association for Preservation Technology (APT);

E. EQUIPMENT

SUBTOTAL: \$6,000.00

1. Copier Lease	4,000.00
2. Office Equipment/Computer	2,000.00
Sub-Total	6,000.00

Justification:

- The current copier lease is with Xerox Corporation and was obtained following procurement procedures.
- Office Equipment/Computer

F. AUTOMOBILE EXPENSE

SUBTOTAL: \$11,500.00

1. Automobile Maintenance	2,000.00
2. Automobile Insurance	4,000.00
3. Automobile Safety and Registration Fees	500.00
4. Automobile fuel	5,000.00
Sub-Total	11,500.00

Justification:

Automobile expenses are for the Trust's vehicles (Truck and Van) that were purchased recently. Maintenance, insurance, vehicles safety and registration, and fuel are the basic necessities to maintain the vehicles for staff use.

G. SUPPLIES**TOTAL: \$9,000.00**

General Office Supplies	9,000.00
Sub-Total	9,000.00

Justification:

- General office supplies for administrative operations, projects, and programs for the year.

H. CONTRACTUAL**TOTAL: \$77,000.00**

1. Accounting Services	29,000.00
2. Audit Services	24,000.00
3. Legal Services	7,000.00
4. Technological Services	6,000.00
5. Maintenance & Landscaping Services	5,000.00
6. Printing Services	6,000.00
Sub-Total	77,000.00

Justification: The following are contractual services:

- Contractual Accounting service is with Deloitte & Touche with a qualification statement.
- Audit services for three-year agreement as prescribed by the Office of the Public Auditor.
- Contractual legal service is currently with Attorney Terrence Brooks.
- Technological Services is needed for maintenance and upkeep of the computer systems
- Yard Cleaning & Landscaping Maintenance
- Printing for GPT promotional materials
- Automobile Maintenance and annual safety check and registration fees.

I. STIPENDS**TOTAL: \$7,000.00**

Board stipends – 10 members @ \$50.00 per meeting X 14 meetings	7,000.00
Sub-Total	7,000.00

Justification:

- In accordance with GPT By-laws and approval by GPT Board motion (7/06), GPT Board members will receive a \$50.00 stipend for attending Regular and Special Board meetings.

J. ADVERTISEMENT**TOTAL: \$8,500.00**

1. GPT Board Meeting Advertisements 14 @ \$250.00	3,500.00
2. Request for Proposals, and other GPT announcement advertisements	5,000.00
Sub-Total	8,500.00

Justification:

- In accordance with public law and GPT by-laws, Regular & Special Board meetings must be advertised.
- Advertisement for Request for Proposals (to comply with Procurement Regulations) and other GPT announcements.

K. POST OFFICE / POSTAGE**TOTAL: \$240.00**

1. Annual Postal Box Fee	90.00
2. Postage	150.00
Sub-Total	240.00

Justification:

- Annual Postal Box Fee for PO Box 3036, Hagåtña, Guam 96932
- Postage

L. DUES & SUBSCRIPTION**TOTAL: \$1,250.00**

3. Association of Preservation Technology Membership	500.00
4. NTHP Network Partner Fee	750.00
Sub-Total	1,250.00

Justification:

- Membership with the National Trust for Historic Preservation & Partnership level entitles GPT to participate in Preservation programs on the National level.
- Dues & Subscription to various Preservation Resources for updates in Preservation efforts and programs and expanding partners in Preservation
- Membership to the Association of Preservation Technology entitles GPT to participate and review technological advances, resources, and methods in preservation

M. EMPLOYEE INCENTIVES**\$31,056.21**

Increase up to 5% for eligible employees	16,056.21
Performance Bonuses	15,000.00
Sub-Total	31,056.21

Justification:

- Increase applicable to employees after one year of service and performance evaluation and as approved by GPT Board Action.
- Performance Bonuses are based on performance evaluations and as approved by GPT Board Action.

N. MISCELLANEOUS

TOTAL \$22,887.55

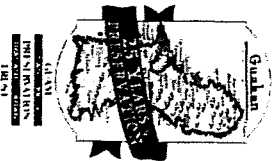
1. Contingency Fund (2% of overall budget)	13,067.00
2. Discretionary Funds	10,000.00
Sub-Total	23,067.00

Justification:

- Miscellaneous expenses are unforeseen expenditures not categorized and needed for operations or projects to be effective. 2% of overall budget. All expenses are reported to the Board.
- Discretionary funds are expenditures authorized by the Chief Program Officer and for purchases or services of \$500.00 and below.

TOTAL

\$661,300.37



GUAM PRESERVATION TRUST

Projects & Program Summary

For Period Ending: July 31, 2015

Historic Property Documentation and Register Nomination

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Former U.S. District Court Register Nomination (JQ)	Judiciary of Guam	06/19/2013	\$5,000.00	<ul style="list-style-type: none"> Nomination approved by HPRB.
Chagui'an Massacre Site Nomination (AR)	GPT	02/13/14	\$18,558.00	<ul style="list-style-type: none"> Nomination approved by HPRB.
Manenggon Concentration Camp (AR)	GPT	05/15/14	\$39,412.00	<ul style="list-style-type: none"> Notice to Proceed: 12/2014 First Submittal: 03/24/2015 Second Submittal: 06/17/2015 Third Submittal: 07/19/2015 Project ongoing

Repair, Restoration or Renovation of Historic Buildings and Structures

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Inarajan Homes (4) – Construction (AT)	<ol style="list-style-type: none"> Doris Flores Lujan (Doris Lujan House) Juan Flores (Juan Flores House) Cecilia Manibusan (Chargualaf House) Meno Family (Juan and Patrona House) 	<ol style="list-style-type: none"> 08/2013 (A/E Design) 04/2014 (A/E Design) 08/2014 (soils testing/Archaeology 06/2015) (Construction Administration) 	<ol style="list-style-type: none"> \$215,571.76 \$66,656.21 \$3,722.00 \$128,960.00 	<ul style="list-style-type: none"> Construction Administration Contract signed 6/2015. Bid documents to be finalized. Bid Announcement 7/27 and 8/3.
F. Q. Sanchez School – A/E Design to Rehabilitate facility (NC)	RIM Architects	12/2014	\$ 208,054.00	<ul style="list-style-type: none"> RIM Architects was selected as the firm for the A/E by the Board on December 18, 2014 at the recommendation of the Architecture Committee with a fee of \$208,054.00

		6/12/15	\$35,608.00	<ul style="list-style-type: none"> • A Consulting Services Agreement was given to RIM on December 30, 2014 • A Notice to Proceed was submitted on January 7, 2015 to RIM Architects • GPT, RIM and Mayor Johnny Quinata held the first official meeting for the A/E on January 14, 2015 at the Umatac Mayor's office to discuss the Community Survey and schedule 3 community meetings in Umatac. • 3 community meetings held January 22, 27 and 29, 2015. 106 survey respondents received. • 30% submittal received from RIM on 3/24/15. • 60% submittal received from RIM on 5/20/15 pending Architecture Committee Review. • Amendment to A&E contract with RIM for rear drainage and walkway canopy was approved by Board of Directors in May 2015 meeting. • RIM submitted 30% Concept drawings for the Amendment on June 25, 2015, pending Architecture Committee review. • 90% submittal received from RIM on 7/31/2015 pending review by Architecture Committee
<p>Guam Legislature Building, Hagatña (AR)</p>	29th Guam Legislature	9/2014 4/2015	\$180,000.00 \$2,759,277.75	<p>Awarded Const. Mgmt. to RNK Architects</p> <ul style="list-style-type: none"> • Notice to Award: BME & Sons, Inc. Notice to Proceed: May 11, 2015 • Building Permit for Overburden Phase: Issued May 21, 2015 • Building Permit for Construction Phase: Issued August 5, 2015 • Overburden Phase completed and report pending. • Project ongoing.

Feasibility Study for the Palacio (AT)	GPT Board Initiative	5/2014	\$106,565.91	<ul style="list-style-type: none"> Final Submittal completed. Coordinating presentation meeting for stakeholders. Presentation to Governor 7/13 and to Matrix (DCA) and Vince Arriola 7/14 Project Completed
Rosario House – Historic Structures Report (AR)	Duenas, Camacho & Associates	12/18/14	\$28,260.00	<ul style="list-style-type: none"> Notice to Proceed and Contract Agreement completed. Draft HSR submitted. Review in progress.
San Dionisio Church – Structural Assessment (NC)	Duenas, Camacho & Associates	2/12/15	\$37,336.54	<ul style="list-style-type: none"> Notice to Proceed and Contract Agreement completed. DCA met with San Dionisio Church Officials and GPT Staff on 3/13/15 for initial walk thru in Umatac 90% Structural Report Submitted-No major structural issues. GPT met with Fr. Julius Akinyemi, the pastor of San Dionisio Church to update him on the Structural Assessment of the church building on 7/22/2015
Magellan Monument and Malesso Bell Tower (Hot Bond Project)	GEDA	5/2015	\$45,000.00 \$56,413.07	<ul style="list-style-type: none"> Board Approved on May 2015 MOU w/GEDA pending signatures.

Public Interpretation and Presentation

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
George Flores Building Museum (JQ)	Judy Flores	8/2011	\$5,000.00	<ul style="list-style-type: none"> Project ongoing.
I Know Guam (JQ)	PBS	3/14/2013	\$5,000.00	<ul style="list-style-type: none"> Copies of the segments were submitted to GPT office. Awaiting final report.
Ritidian Story: An Illustrated History of Ancient life & Landscape at Ritidian (JQ)	Monique Storie and Mike Carson (MARC)	06/2013	\$5,000.00	<ul style="list-style-type: none"> Grant Agreement signed and project is ongoing. A request to change the publication of manuscript to <i>Historias de las Marianas</i>. Request was approved by CPO.

Amot Hunters (UQ)	Ian Catling	11/25/13	\$5,000.00	<ul style="list-style-type: none"> Grant Agreement signed and project is ongoing.
I Am Chamorro	Manhita Chamorro	5/15/14	\$15,000.00	<ul style="list-style-type: none"> Project ongoing
Architectural Book for Guam (AT)	Jack Jones	5/15/14	\$49,500.00	<ul style="list-style-type: none"> Board Project Agreement 15-07 signed on 2/23/15. 12 reports to be given every two months during the 2 year duration of the project. Report 1 due 4/23/15 Report 1 received 4/23/15. Met with Mr. Jones regarding layout and review of photography. Project ongoing

Ethnography and Oral History

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Pagat, Haputo, and Hila'an Ethnographic Film (UQ)	Jeannae Rayes Flores & Michael Bevacqua	3/2012 Ext Date: 7/15/14	\$5,000.00	<ul style="list-style-type: none"> Final report and film production is on its final editing and a request for no-cost extension has been approved.
I Yoamte – (Local Healers) (NC)	Tricia Lizama	6/5/2014	\$5,000.00	<ul style="list-style-type: none"> Project ongoing Documentary and Panel Discussion presented on May 30, 2015 at the Yigo gym and May 22, 2015 at Agat Community Center Pending Interim Grant Report for 3rd Quarter of 2015 from grantee
A Year on the Island of Guam 1899 – 1900 (NC)	Jillette Leon Guerrero	12/18/2014	\$10,000.00	<ul style="list-style-type: none"> Grant Agreement being reviewed. Grant Agreement signed 1/27/15 Project on-going Interim Grant Report for the 3rd Quarter received on 8/4/15 from grantee

Archaeological Research

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
MARC Year Three MOU	MARC, UOG	8/2010	\$75,000.00	<ul style="list-style-type: none"> Project pending final report.

Miscellaneous

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Fort Soledad Signage	DPR		\$8,000.00	<ul style="list-style-type: none"> Project on Hold
Taleyfak Interpretive Signage	DPW/GPT	4/2013	\$10,000.00	<ul style="list-style-type: none"> Project on Hold
GPT 25 th Anniversary	GPT	12/2014	\$152,000.00	<ul style="list-style-type: none"> Ongoing
Governor Manuel Guerrero Administration Building	Public Law 33-19	7/2015	\$1,000,000.00	<ul style="list-style-type: none"> MOA entered between DPW and GPT. Bid Advertised

